

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, January 28, 2009  
4:00 p.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

			Page
<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) Minutes of the January 13, 2009 Regular Council Meeting	9
<b>BUSINESS ARISING OUT OF THE MINUTES:</b>	4.	a) b)	
<b>DELEGATIONS:</b>	5.	a) Videoconference Presentation – 5:00 p.m. b)	
<b>GENERAL REPORTS:</b>	6.	a) Municipal Planning Commission Meeting Minutes – December 15, 2008	25
		b) Agricultural Service Board Meeting Minutes – January 18 – November 26, 2008	39
<b>PUBLIC HEARINGS:</b>	7.	a) None	
<b>TENDERS:</b>	8.	a) BF 5877 – Boyer River 4:01 p.m.	
		b) BF 86211 – Tributary to Adair Creek (SW 31-116-23-W5M) 4:01 p.m.	



**COUNCIL  
COMMITTEE, CAO  
AND DIRECTORS  
REPORTS:**

9. a) None

**CORPORATE  
SERVICES:**

10.  a) La Crete Agricultural Society - Letter of Support 75

b) **Rural Co-operative Development Project  
(ADDITION)**

c)

d)

**OPERATIONAL  
SERVICES:**

11.  a) Winter Access to Lakes 79

b) *Snowplowing  
(serious in town)  
free in country*

c)

**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES:**

12.  a) Bylaw 692/08 Land Use Bylaw Amendment to Rezone Plan 922 0928; Block 6; Lot 39 from Hamlet Commercial District 1 (HC1) to Direct Control District 2 (DC2) (Fort Vermilion) 81

b) Bylaw 695/08 Land Use Bylaw Amendment for the Cancellation of Plan 4978KS, Lot LH and Plan 4974KS, Lot LG for the Purpose of Consolidation (Fort Vermilion) 89

c) Bylaw 698/09 Land Use Bylaw Amendment to Rezone Plan 042 0507, Block 1, Lot 2 from Rural Country Residential District 2 (RC) to Public/Institutional District (HP) (La Crete Rural) 95

d) Aspen Lake Estates Zoning NE 17-106-15-W5M, including Plan 012 1021, Block 1, Lot 1 and Plan 042 0507, Block 1, Lots 2 through 9 (La Crete Rural) 103

e) Bylaw 390/03 La Crete Community Plan Boundary Expansion Part of SW 15-106-15-W5M (C of T 062 018 224) (La Crete) 111





- ✓ f) Hutch Lake Lot Re-Assessment (Hutch Lake  
Recreational Subdivision) 119
  - g) Zama Fire – Pumper Truck 121
  - h) Interpretation of Safety Codes Act 131
  - i)
  - j)
- INFORMATION /  
CORRESPONDENCE:** 13. a) Information/Correspondence Items 133
- IN CAMERA  
SESSION:** 14. a) Personnel
- b) Special Projects
  - c) Legal
  - d) Inter-municipal Relations
  - e) AUPE Negotiations
  - f)
  - g)
- NEXT MEETING  
DATE:** 15. a) Regular Council Meeting  
Tuesday, February 10, 2009  
10:00 a.m.  
Council Chambers, Fort Vermilion, AB
- ADJOURNMENT:** 16. a) Adjournment



minutes:

- 1) John W. 8:37 pm out A Camera ✓
- 2) Ray - Personal for into ✓  
Admin. to look into
- 3) Viability of hosting a golf tournament.  
Stuart ✓
- 4) Peter - legal for into ✓
- 5) Ed - I-Municipal committee to move forward  
as discussed. ✓
- 6) AUSE - Peter  
for into ✓
- 7) Firetruck - table for  
further ~~researching~~ options - Lisa ✓
- 8) Ed - adjourn @ 8:40 pm ✓

Cancel.

If you have questions,  
please ask.

Thanks

Jnl





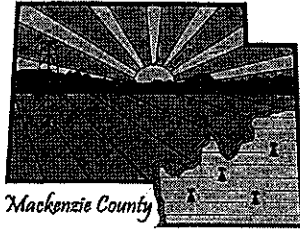


**\*\*UNOFFICIAL\*\***

GENIVAR CONSULTANTS LP	
Unofficial Tender Results	
Mackenzie County	Project: Bridge File No. 86211
Bridge Culvert Installation and Other Work	Contract No. 3008054
	Date: January 28, 2009
Contractor	Amount Bid
Amarillo Contractors	815,700.00
Armtec	
Atlantic Industries	
BYZ Construction	
Central Peace Contracting	
Century Cats Inc.	
Dechant Construction	585,159.30
Exact Harvesting	
Formula Contractors	580,000.00
GB Holdings Ltd.	
In-Line Contracting	695,000.00
Klassen Brothers	
McCaw's Drilling & Blasting	
Northsite Contractors	
Pineridge Logging	415,000.00
Rulam Contracting	1,092,800.00
Stealth Projects	569,500.00
Knelsen	600,000.00
* Forrest Trotter	370,000.00
Low Tender Received From:	







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>January 28, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the January 13, 2009 Regular Council Meeting</b>

### BACKGROUND / PROPOSAL:

Minutes of the January 13, 2009 Regular Council meeting are attached.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the minutes of the January 13, 2009 Regular Council meeting be adopted as presented.

Author: C. Gabriel

Review by: \_\_\_\_\_

*for*  
CAO *W.K.*



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, January 13, 2009  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Greg Newman	Reeve
Peter Braun	Deputy Reeve
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

**ABSENT:**

**ADMINISTRATION:**

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
Ryan Becker	Director of Planning & Emergency Services
John Klassen	Director of Operations (South)
Dave Crichton	Director of Operations (North)
Mark Schonken	Project Comptroller
Carol Gabriel	Executive Assistant

**ALSO PRESENT:** Susan McNeil, The Echo

Minutes of the Regular Council meeting for Mackenzie County held on January 13, 2009 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Newman called the meeting to order at 10:09 a.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 09-01-001** **MOVED** by Councillor Wardley

That the agenda be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the November 25, 2008 Special Council  
(Budget) Meeting**

**MOTION 09-01-002**

**MOVED** by Deputy Reeve Braun

That the minutes of the November 25, 2008 Special Council  
(Budget) meeting be adopted as presented.

**CARRIED**

**3. b) Minutes of the December 8, 2008 Special Council  
(Budget) Meeting**

**MOTION 09-01-003**

**MOVED** by Councillor Watson

That the minutes of the December 8, 2008 Special Council  
(Budget) meeting be adopted as presented.

**CARRIED**

**3. c) Minutes of the December 9, 2008 Regular Council  
Meeting**

**MOTION 09-01-004**

**MOVED** by Councillor Wardley

That the minutes of the December 9, 2008 Regular Council  
meeting be adopted as presented.

**CARRIED**

**3. d) Minutes of December 22, 2008 Special Council Meeting**

**MOTION 09-01-005**

**MOVED** by Councillor Toews

That the minutes of December 22, 2008 Special Council meeting  
be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:**

**4. a) None**

**GENERAL REPORTS:**

**6. a) Municipal Planning Commission Meeting Minutes –  
November 28, 2008**

**MOTION 09-01-006**

**MOVED** by Councillor Froese

That the Municipal Planning Commission meeting minutes of November 28, 2008 be received for information.

**CARRIED**

**TENDERS:**

**8. a) BF 75877 – Boyer River (NW 12-109-17-5)**

**MOTION 09-01-007**

**MOVED** by Councillor Toews

That the tender for BF 75877 – Boyer River be received for information as the closing date was extended to January 28, 2009.

**CARRIED**

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS  
REPORTS:**

**9. a) Council Committee Reports**

Councillor Neufeld had no items to report.

Councillor Froese had no items to report.

Councillor Sarapak reported on the Regional Economic Development Initiative meeting.

Reeve Newman reported on the inter-municipal negotiations with the Town of High Level.

Deputy Reeve Braun reported on the Municipal Planning Commission meeting, Finance Committee meeting, Special Council meeting and the Regional Economic Development Initiative video conference meeting.

Councillor D. Driedger had no items to report.

Councillor J. Driedger reported on the High Level negotiations and the County Library Board.

Councillor Watson reported on the Hay Zama meeting and the High Level negotiations.

Councillor Wardley reported on the Zama Recreation Board and the County Library Board meeting.

Councillor Toews reported on the Fort Vermilion Agriculture Society and the Wop May Flight Re-enactment.

**MOTION 09-01-008**

**MOVED** by Councillor D. Driedger

That the Council verbal reports be accepted for information.

**CARRIED**

**9. b) CAO and Director Reports**

**MOTION 09-01-009**

**MOVED** by Councillor Watson

That the Chief Administrative Officer and Director reports be received for information.

**CARRIED**

**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES:**

**12. b) Subdivision Proposal (Reuben Derksen) SE 8-106-15-W5M (La Cote)**

Reeve Newman recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:11 a.m.

**MOTION 09-01-010**

**MOVED** by Deputy Reeve Braun

That Reuben Derksen be added to the agenda as a delegation.

**CARRIED**

**MOTION 09-01-011**

**MOVED** by Councillor Wardley

That the subdivision proposal for Reuben Derksen on SE 8-106-15-W5M be tabled for more information.

**DEFEATED**

Subdivision & Development Appeal Board members, Councillor Toews and Councillor Sarapuk, left the meeting at 11:23 a.m.

**MOTION 09-01-012**

**MOVED** by Councillor J. Driedger

That the subdivision proposal for Reuben Derksen on SE 8-106-15-W5M be received for information.

**CARRIED**

Councillor Toews and Councillor Sarapuk rejoined the meeting at 11:37 a.m.

**12. a) La Crete Recreation Society – Grant Request (Baseball Park)**

**MOTION 09-01-013**

**MOVED** by Deputy Reeve Braun

That Mackenzie County forwards a letter of support to the La Crete Recreation Society supporting their Community Initiatives Program (CIP) grant application for a new baseball park in the Hamlet of La Crete.

**CARRIED**

**10. c) Bylaw 697/09 Assessing a Manufactured Home Community Owner**

Deputy Reeve Braun declared himself in conflict and left the meeting at 11:45 a.m.

**MOTION 09-01-014**

**MOVED** by Councillor Sarapuk

That first reading be given to Bylaw 697/09 being a bylaw authorizing assessing a manufactured home community owner for the designated manufactured homes located in the manufactured home community.

**CARRIED**

Deputy Reeve Braun rejoined the meeting at 11:46 a.m.

**10. d) 47<sup>th</sup> Street and 48<sup>th</sup> and 49<sup>th</sup> Avenue – Curb, Gutter and Sidewalk Construction in the Hamlet of Fort Vermilion Project**

**MOTION 09-01-015**  
Requires 2/3

**MOVED** by Councillor Toews

That the Fort Vermilion 47<sup>th</sup> Street and 48<sup>th</sup> and 49<sup>th</sup> Avenue reconstruction project budget be increased to \$1,175,164 through the following transfers:

1. Transfer \$160,659 from the Fort Vermilion and La Crete Paving of Small Sections project to the Fort Vermilion 47<sup>th</sup> Street and 48<sup>th</sup> and 49<sup>th</sup> Avenue reconstruction project;

2. Transfer \$165,000 from the Fort Vermilion 44<sup>th</sup> Avenue Hot Mix project to the Fort Vermilion 47<sup>th</sup> Street and 48<sup>th</sup> and 49<sup>th</sup> Avenue reconstruction project;
3. Transfer \$349,505 from the Fort Vermilion Drainage Project to the Fort Vermilion 47<sup>th</sup> Street and 48<sup>th</sup> and 49<sup>th</sup> Avenue reconstruction project.

**CARRIED**

**10. e) County Facility Agreement**

**MOTION 09-01-016**

**MOVED** by Councillor J. Driedger

That the County Facilities Agreement be approved and implemented as presented.

**CARRIED**

Reeve Newman recessed the meeting at 11:55 a.m. and reconvened the meeting at 12:42 p.m.

**DELEGATIONS:**

**5. a) RCMP**

Presentation by S/Sgt. Dale Cox, District Advisory NCO (Peace River Area), Sgt. Wade Trottier, NCO (Fort Vermilion), S/Sgt. Shane Ranteemal, NCO (High Level), and S/Sgt. Steve Wright, Regional Commander for the Mackenzie Region, regarding various policing initiatives within the region.

Reeve Newman recessed the meeting at 1:18 p.m. and reconvened the meeting at 1:30 p.m.

**PUBLIC HEARINGS:**

**7. a) Bylaw 689/08 Land Use Bylaw Amendment to Rezone Plan 052 3802, Block 37, Lots 4, 5 and 6 from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B" 1:00 p.m.**

Reeve Newman called the public hearing for Bylaw 689/08 to order at 1:30 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 689/08 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed land use bylaw amendment. Ryan Becker, Director of



Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on November 26, 2008.

Reeve Newman asked if Council has any questions of the proposed land use bylaw amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 689/08. No submissions were received.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 689/08. No one was present to speak to the bylaw.

Reeve Newman closed the public hearing for Bylaw 689/08 at 1:33 p.m.

**MOTION 09-01-017**

**MOVED** by Deputy Reeve Braun

That second reading be given to Bylaw 689/08 being a Land Use Bylaw amendment to rezone Plan 052 3802, Block 37, Lot 4, 5 and 6 from Mobile Home Subdivision District 1 "MHS1" To Hamlet Residential District 1B "HR1B".

**CARRIED**

**MOTION 09-01-018**

**MOVED** by Councillor Neufeld

That third reading be given to Bylaw 689/08 being a Land Use Bylaw amendment to rezone Plan 052 3802, Block 37, Lots 4, 5 and 6 from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B".

**CARRIED**

**CORPORATE  
SERVICES:**

10. a) **Bylaw 681/08 Authorizing Imposition of a Local Improvement Tax for Curb, Gutter and Sidewalk on 98<sup>th</sup> Avenue from Plan 9722482, Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580, Block 9, Lots 8 & 9; Plan 8420426, Block 5, Lot 35; Plan 1160NY, Block 1, Lot 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 6, Lots 6 & 7; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2, 3, 5, 6, 7; Plan 9523371, Block 11, Lot 10; Plan 9722482, Block 23, Lots 4-11;**

**Plan 9722482, Block 24, Lot 1; Plan 9925746, Block 24,  
Lot 2 in the Hamlet of La Crete**

**MOTION 09-01-019**

**MOVED** by Councillor Wardley

That second reading of Bylaw 681/08 be tabled to the next meeting.

**CARRIED**

**10. b) Bylaw 696/09 Local Improvement of the 47<sup>th</sup> Street and  
48<sup>th</sup> and 49<sup>th</sup> Avenue – Curb, Gutter, and Sidewalk  
Construction in the Hamlet of Fort Vermilion**

**MOTION 09-01-020**

**MOVED** by Deputy Reeve Braun

That first reading of Bylaw 696/09 be tabled to the next meeting.

**CARRIED**

**10. f) La Crete Agricultural Society – Vandalism and  
Uninsured Items**

**MOTION 09-01-021**

**MOVED** by Councillor Toews

That the La Crete Agricultural Society vandalism costs for uninsured items be paid, up to a maximum of \$12,000, from the Grants to Other Organizations Reserve.

**CARRIED UNANIMOUSLY**

**MOTION 09-01-022**

**MOVED** by Councillor Wardley

That Jubilee Insurance be invited to meet with Council and the Additional Named Insured community organizations to clarify insurance coverage.

**CARRIED**

**10. h) Town of High Level Health Services Committee**

**MOTION 09-01-023**

**MOVED** by Councillor Toews

That the County support the Town of High Level Health Services Committee and recommend that the membership include one representative from each municipality and one from each Community Health Council and First Nations representation.

**CARRIED**

**10. g) Appointment of Members at Large to County Boards/Committees**

**MOTION 09-01-024**

**MOVED** by Councillor Toews

That Al Hoggan be appointed as a member at large on the Subdivision and Development Appeal Board for the period January 13, 2009 to October 2009 and that the vacant position on the Mackenzie Library Board be re-advertised.

**CARRIED**

**MOTION 09-01-025**

**MOVED** by Councillor Neufeld

That the ballots be destroyed.

**CARRIED**

**10. i) Recreational Trails**

**MOTION 09-01-026**

**MOVED** by Councillor Wardley

That the recreational trails be received for information.

**CARRIED**

**10. j) Land-Use Framework**

**MOTION 09-01-027**

**MOVED** by Councillor Froese

That Council make every effort to appoint members to the Land-Use Framework Regional Advisory Council and that the County Council express concern regarding the cumulative effects management timing and invite the MLA and appropriate Cabinet members to meet with Council.

**CARRIED**

**MOTION 09-01-028**

**MOVED** by Councillor Neufeld

That a special meeting be held to review the Land use Framework on February 2, 2009 at 10:00 a.m. in Fort Vermilion.

**CARRIED UNANIMOUSLY**

**10. k) Integrated Community Sustainability Plan**

**MOTION 09-01-029**  
Requires 2/3

**MOVED** by Councillor Wardley

That the Integrated Community Sustainability Plan project funding be increased to \$160,000 with \$80,000 in committed municipal funds and that administration prepares and submits a grant application for the balance of \$80,000 under the Green Municipal Fund.

**CARRIED UNANIMOUSLY**

**MOTION 09-01-030**

**MOVED** by Deputy Reeve Braun

That Mackenzie County develop the Integrated Community Sustainability Plan which will include a sustainable community vision and sustainability targets with an \$80,000 commitment of its municipal funds from its 2009 budget towards the costs of this initiative.

**CARRIED UNANIMOUSLY**

**MOTION 09-01-031**

**MOVED** by Councillor Sarapuk

That administration be authorized to engage the Activation Analysis Group in order to assist with the grant application process and the undertaking of the Integrated Community Sustainability Plan.

**CARRIED UNANIMOUSLY**

**OPERATIONAL  
SERVICES:**

**11. a) Airports**

**MOTION 09-01-032**

**MOVED** by Councillor J. Driedger

That the airports discussion be received for information.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**13. a) Information/Correspondence Items**

**MOTION 09-01-033**

**MOVED** by Councillor Neufeld

That the information/correspondence items be accepted for

information purposes.

**CARRIED**

**MOTION 09-01-034**

**MOVED** by Reeve Newman

That three Councillors be authorized to attend the Premier's Dinner in Edmonton on April 30, 2009.

**CARRIED UNANIMOUSLY**

**IN-CAMERA SESSION:**

**MOTION 09-01-035**

**MOVED** by Councillor J. Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:00 p.m.

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Legal
- 14. d) Inter-municipal Relations
- 14. e) CO<sub>2</sub> EOR Negotiations

**CARRIED**

**MOTION 09-01-036**

**MOVED** by Councillor D. Driedger

That Council move out of camera at 3:50 p.m.

**CARRIED**

**14. a) Personnel**

**MOTION 09-01-037**

**MOVED** by Councillor Wardley

That the personnel update be received for information.

**CARRIED**

**14. b) Special Projects**

**MOTION 09-01-038**

**MOVED** by Deputy Reeve Braun

That the special projects update be received for information.

**CARRIED**

**14. c) Legal**

**MOTION 09-01-039**

**MOVED** by Councillor D. Driedger

That administration proceed with the legal issues as discussed in-camera.

**CARRIED**

**14. d) Inter-municipal Relations**

**MOTION 09-01-040**

**MOVED** by Councillor Wardley

That Council approve the Inter-municipal Services Agreement with the Town of Rainbow Lake as presented to expand the designated area for enforcement services.

**CARRIED**

**14. e) CO<sub>2</sub> EOR Negotiations**

**MOTION 09-01-041**

**MOVED** by Councillor Sarapuk

That the CO<sub>2</sub> EOR committee consisting of Councillor Wardley, Councillor Watson, and Reeve Newman that has been meeting Apache continue to lobby government for a CO<sub>2</sub> pipeline project.

**CARRIED**

**NEXT MEETING DATE:**

**15. a) Regular Council Meeting**

Regular Council Meeting  
Wednesday, January 28, 2009  
4:00 p.m.  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:**

**16. a) Adjournment**

**MOTION 09-01-042**

**MOVED** by Councillor D. Driedger

That the meeting be adjourned at 3:56 p.m.

**CARRIED**

These minutes will be presented to Council for approval on January 28, 2009.

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Greg Newman  
Reeve

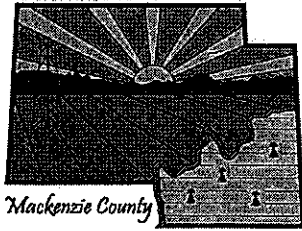
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William Kostiw  
Chief Administrative Officer

**DRAFT**







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>January 28, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Municipal Planning Commission Meeting Minutes December 15, 2008</b>

### BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the December 15, 2008 meeting are attached.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of December 15, 2008 be received for information.

Author: C. Gabriel

Review By: \_\_\_\_\_

*for*  
CAO *jd*



**Mackenzie County  
Municipal Planning Commission Meeting**

**North Point Center (County Office)  
La Crete, Alberta**

**Monday, December 15, 2008 @ 10:00 a.m.**

**PRESENT**

Peter Braun	Chair, Councillor
Beth Kappelar	Vice Chair, MPC Member
Ed Froese	Councillor
Manfred Gross	MPC Member
Ryan Becker	Director of Planning and Emergency Services
Marion Krahn	Development Officer
Liane Lambert	Development Officer
Sarah Martens	Planning Administrative Support

**PRESENT**

Jack Eccles	MPC Member
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**1. CALL TO ORDER**

Peter Braun called the meeting to order at 10:06 a.m.

**2. ADOPTION OF AGENDA**

**MOTION 08-308** **MOVED** by Beth Kappelar

That the agenda be adopted with the following amendments:

Item 4f) Development Permit Application 275-DP-08 be reassigned to item 7a) In-Camera

**CARRIED**

**3. ADOPTION OF MINUTES**

**MOTION 08-309** **MOVED** by Manfred Gross

That the minutes of the November 28, 2008 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**4. DEVELOPMENT**

- a) Development Permit Application 268-DP-08  
Northwest Enterprise; Professional Office (Wellsite Trailer)  
Plan 892 3048, Block 6, Lot 3, 4; Zama**

**MOTION 08-310**      **MOVED** by Ed Froese

That Development Permit 268-DP-08 on Plan 892 3048, Block 6, Lot 3 and 4 in the name of Northwest Enterprise be approved with the following conditions:

**Failure to comply with one or more of the attached conditions shall render this permit Null and Void**

- 1. Consolidation of Plan 892 3048, Block 6, Lot 3 (1013-Industrial Drive) and Plan 892 3048, Block 6, Lot 4 (1007-Industrial Drive) to create one lot.**
- 2. Minimum building setbacks:**
  - a. 9.1 meters (30 feet) front yard;**
  - b. 9.1 meters (30 feet) rear yard;**
  - c. 3.0 meters (10 feet) interior side yard, from the property lines.**
- 3. Provide adequate off street parking as follows: The minimum parking standards are one (1) stall per 30 square meters of building area. **Therefore 1 stall is required for this development.** *"One parking space, including the driveway area, shall occupy 91.4 meters (300 square feet)."***
- 4. Should the Office Unit be connected to the Municipal water and sewer system, the cost of connection fees will be borne by the owner where applicable.**
- 5. Prior to commencement of any construction contact Dave Crichton, Regional Supervisor, at 780-841-1683 to identify water line size for service and fire protection.**
- 6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-927-3718. Access to be constructed to the Counties standards and at the developer's expense.**

7. The total site area (lot) shall have a positive surface drainage that does not adversely affect the surrounding neighbors.

**CARRIED**

- b) Development Permit Application 269-DP-08  
Philip Fehr; Ancillary Building (Hobby Shop)  
Plan 042 0507, Block 1, Lot 9; La Crete**

**MOTION 08-311**      **MOVED** by Manfred Gross

That Development Permit 269-DP-08 on Plan 042 0507, Block 1, Lot 9 in the name of Philip Fehr be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. THIS DEVELOPMENT PERMIT APPROVAL REPLACES DEVELOPMENT PERMIT 40-DP-08 IN ITS ENTIRETY AND ALL THE CONDITIONS CONTAINED THEREIN ARE REPLACED WITH THE CONDITIONS CONTAINED HEREIN.**
2. A variance of 462.5 square feet for the total area of the Ancillary Building (hobby shop) is hereby granted. The maximum area of the ancillary building (hobby shop) shall be 1387.5 square feet.
3. A 4 foot variance of the building height is hereby granted. The maximum height of the Ancillary Building (hobby shop) shall be 19 feet (5.79 meters).
- 4. The developer shall enter into a Developers Agreement with the County for the construction of the ancillary building (hobby shop) prior to commencement of construction. The Developers Agreement will be registered against the title.**
5. The Ancillary Building (hobby shop) shall be constructed as a car garage and shall contain car garage doors to a maximum height of 10 feet (3.048 meters). No commercial sized garage doors are permitted.
6. This Ancillary Building (hobby shop) is approved for personal purposes only and no commercial activity is permitted in this

- building or district. If the developer intends to use the Ancillary Building (hobby shop) for commercial use, a rezoning or Land Use Bylaw amendment application must be submitted and approved. Upon approval of the rezoning or Land Use Bylaw amendment a new development permit must be received and approved prior to the commencement of a commercial use.
7. The Ancillary Building (hobby shop) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring houses to the satisfaction of the Development Authority.
  8. Minimum building setbacks: 15.2 meters (50 feet) front yard (east); 15.2 meters (50 feet) rear yard (west); 7.6 meters (25 feet) south side yard and 15.2 meters (50 feet) north side yard, from the property lines.
  9. No ancillary building erected/or moved onto the site shall be used as a dwelling.
  10. All sewage disposal systems shall be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
  11. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers expense.
  12. No construction or development is allowed on a right-of-way.
  13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

**CARRIED**

**c) Development Permit Application 271-DP-08  
Wingmaster Outfitting  
Cabin and 2 Bunkhouses for Recreational Use  
NW 35-105-15-W5M (Plan 072 7239, Block 2, Lot 2)  
Buffalo Lake Estates Area**

**MOTION 08-312**    **MOVED** by Beth Kappelar

That Development Permit 271-DP-08 on NW 35-105-15-W5M (Plan 072 7239, Block 2, Lot 2) in the name of Wingmaster Outfitters be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
2. **The recreational cabin and the two bunkhouses are permitted to be placed on site for a temporary three year term. Permit expires December 24, 2011.**
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. All sewage disposal systems shall be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

**CARRIED**

**d) Development Permit Application 273-DP-08  
Jonathon Tendler c/o Telus; Communication Tower with  
Ancillary Building (Equipment Shelter) and Fence  
NE 12-104-18-W5M; Blue Hills Area**

**MOTION 08-313**      **MOVED** by Ed Froese

That Development Permit 273-DP-08 on NE 12-104-18-W5M in the name of Jonathan Tendler c/o Telus be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is subject to approval from NAV Canada and Alberta Transportation. The developer is required to obtain written approval from NAV Canada and Alberta Transportation regarding the proposed development prior to commencement of the development.**
2. **All conditions and requirements by NAV Canada and Alberta Transportation are to be met to their specifications and standards.**
3. **Minimum setbacks: 41.14 meters (135 feet) from any road allowance; 15.34 meters (50 feet) from any other property lines or setback requirements from Alberta Transportation, whichever is greater.**
4. A chain link fence must surround the compound at all times. The fence shall not encroach onto adjacent properties or road allowances.
5. Access to the communication tower site shall be off of Rural Range Road 18-0 (Blue Hills Road). No access is permitted to be constructed off of Highway 697.
6. PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280 and Mackenzie County Operational Services Department at 780-928-3983. Access to be constructed to Alberta Transportation and Mackenzie County standards at the expense of the developer.
7. No construction or development is allowed on a right-of-way



8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

**CARRIED**

- e) **Development Permit Application 274-DP-08  
Elizabeth Wiebe and Cindy Fehr  
Contractors Business and Shop (Canvas Cold Storage)  
Plan 072 7718, Block 2, Lot 6; La Crete**

**MOTION 08-314      MOVED by Manfred Gross**

That Development Permit 274-DP-08 on Plan 072 7718, Block 2, Lot 6 in the name of Elizabeth Wiebe and Cindy Fehr be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks: 9.1 meters (30 feet) from 95 Street and 102 Avenue; 9.1 meters (30 feet) rear (east) yard; 3.05 meters (10 feet) north side yard; from the property lines.
2. New construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. Should the building be connected to the Municipal water and sewer system, the cost of connection fees will be borne by the owner.
4. Prior to commencement of any construction, contact John Klassen, Utilities Supervisor at 780-928-3835 to identify water line size for service and fire protection.
5. The Municipality has assigned the following address to the noted property 10203-95<sup>th</sup> Street. You are required to display the address (10203) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 8 public parking stalls, 1

space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*

7. No person shall erect, place or maintain within the site triangle a wall, fence, shrub, trees, hedges, or any object over three feet in height above the lowest street grade adjacent to the intersection.
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
9. No construction or development is allowed on a right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

**CARRIED**

**5. SUBDIVISION**

- a) **Subdivision Application 38-SUB-07  
SW 19-110-18-W5M; High Level Rural  
Paul Steffanson**

**MOTION 08-315    MOVED** by Beth Kappelar

That a time extension for 38-SUB-07 on SW 26-110-18-W5M in the name of Paul Steffanson be granted to expire on July 24, 2009. No further time extensions for this subdivision will be granted.

**CARRIED**

**b) Subdivision Application 31-SUB-08  
SE 8-107-14-W5M; Blumenort  
George Braun**

**MOTION 08-316      MOVED** by Ed Froese

That subdivision application 31-SUB-08 in the name of George Braun on SE 8-107-14-W5M be accepted with the following conditions.

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
  - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
  - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
  - c. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
  - d. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
  - e. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - f. Dedication of the most easterly 5.18 metres of the proposed subdivision for future road widening.
  - g. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
  - h. Subdivision must meet ATCO Electric's conditions as follows:

- i. Utility Right-of-Way in the name of ATCO Electric shall be registered with the new and existing titles.
- ii. Any existing power line easements and/or utility right of ways must remain in place.
- iii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
- iv. Costs associated with changes required to correct any line clearance problems as a result of the development shall be borne by the developer.
- v. Any costs incurred for the relocation or repair of the existing electrical facilities will be the responsibility of the developer.
- vi. No work shall proceed under the power line without written permission from ATCO Electric.
- vii. There must be 9 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.5 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

**CARRIED**

6. **MISCELLANEOUS ITEMS**

a) **Vangard Realty Ltd.**

**MOTION 08-317** **MOVED** by Ed Froese

Received for information.

**CARRIED**

b) **Emerging Trends in Municipal Law**

**MOTION 08-318** **MOVED** by Manfred Gross

Peter Braun, Ryan Becker and Beth Kappelar will be attending the Emerging Trends Course in Municipal Law Seminar in Edmonton on February 12<sup>th</sup>, 2008.

**CARRIED**

c) **Action List**

The Action List of November 28<sup>th</sup>, 2008 was reviewed.

7. **IN CAMERA**

**MOTION 08-319** **MOVED** by Beth Kappelar

That the Municipal Planning Commission go in camera at 10:49 a.m.

**CARRIED**

**MOTION 08-320** **MOVED** by Manfred Gross

That the Municipal Planning Commission come out of in camera at 10:57 a.m.

**CARRIED**

a) **Development Permit Application 275-DP-08  
Redneckz Wireline Services; Contractor's Business  
NW 19-109-19-W5M; High Level Rural**

**MOTION 08-321**     **MOVED** by Beth Kappelar

Received as information and furthermore, that the Development Permit 275-DP-08 in the name of Redneckz Wireline Services on NW 19-109-19-W5M be presented at the January 14, 2009 Municipal Planning Commission meeting.

**CARRIED**

8.     **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ January 14, 2009 at 10:00 a.m. in La Crete
- ❖ January 28, 2009 at 1:00 p.m. in Fort Vermillion
- ❖ February 9, 2009 at 10:00 a.m. in La Crete

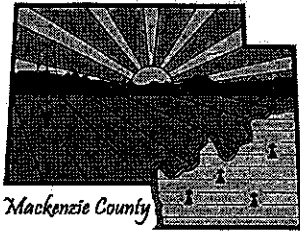
9.     **ADJOURNMENT**

**MOTION 08-322**     **MOVED** by Ed Froese

That the Municipal Planning Commission meeting be adjourned at 11:02 a.m.

**CARRIED**

These minutes were adopted this 14<sup>th</sup> day of January 2009.



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	January 28, 2009
<b>Presented By:</b>	William Kostiw, Chief Administrative Officer
<b>Title:</b>	Agricultural Service Board Meeting Minutes – 2008

### BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the 2008 meetings are attached.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the Agricultural Service Board meeting minutes for 2008 be received for information.

Author: C. Gabriel

Review By: \_\_\_\_\_

CAO 





**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Friday, January 18, 2008**

**10:00 a.m.**

**Council Chambers  
Fort Vermilion, AB**

<b>PRESENT:</b>	Bill Neufeld Dicky Driedger Richard Marshall Joe Peters	Chair Council Representative Member at Large Member at Large
<b>ABSENT:</b>	Eric Jorgensen	Member at Large
<b>ALSO PRESENT:</b>	Mark Schonken Grant Smith Wanita Mitchell Mark Onaba Usman Mufti	Director of Public Works & Agriculture Agricultural Fieldman Administrative Assistant, Recording Secretary EXH Engineering Mackenzie Applied Research Association

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Friday, January 18, 2008 Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER:**           **1. a) Call to Order**

Chair Neufeld called the meeting to order at 10:06 am.

**AGENDA:**                   **2. a) Adoption of Agenda**

**MOTION 08-001**           **MOVED** by Richard Marshall

That the agenda be adopted as presented with addition of:

7. d) Propose Grazing Reserve – information item

**CARRIED**

**ADOPTION OF THE  
PREVIOUS MINUTES:**   **3. a) Minutes of the November 7, 2007 Agricultural Service  
Board Meeting**

**MOTION 08-002**           **MOVED** by Joe Peters

That the minutes of the November 7, 2007 Agricultural Service Board meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:**

- 4. a) 8. a) Additional Appointments:**  
One appointment for Veterinary Advisory Committee &  
One appointment for Mackenzie Applied Research  
Association

**MOTION 08-003**

**MOVED** by Joe Peters

Appointments to be made by the Agricultural Service Board for the Veterinary Advisory Committee and to Mackenzie Applied Research Association.

**Veterinary Advisory Committee appointment:**

Joe Peters was nominated by Dicky Driedger.

There were no further nominations.

Joe Peters was acclaimed as the Agricultural Service Board member representative for the Veterinary Advisory Committee for the period of January 2008 to October 2010.

**Mackenzie Applied Research Association appointment:**

Richard Marshall was nominated by Joe Peters.

There were no further nominations.

Richard Marshall was acclaimed as the Agricultural Service Board member representative for Mackenzie Applied Research Association for the period of January 2008 to October 2010.

**CARRIED**

**5. b) Clubroot of Canola**

Clubroot of Canola seminar scheduled for April 1, 2008 at the Fort Vermilion Legion Hall (tentative).

Peace Region Municipalities are considering drafting a regional Clubroot of Canola policy and are encouraging all peace municipalities to draft their own policy to combat this disease.

**MOTION 08-004**

**MOVED** by Dicky Driedger

That the Clubroot of Canola be received as information.

**CARRIED**

**5. c) 2008 Roadside Mowing Review**

**MOTION 08-005**

**MOVED** by Dicky Driedger

Administration presented a report with recommendations to improve the roadside mowing program. This report included four options and the recommendation to issue multi year contracts. Agricultural Service Board selected option 2 with a two year contract plus a one year option.

**CARRIED**

**5. a) EXH Project Update – Delegation**

Mark Onaba, EXH Engineering updated the Agricultural Service Board with the following projects.

(High Level North)

Started with this project in October and spoke to the landowner who was affected. Two miles was surveyed which one mile was affected.

- Cost estimate needed
- Natural design needed
- Work to begin in July with day labour
- Licensing required (wetlands)
- Easements needed

(FV South – Open House)

There is a need to change culverts with funding to come from the drainage reserves. Mr. Onaba inquired if their services will be needed for this project and will provide any assistance as required.

Chair Neufeld recess the meeting at 11:12 a.m. and reconvened at 11:18 a.m.

**5. d) Backsloping Program**

**MOTIN 08-006**

**MOVED** by Richard Marshall

That the ASB018 policy be amended as discussed.

**CARRIED**

**5. f) Review of Agricultural Service Board Policies**

Change all the policies from MD#23 to Mackenzie County.

**MOTION 08-007**

**MOVED** by Dicky Driedger

That the Agricultural Service Board policies be received as information.

**CARRIED**

Chair Neufeld recessed the meeting at 12:02 p.m. and reconvened at 12:30 p.m.

**5. g) Review of Agricultural Service Board Business Plan**

**MOTION 08-008**

**MOVED** by Joe Peters

That the Agricultural Service Board Business Plan be amended as discussed.

**CARRIED**

**5. h) 2008 Roadside Spraying – Discussion**

**MOTION 08-009**

**MOVED** by Richard Marshall

That administration publicly tender 2008 Roadside Spraying as discussed.

**CARRIED**

**5. i) Agricultural Service Board Staff – Discussion**

A general discussion was held regarding possibly hiring additional staff for the Fort Vermilion Public Works and Agriculture department.

**GENERAL REPORTS:**

**6. a) Agricultural Fieldman's Report**

**MOTION 08-010**

**MOVED** by Joe Peters

That the Agricultural Fieldman's report be received for information.

**CARRIED**

**CORRESPONDENCE &  
INFORMATION:**

**MOTION 08-011**

**7.a) Alberta Sustainable Resource Development Letter**

**MOVED** by Dicky Driedger

That the Alberta Sustainable Resource Development letter be received for information.

**CARRIED**

**MOTION 08-012**

**7. b) Farm Women's Conference Letter**

**MOVED** by Joe Peters

That the Farm Women's Conference letter be received for information.

**CARRIED**

**MOTION 08-013**

**7. c) Farm Family Award Letter**

**MOVED** by Richard Marshall

That the Farm Family Award letter be received for information.

**CARRIED**

**MOTION 08-014**

**7. d) Proposed Grazing Reserve  
(Integrated Brush Management on the Western  
Canadian Plains)**

**MOVED** by Joe Peters

That two Agricultural Service Board members be authorized to attend the Integrated Brush Management on the Western Canadian Plains on March 25 & 26, 2008 in Dauphin, Manitoba.

**CARRIED**

**5. e) Mackenzie Applied Research Association (MARA)  
Letter – Delegation**

Presentation by Usman Munfti, Mackenzie Applied Research Association.

Mackenzie Applied Research Association informed the Agricultural Service Board members that they are experiencing

cutbacks from funding sources.

**MOTION 08-015**

**MOVED** by Dicky Driedger

That the Agricultural Service Board recommend to Council to provide this one time funding request from the previous \$35,000 to \$45,000 as discussed with Mackenzie Applied Research Association.

**CARRIED**

**NEXT MEETING DATE:**

**8.a) Agricultural Service Board Meeting**

Agricultural Service Board Meeting  
February 29, 2008  
10:00 am  
Council Chambers, Fort Vermilion

**ADJOURNMENT:**

**9.a) Adjournment**

**MOTION 08-016**

**MOVED** by Joe Peters

That the Agricultural Service Board Meeting be adjourned at 2:05 p.m.

**CARRIED**

These minutes were approved on February 29, 2008.

(signature on file)  
Bill Neufeld, Chair

(signature on file)  
Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Friday, February 29, 2008**

**10:00 a.m.**

**Council Chambers**

**Fort Vermilion, AB**

<b>PRESENT:</b>	Bill Neufeld Dicky Driedger Richard Marshall	Chair Council Representative Member at Large
<b>ABSENT:</b>	Eric Jorgensen Joe Peters	Member at Large Member at Large
<b>ALSO PRESENT:</b>	Bill Kostiw Grant Smith Wanita Mitchell	Chief Administrative Officer (CAO) Agricultural Fieldman Administrative Assistant, Recording Secretary

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Friday, February 29, 2008 Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER:            1. a) Call to Order**

Chair Neufeld called the meeting to order at 10:03 am.

**AGENDA:                    2. a) Adoption of Agenda**

**MOTION 08-017            MOVED** by Richard Marshall

That the agenda be adopted as presented.

**CARRIED**

**ADOPTION OF THE  
PREVIOUS MINUTES:      3. a) Minutes of the February 29, 2008 Agricultural Service  
Board Meeting**

**MOTION 08-018            MOVED** by Dicky Driedger

That the minutes of the February 29, 2008 Agricultural Service Board meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING        4. a) None**

**OUT OF THE MINUTES:**

**BUSINESS:** 5. a) **Draft 2008-2010 Mowing Contract**

**MOTION 08-019** **MOVED** by Dicky Driedger

That the Draft 2008-2010 Mowing Contract be tabled to the next meeting for amendments.

**CARRIED**

5. b) **Sample Clubroot Policies/Seminar**

**MOTION 08-020** **MOVED** by Dicky Driedger

That we circulate the draft Clubroot Policy.

**CARRIED**

5. c) **Brush Management Conference**

**MOTION 08-021** **MOVED** by Richard Marshall

The Brush Management Conference be accepted as information.

**CARRIED**

5. d) **Project Update - Verbal**

**MOTION 08-022** **MOVED** by Richard Marshall

That the Agricultural Service Board tour the drainage projects as required.

**CARRIED**

5. e) **ASB008 Policy**

**MOTION 08-023** **MOVED** by Richard Marshall

That the ASB008 Policy be adopted as presented.

**CARRIED**

\ 5. f) **ASB005 Policy**



**MOTION 08-024**

**MOVED** by Dicky Driedger

That the ASB005 Policy be adopted as presented.

**CARRIED**

**GENERAL REPORTS:**

6. a) None

**CORRESPONDENCE &  
INFORMATION:**

7.a) Mackenzie Applied Research Association Request

7. b) Letter from Debbie Oyarzun

7. c) Letter from Monsanto Canada

**MOTION 08-025**

**MOVED** by Richard Marshall

That items 7. a) to 7. c) be received as information.

**CARRIED**

**NEXT MEETING DATE:**

8.a) Set Next Meeting Date

Agricultural Service Board Meeting  
To be announced  
Council Chambers, Fort Vermilion

**ADJOURNMENT:**

9.a) Adjournment

**MOTION 08-026**

**MOVED** by Dicky Driedger

That the Agricultural Service Board Meeting be adjourned at  
11:00 am.

These minutes were approved on June 2, 2008.

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Bill Neufeld, Chair

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Grant Smith, Agricultural Fieldman



**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Monday, June 02 2008**

**10:00 a.m.**

**Public Works Building  
Fort Vermilion, AB**

<b>PRESENT:</b>	Bill Neufeld	Chair
	Dicky Driedger	Council Representative
	Richard Marshall	Member at Large
	Eric Jorgensen	Member at Large
	Joe Peters	Member at Large

**ABSENT:**

<b>ALSO</b>	Grant Smith	Agricultural Fieldman
<b>PRESENT:</b>	Colleen Nate	Administrative Assistant, Recording Secretary
	Greg Newman	Reeve

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Monday, June 02, 2008 Public Works Building in Fort Vermilion, Alberta.

**CALL TO ORDER:            1. a) Call to Order**

Chair Neufeld called the meeting to order at 10:05 am.

**AGENDA:                    2. a) Adoption of Agenda**

**MOTION 08-027            MOVED** by Dickey Driedger

That the agenda be adopted as presented.

**CARRIED**

**ADOPTION OF THE        3. a) Minutes of the February 29, 2008 Agricultural Service**  
**PREVIOUS MINUTES:**        **Board Meeting**

**MOTION 08-028            MOVED** by Joe Peters

That the minutes of the February 29, 2008 Agricultural Service Board meeting be adopted as presented.

**CARRIED**

**MOTION 08-029            MOVED** by Dicky Driedger

That the Agricultural Service Board Meeting move in camera at 10:07am.

**CARRIED**

**MOTION 08-030**

**MOVED** by Dicky Driedger

That the Agricultural Service Board Meeting move out of Camera at 10:15am.

**CARRIED**

**5. a) Roadside Spraying proposal**

**MOTION 08-031**

**MOVED** by Joe Peters

That the Roadside spraying contract be awarded to lowest qualified proposal.

**CARRIED**

**5. b) Fort Vermilion South Drainage- Discussion**

**MOTION 08-032**

**MOVED** by Joe Peters

That a consensus was reached to do all dirt work east of Highway 88, with 3:1 side slope and appropriate outlet. Do a ditch cleanout approximately ½ mile west of Highway 88 on Twp RD 108-0 along F. Buekerts property and install centerline culverts as required. Administration is to do a request for quotes from local contractors. Construction is to be completed in fall of 2008.

**CARRIED**

**5. c) High Level 1 (Bob Rechlo)**

**MOTION 08-033**

**MOVED** by Richard Marshall

To upgrade range road 17-2. This is to include required ditching & culverts. To be funded by Public Works & ASB.

**CARRIED**

**5. d) Blue Hills Erosion 2 (Twp Rd 103-0)**

**Discussion**

Discussion was held on having a combined project with the

Public Works Department. Administration is to research material pricing. Administration is to contact Public Works to combine project with ASB. Bring Information to next ASB meeting.

**5. e) La Crete East Flood Control**

**DISCUSSION**

Administration is to rebuild the north bound berm to handle increased flows and remove brush from ditch. Alberta Environment is to be contacted as this should be cost shared maintenance.

**GENERAL REPORTS**

**6. a) Fieldmans Report-written**

**MOTION 08-034**

**MOVED** by Eric Jorgenson

That the Fieldmans report be accepted for information.

**CARRIED**

**CORRESPONDENCE &  
INFORMATION**

**7. a) 2008 Budget & Spending Report**

**MOTION 08-035**

**MOVED** by Joe Peters

That the Budget and Spending Report be accepted for information.

**CARRIED**

**NEXT MEETING DATE**

**8. a) Set Next Meeting Date**

Agricultural Service Board Meeting  
Monday June 30, 2008  
9:00am  
Heritage Center La Crete, AB

**ADJOURNMENT**

**9. a) Adjournment**

**MOTION 08-036**

**MOVED** by Eric Jorgenson

That the Agricultural Service Board Meeting be adjourned at 11:35 am

These minutes were approved on June 30, 2008.

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Bill Neufeld, Chair

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Grant Smith, Agricultural Fieldman



**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Monday, June 30 2008**

**9:00 a.m.**

**Heritage Center  
La Crete, AB**

<b>PRESENT:</b>	Bill Neufeld	Chair
	Dicky Driedger	Council Representative
	Eric Jorgensen	Member at Large
	Joe Peters	Member at Large
<b>ABSENT:</b>	Richard Marshall	Member at Large
<b>ALSO</b>	Grant Smith	Agricultural Fieldman
<b>PRESENT:</b>	Colleen Nate	Admin Assistant, Recording Secretary
	John W. Driedger	Council

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Monday, June 30, 2008 Heritage Center La Crete Alberta

**CALL TO ORDER:            1. a) Call to Order**

Chair Neufeld called the meeting to order at 9:20 am.

**AGENDA:                    2. a) Adoption of Agenda**

**MOTION 08-037            MOVED by John W. Driedger**

That the agenda be adopted as amended with the addition of 4d) TWP 107-4, 4e) Mowing 4e), Ptarmigen Creek.

**CARRIED**

**ADOPTION OF THE        3. a) Minutes of the June 02, 2008 Agricultural Service  
PREVIOUS MINUTES:**        Board Meeting

**MOTION 08-038            MOVED by Dicky Driedger**

That the minutes of the June 02, 2008 Agricultural Service Board meeting be adopted as presented.

**CARRIED**

**MOTION 08-039            MOVED by Dicky Driedger**

That the Sameng Inc letter be accepted as information

**CARRIED**

4. b) Fieldman's Report and Project Update

**MOTION 08-040**

**MOVED** by Joe Peters

That the Fieldman's Report and Project Update be accepted as information.

**CARRIED**

4. c) **Blue Hills Erosion 2-RFD**

**MOTION 08-041**

**Moved** by Dickey Driedger

That Administration to do a Request For Quotation from Sameng Inc for survey, design and construction cost estimate. Administration is to obtain cost estimates for Lydar Imaging of the Bluehills area.

**Carried**

4. d) **TWP 107-4**

**MOTION 08-042**

**MOVED** by Eric Jorgenson

That the ditch is to be cleaned out and repair's made to the burm. This is to be a combined project with Public Works.

**CARRIED**

4. e) **Mowing**

**MOTION 08-043**

**Moved** by Joe Peters

That administration is to look into the possibility of rate payers mowing their own ditch.

**Carried**

4. f) **Ptarmagin Creek**

**MOTION 08-044**

**Moved** by Joe Peters

That the Beaver Dams are to be removed from Ptarmigan Creek on the Crown Quarter. (SW-33-109-13-W5). To be funded from ASB operating budget.



**Carried**

**5. a) 2008 Budget & Spending Report**

**MOTION 08-045**

**Moved by Joe Peters**

That the 2008 Budget & Spending Report be accepted for information.

**Carried**

**NEXT MEETING DATE**

**8. a) Set Next Meeting Date**

**Agricultural Service Board Meeting**

**Wednesday, August 13, 2008**

**9:00am**

**Fort Vermilion**

**ADJOURNMENT**

9. a) Adjournment

**MOTION 08-045**

**Moved by Eric Jorgensen**

That the Agricultural Service Board Meeting be adjourned at 10:45 am

These minutes were approved on August 18, 2008.

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Bill Neufeld, Chair

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Grant Smith, Agricultural Fieldman



**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Monday, August 18, 2008**

**9:00 a.m.**

**Council Chambers  
Fort Vermilion AB**

<b>PRESENT:</b>	Bill Neufeld	Chair
	Dicky Driedger	Council Representative
	Eric Jorgenson	Member at Large
	Joe Peters	Member at Large
	Richard Marshall	Member at Large

**ABSENT:**

<b>ALSO</b>	Grant Smith	Agricultural Fieldman
<b>PRESENT:</b>	Colleen Nate	Admin Assistant, Recording Secretary
	Dave Crichton	Director of Operations (North)
	John Klassen	Director of Operations (South)

**Minutes of the Agricultural Service Board meeting for Mackenzie County held on Monday, August 18, 2008 Fort Vermilion Council Chambers.**

**CALL TO ORDER:**            1. a) **Call to Order**

Chair Neufeld called the meeting to order at 9:25 am.

**AGENDA:**                    2. a) **Adoption of Agenda**

**MOTION 08-046**            **MOVED** by Eric Jorgenson

That the agenda be adopted as amended with the addition of 5f) Fort Vermilion South; 5g) Letter from Eileen Chauvet (Alberta Agriculture) ; 5h) Letter from Jodi Drozda (Alberta Agriculture) ; 5i) Ag Land Task Force Report.

**CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES:**    3. a) **Minutes of the June 30, 2008 Agricultural Service Board Meeting**

**MOTION 08-047**            **MOVED** by Dicky Driedger

That the minutes of the June 30, 2008 Agricultural Service Board meeting be adopted as presented.

**5. a) Road Side Spraying and Roadside Mowing Evaluation**

**MOTION 08-048**

**MOVED** by Richard Marshall

*That George Fehr be asked to attend the next ASB Meeting and a letter be written to the DENE THA Indian Band regarding a weed problem on reserve land. The letter is to be signed by Bill Neufeld.*

**CARRIED**

**5. b) Bluehills Erosion II**

**MOTION 08-049**

**MOVED** by Eric Jorgenson

*Construction of the Blue Hills Erosion is to be completed in 2009. Administration is to request Sameng to conduct a preliminary survey of the Bluehills area, up to a maximum of \$25000.*

**CARRIED**

**5. c) Buffalo Head Drainage, RR 15-4 (John Wiebe)**

**MOTION 08-050**

**Moved** by Eric Jorgenson

*This is to be a combined project between La Crete Public Works and ASB. ASB is to construct John Wiebe outlet-RR15-4, Joe Peters outlet SE 15-104-15-5 and Bill Wiebe outlet NE-14-104-15-5. To be funded from the Drainage Reserve.*

**Carried**

**5. d) 2008/2009 ASB Grant**

**MOTION 08-051**

**MOVED** by Joe Peters

*That the 2008/2009 ASB Grant be accepted as information*

**CARRIED**

**5. e) Agricultural Survey**

**MOTION 08-052**

**Moved** by Dicky Driedger

*That Grant Smith and Eric Jorgenson are to complete the*

*Agricultural Survey.*

**Carried**

**5. f) Fort Vermilion South**

**MOTION 08-053**

**Moved by Eric Jorgenson**

*That Fort Vermilion South be accepted as information.*

**Carried**

**5. g) Letter Form Eileen Chauvet (Alberta Agriculture)**

**MOTION 08-054**

**Moved by Dicky Driedger**

*That the letter from Eileen Chauvet be accepted for information.*

**Carried**

**5. h) Letter from Jodi Drozda (Alberta Agriculture)**

**MOTION 08-055**

**Moved by Richard Marshall**

*Dicky Driedger was nominated to serve on the Safety Training Advisory Committee.*

**Carried**

**5. i) Ag Land Task Force Report**

**MOTION 08-056**

**Moved by Eric Jorgenson**

*That the Ag Land Task Force Report be accepted as information.*

**Carried**

**6. a) Agricultural Fieldman's Report**

**MOTION 08-57**

**Moved by Joe Peters**

*That the Agricultural Fieldman's Report be accepted as information.*

**Carried**

**NEXT MEETING DATE**

**8. a) Set Next Meeting Date**

***Agricultural Service Board Meeting  
Monday September 15, 2008  
Fort Vermilion***

**ADJOURNMENT  
MOTION 08-058**

***9. a) Adjournment  
Moved by Eric Jorgensen***

*That the Agricultural Service Board Meeting be adjourned at  
12:00pm.*

These minutes were approved on September 15, 2008

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Bill Neufeld, Chair

---

Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Monday September 15, 2008**

**9:00 a.m.**

**Council Chambers  
Fort Vermilion AB**

<b>PRESENT:</b>	Bill Neufeld Dicky Driedger Eric Jorgenson Joe Peters	Chair Council Representative Member at Large Member at Large
<b>ABSENT:</b>	Richard Marshall	Member at Large
<b>ALSO PRESENT:</b>	Grant Smith Colleen Nate Dave Crichton John Klassen William Kostiw	Agricultural Fieldman Admin Assistant, Recording Secretary Director of Operations (North) Director of Operations (South) Chief Administrative Officer

**Minutes of the Agricultural Service Board meeting for Mackenzie County held on Monday, September 15, 2008 Fort Vermilion Council Chambers.**

**CALL TO ORDER:           1. a) Call to Order**

Chair Neufeld called the meeting to order at 9:10 am.

**AGENDA:                   2. a) Adoption of Agenda**

**MOTION 08-059           MOVED** by Dicky Driedger

That the agenda be adopted as presented.

**CARRIED**

**ADOPTION OF THE  
PREVIOUS MINUTES:    3. a) Minutes of the June 30, 2008 Agricultural Service  
Board Meeting**

**MOTION 08-060           MOVED** by Joe Peters

That the minutes of the August 18, 2008 Agricultural Service Board meeting be adopted as presented.

5. a) 2009 ASB Budget

**MOTION 08-060**

**Moved** by Eric Jorgenson

That the 2009 ASB Budget be accepted as information

**Carried**

**5. b) 2008 Farm Women's Conference**

**MOTION 08-061**

**Moved** by Eric Jorgenson

That the ASB donate \$200 to the Farm Women's Conference.

**Carried**

**5. c) County of Grande Prairie News Release- Clubroot of Canola**

**MOTION 08-062**

**Moved** by Dicky Driedger

**That the Clubroot news release be accepted as information.**

**Carried**

**5. d) Fort Vermilion South Drainage**

**MOTION 08-063**

**Moved** by Eric Jorgenson

That the ASB tender the Fort Vermilion South Drainage. Construction is to begin in 2008 upon approval of Alberta Environment.

**Carried**

**5. e) Blue Hills Road Survey Proposal**

**MOTION 08-064**

Moved by Dicky Driedger

That ASB accept the lowest qualified quote for 58 miles of road in Blue Hills area. Survey to be completed in 2008

**Carried**

**5. f) Buffalo Head Drainage**

**MOTION 08-065**

**Moved** by Dicky Driedger



**That Buffalo Head Drainage be accepted for information.**

**Carried**

**5. g) Roadside Spraying Delegation**

**MOTION 08-066**

**Moved by Dicky Driedger**

Roadside spraying contractor George Fehr attended the meeting to discuss roadside spraying. George Fehr was awarded a one year contract with a one year option and a maximum of \$46 dollars a km.

**Carried**

**5. h) SRD - Delegation**

**DISCUSSION**

**Natalie Butler and Brent Currie with SRD attended the meeting and presented a slideshow regarding weed infestation in the green zone.**

**NEXT MEETING DATE**

**8. a) Set Next Meeting Date**

**No meeting date was set**

**ADJOURNMENT**

**9. a) Adjournment**

**MOTION 08-058**

**Moved by Eric Jorgensen**

**That the Agricultural Service Board Meeting be adjourned at 11:45 am.**

These minutes were approved on October 24, 2008.

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Bill Neufeld, Chair

---

Grant Smith, Agricultural Fieldman



**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Tuesday October 24, 2008**

**9:00 a.m.**

**Meeting Room  
Fort Vermilion AB**

<b>PRESENT:</b>	Bill Neufeld	Chair
	Dicky Driedger	Council Representative
	Eric Jorgenson	Member at Large
	Joe Peters	Member at Large
	Richard Marshall	Member at Large

**ABSENT:**

<b>ALSO PRESENT:</b>	Grant Smith	Agricultural Fieldman
	Colleen Nate	Admin Assistant, Recording Secretary
	Dave Crichton	Director of Operations (North)
	William Kostiw	Chief Administrative Officer

**Minutes of the Agricultural Service Board meeting for Mackenzie County held on Wednesday November 26, 2008 Fort Vermilion Meeting Room.**

**CALL TO ORDER: 1. a) Call to Order**

Chair Neufeld called the meeting to order at 9:03 am.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 08-067 MOVED** by Joe Peters

That the agenda be adopted with the additions of.

**CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES: 3. a) Minutes of the September 15, 2008 Agricultural Service Board Meeting**

**MOTION 08-068 MOVED** by Joe Peters

That the minutes of the Sept 15, 2008 Agricultural Service Board meeting be adopted as presented.

**5. a) Fieldman's Report and Project Update**

**MOTION 08-069**

**Moved** by Richard Marshall

That the Fieldman's Report and project update be accepted as information

**Carried**

**5. b) Blue Hills Erosion**

**MOTION 08-070**

**Moved** by Dicky Driedger

That Blue Hills Erosion is to be tabled until a quote from EXH is received.

**Carried**

**DISSCUSION**

**5. c) 2008 Regional Conference**

Rooms are to be booked at the Ramada Hotel for Dicky Driedger and Joe Peters for the Regional Conference.

**5. d) Provincial Wild Boar Program**

**MOTION 08-071**

**Moved** by Joe Peters

That the Provincial Wild Boar Program be accepted as information.

**Carried**

**5. e) ARD Letter**

**MOTION 08-072**

**Moved** by Eric Jorgenson

That the letter from ARD be accepted as information.

**Carried**

**5. f) Spending Report**

**MOTION 08-073**

**Moved** by Joe Peters

That the Spending Report be accepted as information.

**Carried**

**5. g) Farm Safety Coordinator letter to Dicky Driedger.**

**MOTION 08-074**

**Moved by Richard Marshall**

That the letter to Dicky Driedger be accepted as information.

**Carried**

**5. h) County Of Grande Prairie New Release**

**MOTION 08-75**

**Moved by Eric Jorgenson**

That the ASB prepare information regarding Club root and place in the County Image.

**Carried**

**5. i) Cattle Age Verification**

**MOTION 08-76**

**Moved by Dicky Driedger**

That administration is to write a letter of support to Alberta Agriculture to access funds for the purpose of CCIA tag readers.

**Carried**

**NEXT MEETING DATE**

**No meeting date was set**

**ADJOURNMENT**

**9. a) Adjournment**

**MOTION 08-077**

**Moved by Dicky Driedger**

That the Agricultural Service Board Meeting be adjourned at 10:00 am.

These minutes were approved on November 26, 2008.

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Bill Neufeld, Chair

---

Grant Smith, Agricultural Fieldman



**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Wednesday November 26, 2008**

**1:00 p.m.**

**Meeting Room  
Fort Vermilion AB**

<b>PRESENT:</b>	Bill Neufeld	Chair
	Dicky Driedger	Council Representative
	Eric Jorgenson	Member at Large
	Richard Marshall	Member at Large
<b>ABSENT:</b>	Joe Peters	Member at Large
<b>ALSO PRESENT:</b>	Grant Smith	Agricultural Fieldman
	Colleen Nate	Admin Assistant, Recording Secretary
	Dave Crichton	Director of Operations (North)
	William Kostiw	Chief Administrative Officer

**Minutes of the Agricultural Service Board meeting for Mackenzie County held on Wednesday November 26, 2008 Fort Vermilion Meeting Room.**

**CALL TO ORDER: 1. a) Call to Order**

Chair Neufeld called the meeting to order at 1:10pm.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 08-078 MOVED** by Eric Jorgenson

That the agenda be adopted with the additions of k) Alberta Environment Farm Plan, and l) Weed Control Program

**CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES: 3. a) Minutes of the October 24, 2008 Agricultural Service Board Meeting**

**MOTION 08-079 MOVED** by Eric Jorgenson

That the minutes of the October 24, 2008 Agricultural Service Board meeting be adopted as presented.

**5. a) Blue Hill's Erosion Proposal**

**MOTION 08-080**

**Moved** by Dicky Driedger

That the Blue Hill's Erosion be tabled until the January 19, 2009 meeting.

**Carried**

**5. b) Fieldman's Report and Project Update**

**MOTION 08-081**

**Moved** by Richard Marshall

That the Fieldman's report be accepted as information.

**Carried**

**5. d) AWMEC Program**

**MOTION 08-082**

**Moved** by Dicky Driedger

**That the AWMEC Program be accepted as information.**

**Carried**

**5. e) Veterinary Services**

**MOTION 08-083**

**Moved** by Richard Marshall

That the RFD for Veterinary services be accepted as information.

**Carried**

**5. i) 2009 Invasive Plants Calendar**

**MOTION 08-084**

**Moved** by Richard Marshall

That the ASB order.300, 2009 Invasive Plants Calendar.

**Carried**

**MOTION 08-85**

**Moved** by Richard Marshall

That Agenda Items f to l be accepted as information



**Carried**

**NEXT MEETING DATE**      **January 19, 2009 10:00am**

**ADJOURNMENT**              **9. a) Adjournment**  
**MOTION 08-085**              **Moved** by Eric Jorgenson

That the Agricultural Service Board Meeting be adjourned at  
2:45 pm.

These minutes were approved on January 19, 2009.

\_\_\_\_\_  
Bill Neufeld, Chair

\_\_\_\_\_  
Grant Smith, Agricultural Fieldman







## Joulia Whittleton

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**From:** La Crete Agricultural Society [lcagric@telus.net]

**Sent:** Monday, January 19, 2009 1:35 PM

Joulia Whittleton

**Subject:** Letters of recommendation

Hello Julia:

The La Crete Agricultural Society operates and maintains the La Crete Heritage Centre and the La Crete Mennonite Heritage Village. As stewards of this property and with the mission to help meet the needs of the community we seek grants to help us achieve our goals. Two of the many 2009 goals are to repaint the Heritage Centre and build an outdoor stage for the grounds. We will be applying to Community Facility Enhancement Program for grants. We would greatly appreciate your backing the grant applications with separate letters of recommendation for these projects. When the building was originally built, the contractors used a very inexpensive low-lustre paint that does not wash well. It presently looks very grubby – to the point it's almost a hygiene concern. At the present time we are collecting bids for the job. As for the outdoor stage, well, we don't have one. We were unable to host last year's gospel fest due to the lack of a stage. We do have some commitments in place for donations of labour and supplies.

We wish to thank the County for the many ways you have assisted us in the past, and for all you are presently doing. Together we are a stronger force and more capable of meeting our communities needs. We will be waiting to hear from you before we proceed. If you require any further information, please feel free to call me at (780)928-4447.

Sincerely:

Susan Siemens  
Secretary/treasurer



10.6)

**Carol Gabriel**

---

**From:** Richard Stringham, PAg [coopdev@acca.coop]  
**Sent:** Monday, January 19, 2009 1:17 PM  
**To:** coopdev@acca.coop  
**Subject:** One week left for communities to express interest  
**Attachments:** FAQs Rural Co-op Project Description for Communitiesv3.pdf

Dear CED Practitioner:

Communities interested in participating in the Rural Co-operative Development Project should do so by Monday, January 26th. Conditional expressions of interest will be accepted up to that date as well.

Most of us are familiar with co-operatives on the prairies such as the co-op store that sells groceries and fuel or the credit union that provides financial services to its members. But how many are aware of housing co-ops, elder-care co-ops, daycare co-ops, funeral co-ops, new generation co-ops, or worker owned co-ops? Worldwide, co-operatives are present in almost every sector including for-profit and non-profit endeavours. It seems that wherever a group of people have common needs, co-operatives are often an effective way to address those needs.

How could the co-operative model enhance your community? Could a co-operative be created that would enable more seniors to stay in the community? Is there a co-operative solution to health needs? Could a co-operative create employment that enables younger people to stay in the area?

With assistance from the Rural Alberta Development Fund, the Alberta Community and Co-operative Association (ACCA) is engaging communities in an exploration of the co-operative model and what it offers to the community.

- Upon request, ACCA will make a presentation to your community explaining how a co-operative is distinct from other types of organizations and providing some examples of its varied applications.
- Interested communities will use the presentation as a springboard to explore whether or not the co-operative model would meet some of the needs of the community.
- Two communities will be selected for the development of a co-operative using funding resources from the RADF fund. ACCA will provide assistance to any of the remaining communities to find resources for the development of co-operatives in those communities. For more information, see the attached FAQs.

If your community is interested in participating in this project, please contact myself (Richard Stringham) by January 26th. If you are interested, but need to get approval (e.g., from the village council) and can only do so after Jan. 26th, please contact me to make a conditional expression of interest.

Sincerely,

--

Richard Stringham, PAg

Director of Co-operative Development  
Alberta Community and Co-operative Association

49 Heritage Crescent  
Stony Plain, AB, T7Z 2G1

Phone: 780-823-0230  
Cell: 780-669-9720  
Fax: 780-823-0232  
E-mail: [coopdev@acca.coop](mailto:coopdev@acca.coop)



## FAQs: Rural Co-operative Development Project

With funding from the Rural Alberta Development Fund, the Alberta Community and Co-operative Association (ACCA) is offering rural Alberta communities the opportunity to participate in a project focused on developing co-operatives to serve the needs of their community.

### **What is the purpose of this project?**

The project is intended to enhance rural economic development through community members' increased knowledge of and technical capacity for application of the co-operative model.

### **How is the project structured?**

The project will operate with three main components:

- An **exploratory** aspect to determine the interest in and need for co-op development
- An **outreach** aspect to introduce basic concepts of co-op development
- A **capacity building** aspect to train key community members in co-op development. This aspect would be "hands-on" and would include technical assistance for project development within each community. Two communities will receive funding toward the costs of developing a new co-operative in their community.

### **What outcomes can our community expect if we participate?**

1. Awareness/understanding for engaged community members regarding the co-operative structure for enterprise and non-profit applications including:
  - a. What makes co-operatives distinct from other models
  - b. The range of diverse applications of the co-operative model
  - c. Benefits of using the co-operative structure
2. Assessment of where and how co-operatives might fit for your community's needs, particularly alignment with your existing community strategy (if applicable).
3. Connection to resources for further co-operative development:
  - a. Expertise available to facilitate a group's development of a co-operative
  - b. For two communities, completion of a co-operative development initiative



### **What if we don't know what type of a co-operative we need?**

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*All the better! Co-operatives offer an amazing diversity of possible solutions to groups of people bounded only by our imaginations. We're very interested in working with communities that start by learning about co-operatives and then consider how co-operatives could meet their community needs.*

### **What would our community provide if we were to engage in the process?**

---

1. *Organizing a session of interested community members:*
  - a. *Promoting the session*
  - b. *Venue and break refreshments*
  - c. *Equipment, if available: LCD projector and screen, flipchart*
  
2. *If participants in the session so desire, the community would select a core group to follow up to examine the community's community economic development strategy (if applicable) and to identify matches between what the community needs and what the co-operative model could deliver.*
  
3. *If a co-operative solution has merit and if there is community support, the core group would create a plan and participate in the development of a co-operative, including:*
  - a. *Application for the funding and assistance provided through the ACCA project<sup>1</sup>*
  - b. *Pursuing other co-operative development expertise and funding alternatives if not successful with ACCA project*

### **What does ACCA provide?**

---

*With the support of the Rural Alberta Development Fund, ACCA will provide:*

1. *For the initial public session:*
  - a. *A presenter (time and travel costs covered by ACCA) to give an overview of the co-operative model and its diverse applications.*
  - b. *Suggested copy for the session promotion:*

*If, after the initial public session, the community decides to proceed and establishes a core group, ACCA will provide:*

2. *Phone and email consultations with the core workgroup to determine how the co-operative model may fit with the community's needs and direction.*
  
3. *Assistance to apply for the funding and development expertise provided through the ACCA project:*
  - a. *For two communities selected for the complete co-operative development phase of the project, ACCA will provide funding (up to \$50,000 per community) and, in consultation with the community group, arrange for the needed co-operative development expertise.*
  - b. *If your community is not one of the two communities selected for the complete co-operative development phase of the project, ACCA will provide assistance to identify and pursue other expertise and funding sources.*

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<sup>1</sup> *Two co-operative development projects will be selected from among those communities that apply for the funding and assistance.*

### **What costs would our community incur?**

---

1. The costs of convening an initial exploratory meeting with community members.
2. The costs of convening the core group.
3. If the community decides to pursue the development of a co-operative, a share of the funding for the co-operative development costs:
  - a. Up to \$7500.00 (if one of the two communities selected to proceed with the final phase of the project).
  - b. Costs or (if additional funding can be accessed) a share of the costs for co-operative development if the community is not selected as one of the two communities to proceed through the final phase of the project.

### **What is the deadline?**

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To engage in the process, contact ACCA by **Monday, January 26, 2009**. Initial sessions with interested community members must take place by March 31, 2009.

### **How do we engage in the process?**

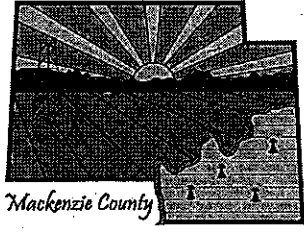
---

Contact:

Richard Stringham, PAg  
Director of Co-operative Development  
Alberta Community and Co-operative Association  
Direct line: 780-823-0230  
Email: [coopdev@acca.coop](mailto:coopdev@acca.coop)  
#104, 5013 – 48 Street  
Stony Plain, AB, T7Z 1L8







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>January 28, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning &amp; Emergency Services</b>
<b>Title:</b>	<b>Bylaw 692/08 Land Use Bylaw Amendment to Rezone plan 922 0928; Block 6; Lot 39 from Hamlet Commercial District 1 (HC1) to Direct Control District 2 (DC2) (Fort Vermilion)</b>

### BACKGROUND / PROPOSAL:

Mackenzie County has received a request to the a/n lands from Hamlet Commercial District "HC1" to Direct Control District 2 "DC2" to accommodate liquor sales in an established restaurant.

Permit 254-DP-07 for the 'The Trappers Shack restaurant' was approved on September 26, 2007. The applicant would now like to offer clientele an alternate choice of beverages.

In accordance to Mackenzie County's Land Use Bylaw, this type of business shall not be located within 500 feet of a church, education institution, park, public facility or other similar uses unless otherwise approved by Council.

Two lots west, 225 feet away from The Trappers Shack is the Murray Building establishment, which is home to First Town Foods and the Fort Vermilion Public School Learning Store. The Learning Store is an educational facility for outreach students. Outreach students are students who have quit school or do not attend on regular bases. The Learning School is facility designed to encourage these students to continue and finish their education. The hours of operation, are from 8:30am to 3:30pm every other day and closed at 12 noon on Mondays..

385 feet away to the west is a Public Facility, the Fort Vermilion Public Library and behind both, First Town Foods and the Library, is the Senior Citizens Park.

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** R.N.Becker  
Director

*[Handwritten signature]*  
CAO *[Handwritten signature]*

This places the Trapper's Shack Establishment in close proximity of 'three' of the special provisions as stated in **Section 7.5 C. (2)** of the Land Use Bylaw.

## **7.5 DIRECT CONTROL DISTRICT 2 "DC2"**

The general purpose of this district is to control and regulate the development of adult type businesses.

### **A. DISCRETIONARY USES**

- (1) Adult entertainment business.
- (2) Liquor store.
- (3) Pawn shop.
- (4) Funeral Home (Morgue).
- (5) All uses that require approval from the Alberta Gaming and Liquor Commission, with the exception of occasional licences not exceeding 72 hours.

### **B. DEVELOPMENT REGULATIONS**

Development standards will be established at the discretion of Council having regard to the nature of the proposed land use and may include the following: lot and floor area; development setbacks; design, character and appearance of buildings; access; and parking.

### **C. SPECIAL PROVISIONS**

- (1) When making a decision on a development permit application, Council shall take into account the compatibility of the proposed land use with surrounding land uses and the character of the community.
- (2) These types of businesses shall not be located within 152.4 metres (500 feet) of a church, education institution, park, public facility or other similar uses unless otherwise approved by Council. As well a church, education institution, park, day care facility or other similar use shall not be located within 152.4 metres (500 feet) of a direct control district.
- (3) Council shall be the development permit approving authority.
- (2) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** R.N.Becker  
Director

**CAO**

permit application as stated in Section 641 of the Municipal Government Act.

**D. LANDSCAPING**

In accordance to Section 4.23 of this Bylaw.

**OPTIONS & BENEFITS:**

Consideration may be given in that the Learning store is not a full time School and only open every other day 'if' there are students and the Public Library is three lots away from The Trapper's Shack. As well, the local bar is only two lots away to the east of the Trapper's Shack.

Bylaw 692/08 was presented to the Municipal Planning Commission (MPC) at their January 14, 2009 meeting. The MPC did not feel that this proposal would cause additional issues and therefore moved to recommend to Council for the approval of this Land Use Bylaw amendment to rezone Plan 992 0928, Block 6, Lot 39 from Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2" to accommodate liquor sales in an established restaurant.

The FVSD does not have any objections to this business offering liquor, the onus will still be on the applicant to ensure that proper identification is requested from those who do not appear to be of legal age.

This will be subject to a public hearing and any opposition can be received at that time.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 692/08 being a Land Use Bylaw amendment to rezone Plan 992 0928, Block 6, Lot 39 from Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2" to accommodate liquor sales in an established restaurant.

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** R.N.Becker  
Director

**CAO**





**BYLAW NO. 692/08**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE  
MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

**WHEREAS**, Mackenzie County has a General Municipal Plan adopted in 1995, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a licensed liquor sales establishment.

**NOW THEREFORE**, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 922 0928; Block 6; Lot 39 be rezoned from Hamlet Commercial District "HC1" to Direct Control District 2 "DC2" as outlined in attached Schedule A.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
REEVE

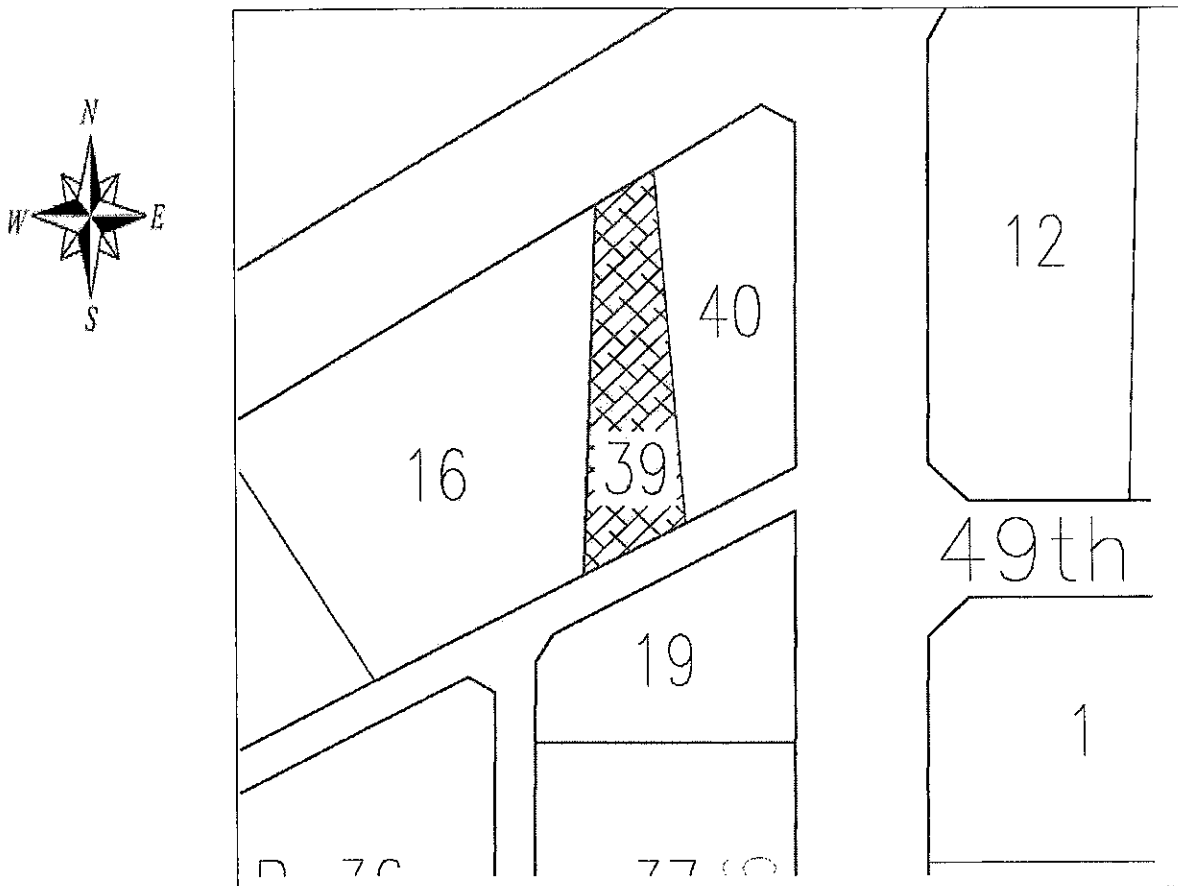
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

BYLAW No. 692/08

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 992 0928, Block 6, Lot 39 (5003 River Road) be rezoned from Hamlet Commercial District "HC1" to Direct Control District 2 "DC2" to accommodate a liquor license for a restaurant within the Hamlet of Fort Vermilion.



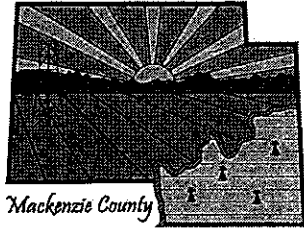
\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
William Kostiw, Chief Administrative Officer

EFFECTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.







# MACKENZIE COUNTY

## REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>January 28, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Bylaw 695/08 Being a Land Use Bylaw Amendment for the Cancellation of Plan 4978KS, Lot LH and Plan 4974KS, Lot LG for the Purpose of Consolidation (Fort Vermilion)</b>

### BACKGROUND / PROPOSAL:

Mackenzie County has received a request to cancel the a/n plan to consolidate the lots under one single title.

Both lots are registered under the name of Canadian Sunday School Missions, whom Faith Gospel Fellowship is a division of. Both lots are in the process of and will be transferred over to Faith Gospel Fellowship.

The purpose of this proposal is so that Faith Gospel Fellowship can construct a new church building on these lots. The plans are to place the new church as close to the east boundary line of Lot LG adjacent to the Legion as allowed. With the proposed building size, the church will still encroach across the center line between lots LH & LG. Therefore Faith Gospel Fellowship with the permission of the Canadian Sunday School Mission is requesting to consolidate the lots so as to meet setback requirements.


Churches are allowed as a Discretionary Use under Hamlet Residential District 1 'HR1'

### OPTIONS & BENEFITS:

Consolidating parcels can be done in two ways; one is by registering a descriptive plan and the other is by bylaw. Since the bylaw is the less costly option, the developer has opted to do the consolidation by bylaw.

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** R.N Becker  
Director

*for*  
**CAO** 

The plan cancellation bylaw would discharge lots LH and LG and create one new lot. This would ensure that the applicant could meet the setback requirements of the Land Use Bylaw and receive a single title for the properties.

Bylaw 695/08 was presented to the Municipal Planning Commission (MPC) at their January 14, 2009 meeting. The MPC had no issues or concerns with the proposal and moved to recommend to Council for the approval of the cancellation of Plan 4978KS, Lot LH and Plan 4974KS, Lot LG for the purpose of consolidation, subject to the public hearing input.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

**MOTION 1**

That first reading be given to Bylaw 695/08 being a Land Use Bylaw Amendment for the cancellation of Plan 4978KS, Lot LH and Plan 4974KS, Lot LG for the purpose of consolidation.

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** R.N Becker  
Director

**CAO**

**BYLAW NO. 695/08**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PORTION OF A**  
**PLAN OF SUBDIVISION**  
**IN ACCORDANCE WITH SECTION 658 OF THE**  
**MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,**  
**REVISED STATUTES OF ALBERTA 2000.**

**WHEREAS**, Council of Mackenzie County has determined that a portion of a subdivision as outlined on Schedule A attached hereto, be subject to a cancellation, and

**WHEREAS**, Canadian Sunday School Mission, being the registered owners of Plan 4974KS, Lot LH and Plan 4974KS, Lot LG, have requested that the lands be consolidated; and

**NOW THEREFORE**, be it resolved that the Council of Mackenzie County does hereby enact as follows:

1. Subdivision Plan No. 4974KS, Lot LH and LG are hereby cancelled in full, and shall be consolidated as Lot \_\_\_\_\_, as outlined in Schedule A attached.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
REEVE

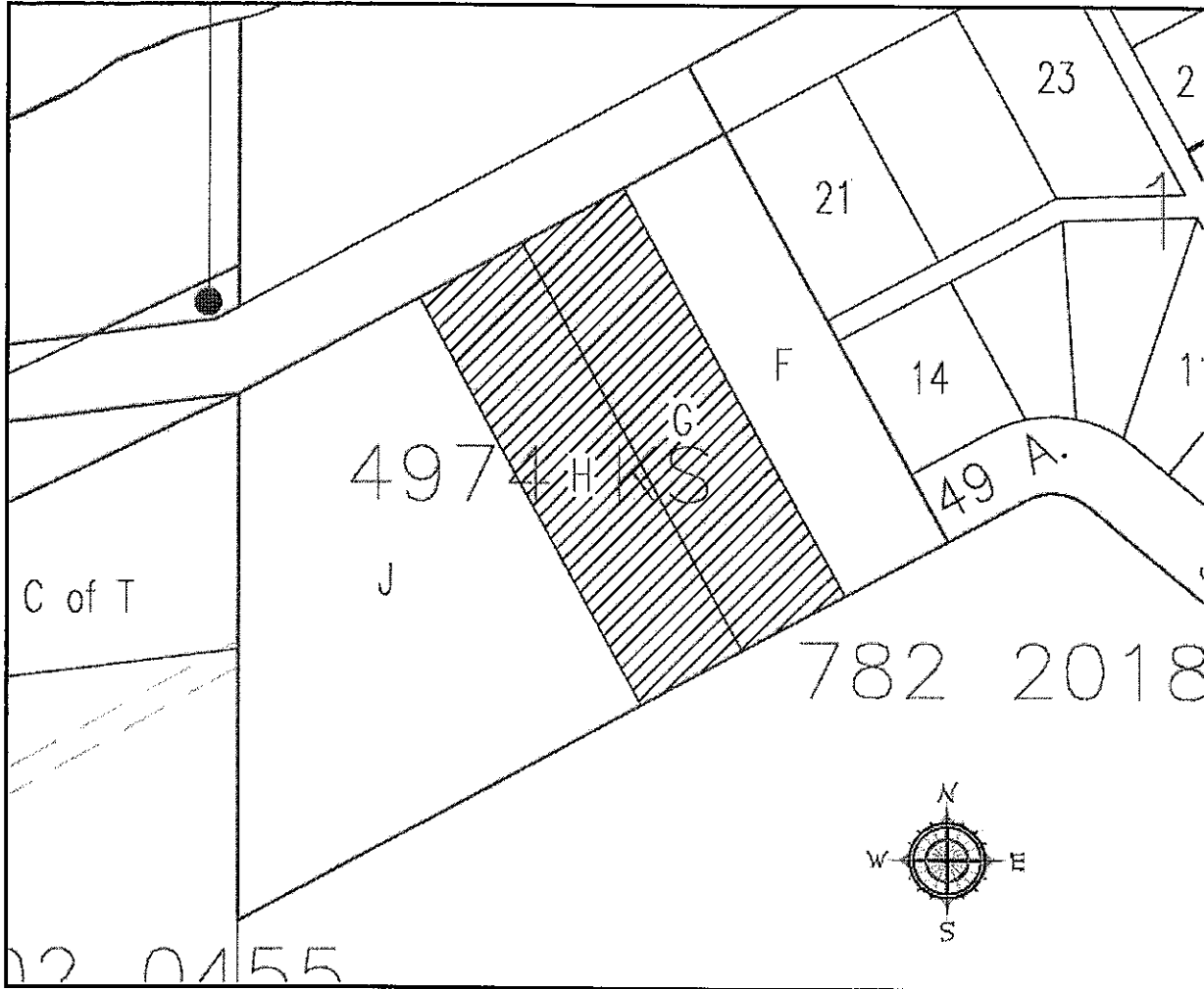
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**BYLAW No. 695/08**

**SCHEDULE "A"**

1. That the subdivision of the following property known as:

Plan 4974 KS, Lot LH and Plan 4974 KS, Lot LG be cancelled and consolidated as Lot \_\_\_\_.

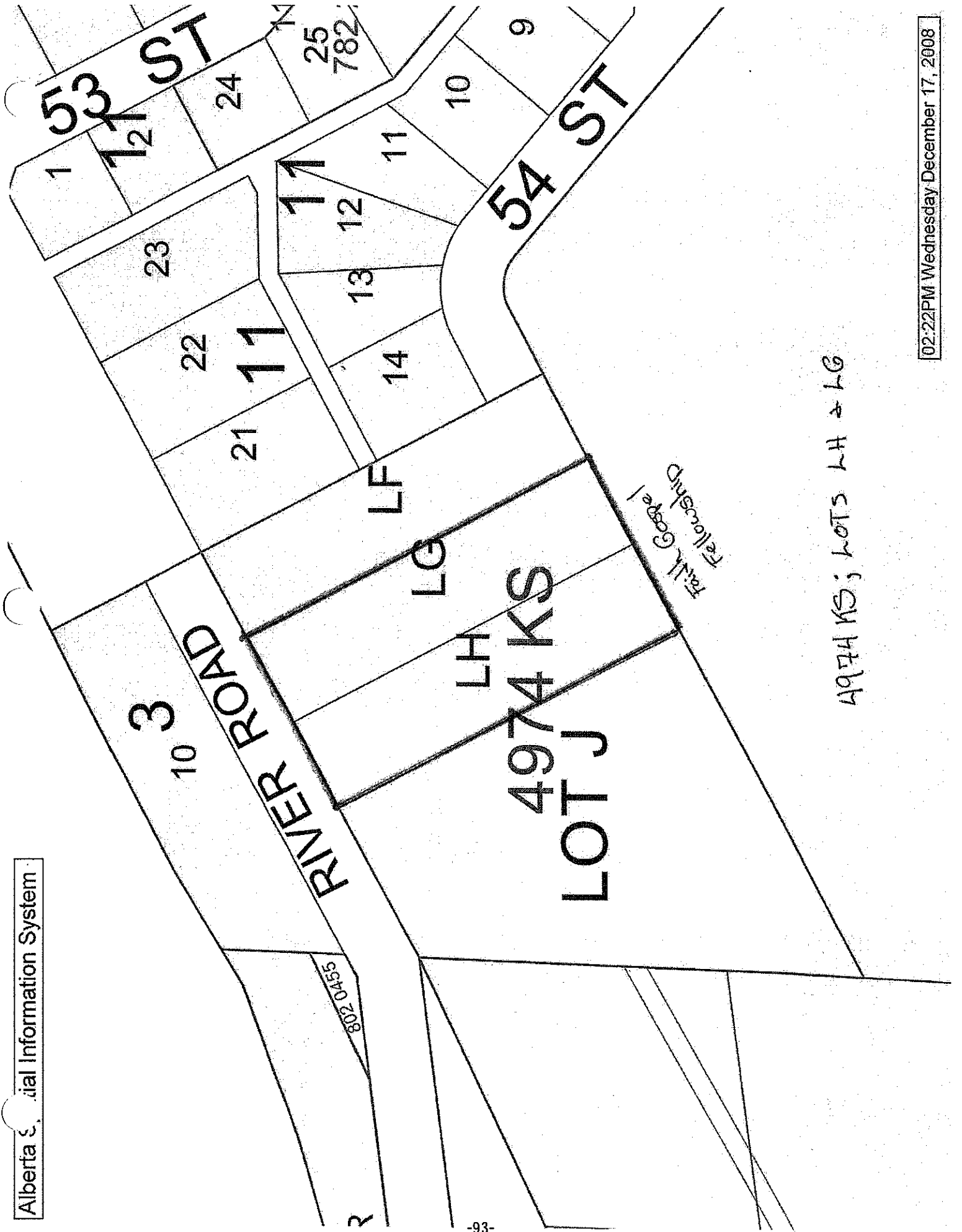


\_\_\_\_\_  
Greg Newman, Reeve

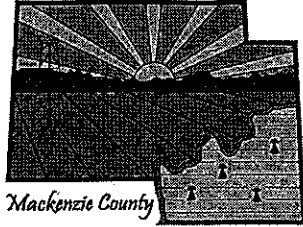
\_\_\_\_\_  
William Kostiw, Chief Administrative Officer

EFFECTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.









## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	January 28, 2009
<b>Presented By:</b>	Ryan Becker, Director of Planning and Emergency Services
<b>Title:</b>	Bylaw 698/09 Land Use Bylaw Amendment to Rezone Plan 042 0507, Block 1, Lot 2 from Rural Country Residential District 2 "RC" to Public/Institutional District "HP" (La Crete Rural)

### BACKGROUND / PROPOSAL:

The Planning Department received a Land Use Bylaw amendment request to rezone Plan 042 0507, Block 1 Lot 2 from Rural Country Residential District 2 "RC2" to Public/Institutional District "HP". The subject property is located northwest of La Crete in Aspen Lake Estates, east of Lake Tourangeau.

This application was presented to the Municipal Planning Commission (MPC) at their January 14, 2009 meeting where the following motion was made:

*That the Municipal Planning Commission recommendation to Council be for the approval of the rezoning of Part of NE 17-106-15-W5M (Plan 042 0507, Block 1, Lot 2) from Rural Country Residential District 2 "RC2" to Public/Institutional District "HP" subject to the public hearing input.*

### OPTIONS & BENEFITS:

The intent of the landowner/applicant is to construct a church on the subject lands however the current zoning does not allow this use. The proposed zoning includes a church as a discretionary use.

A church is not foreseen as being detrimental to the neighbourhood or area and therefore, the Municipal Planning Commission recommendation is for approval of the proposed rezoning.

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:**

  
CAO



**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 698/09 being a Land Use Bylaw amendment to rezone Plan 042 0507, Block 1 Lot 2 from Rural Country Residential District 2 "RC2" to Public/Institutional District "HP".

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:** \_\_\_\_\_

**CAO** \_\_\_\_\_

**BYLAW NO. 698/09**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 1995 and revised in 2003, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a church.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as Plan 042 0507, Block 1, Lot 2 be rezoned from Rural Country Residential District 2 "RC2" to Public/Institutional District "HP", as outlined in Schedule "A".

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2009.

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2009.

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
REEVE

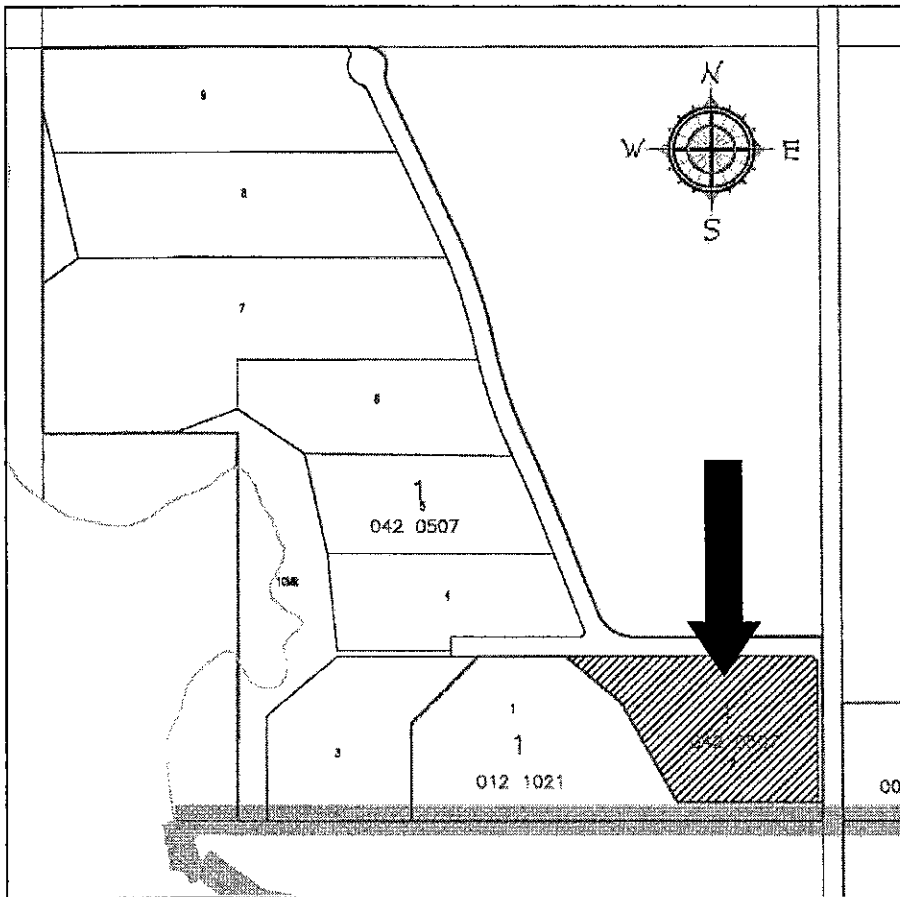
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

BYLAW No. 698/09

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 042 0507, Block 1, Lot 2 be rezoned from Rural Country Residential District 2 "RC2" to Public/Institutional District "HP", northwest of the Hamlet of La Crete.



FROM: Rural Country Residential District 2 "RC2"

TO: Public/Institutional District "HP"

\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
William Kostiw, Chief Administrative Officer

EFFECTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.



# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT Grace Community Church		
ADDRESS Box 363		
TOWN La Crete, AB		
POSTAL CODE 1011 210	PHONE (RES.) 502-3418	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. NE	SEC. 17	TWP 106	RANGE 15	M. 5	OR	PLAN 042 0507	BLK 1	LOT 2
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: RC2 TO: HP

REASONS SUPPORTING PROPOSED AMENDMENT:

Rezone to allow the construction of a church. The current zoning does not include any provisions for a church.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. 99016

APPLICANT \_\_\_\_\_

DATE Oct 21/08

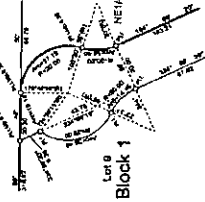
NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER \_\_\_\_\_

DATE \_\_\_\_\_

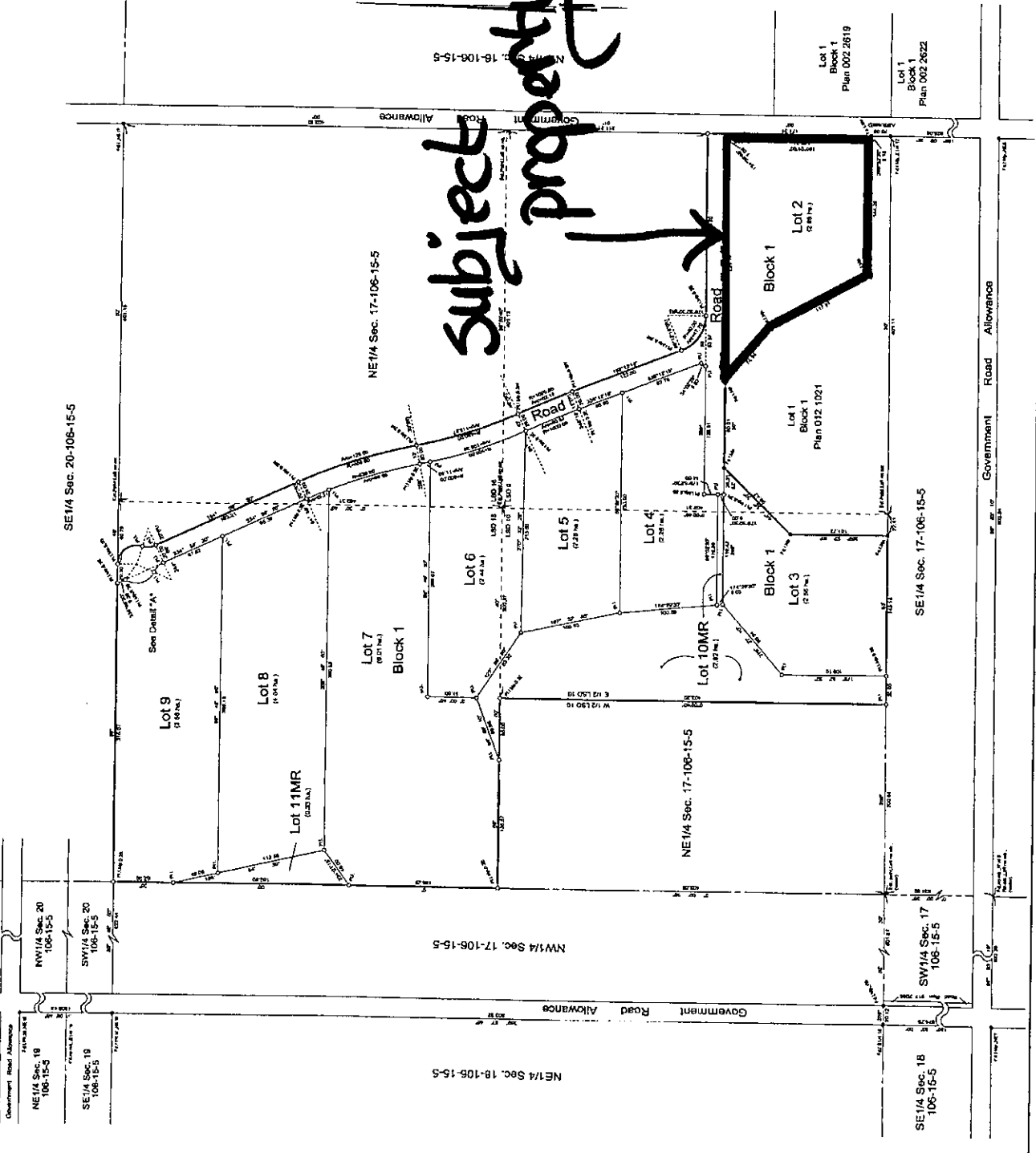
**subject property**

SE 1/4 Sec. 20-106-15-5



DETAIL "A"  
SCALE 1:1000

<b>LAND TITLES</b> PLAN No. 042 0507 ORDERED AND REGISTERED ON 27 JUL 2004 INSTRUMENT No. 00204307 A. C. METCALFE A. C. METCALFE A. C. METCALFE	
<b>ALBERTA LAND SURVEYOR</b> Survey and performed under the authority of the Survey Act, R.S.A. 1980, c. S-26, and the Survey Regulations, R.R.O. 1980, c. 124, s. 10.	
<b>PROCA</b> PROFESSIONAL REGISTERED CIVIL ENGINEERS 10000 100th Street, Edmonton, Alberta T5A 0A6	
<b>SUBMISSION APPROVING AUTHORITY:</b> MACKENZIE MUNICIPAL SERVICES AGENCY FILE No. 02-MK-012	
<b>REGISTERED OWNERS:</b> 07008 ALBERTA LTD.	
<b>LEGEND:</b> Boundary line: Thin black line Survey line: Thick black line All boundary lines are shown with their bearings and distances. Government land: Dotted pattern Road: Double line with 'Road' label Right of Way: Dashed line with 'R.O.W.' label Easement: Dotted line with 'Easement' label Proposed: Thin black line with 'Proposed' label Existing: Thick black line with 'Existing' label	
<b>ABBREVIATIONS:</b> A.C. = A. C. Metcalfe A.S. = Alberta Survey B.C. = Boundary Commission C.E. = Civil Engineer C.S. = Civil Survey D.S. = District Survey E.A. = Easement Area G.S. = Government Survey L.S. = Land Survey M.S. = Municipal Survey P.S. = Professional Survey R.S. = Registered Survey S.S. = Survey Station T.S. = Township Survey W.S. = Water Survey	
<b>Municipal District of Mackenzie No. 23</b> <b>PLAN SHOWING SURVEY OF</b> <b>SUBDIVISION</b> <b>OF PART OF</b> <b>NE 1/4 SEC. 17, TWP. 106, RGE. 15, W. 5M.</b> By: R.O. METCALFE A.L.S. ALBERTA 2003 Scale = 1:2000 Drawn by: DM Checked by: ROM Date: 10/12/03 Job No.: P-0112-03 Draw No.: P-0112-03-01	





Subject Property

La Crete

TWP. 106 RGE. 15

TWP. 105 RGE. 15

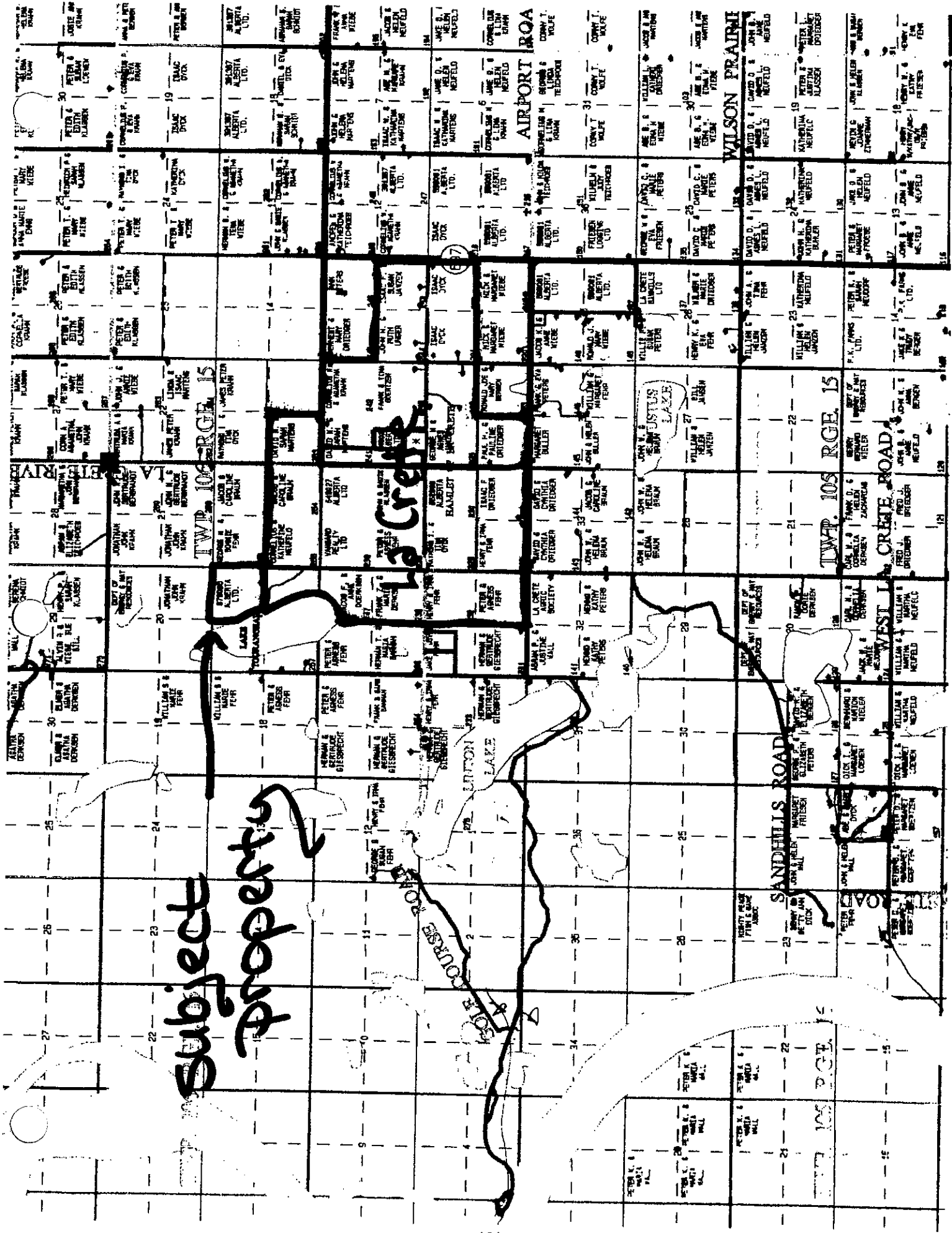
WEST LA CRETE ROAD

SANDHILLS ROAD

AIRPORT ROAD

WILSON PRAIRIE

LAKE LINTON





NE17 106-15-5

UDRBY RW (042 0508)

UDRBY RW (042 0508)

042 0507

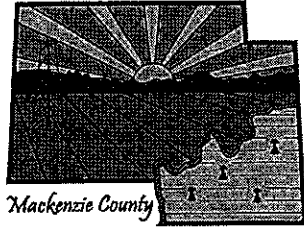
012 1008

042 0507

NE17 106-15-5

002 2619





# MACKENZIE COUNTY

## REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>January 28, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Aspen Lake Estates Zoning NE 17-106-15-W5M, including Plan 012 1021, Block 1, Lot 1 and Plan 042 0507, Block 1, Lots 2 through 9 (La Crete Rural)</b>

### BACKGROUND / PROPOSAL:

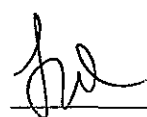
Bylaw 291/01, to rezone NE 17-106-15-W5M from Agricultural District 1 (A1) to Rural Country Residential District (RC), was passed by Council on February 19, 2002. This rezoning was requested by the developer, John Fehr, who wanted to develop country residential lots for houses. Several bylaws were passed after Bylaw 291/01 which resulted in the removal and replacement of the RC zoning district with Rural Country Residential District 2 (RC2). This changed the permitted uses from Single Family Dwellings (houses) to Mobile Homes and Ancillary Buildings or Uses. George Fehr, potential purchaser of the lands, indicated that John Fehr had not been made aware of this change.

As a result of these concerns, the Planning Department completed a review and presented their findings to the Municipal Planning Commission (MPC) at the January 14, 2009 meeting where the following motion was made:

*That the Municipal Planning Commission recommendation to Council be that the Planning and Development Department be directed to contact all the landowners within NE 17-106-15-W5M, including Plan 012 1021, Block 1, Lot 1 and Plan 042 0507, Block 1, Lots 2 through 9, to review the current Rural Country Residential District 2 "RC2" zoning and the proposed new Rural Country Residential District 1 "RC1" zoning and thereafter, that the proposed bylaw be presented to the Municipal Planning Commission for review prior to presentation to Council.*

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:** \_\_\_\_\_

for  
CAO 

**OPTIONS & BENEFITS:**

The following chart shows the uses of both the original and current zoning districts:

Original RC zoning uses	Current RC2 zoning uses
<p><b><i>Permitted Uses</i></b></p> <p>(1) <i>Single detached dwelling</i></p>	<p><b><i>Permitted Uses</i></b></p> <p>(1) <i>Ancillary building or use</i>            (2) <i>Mobile Home</i></p>
<p><b><i>Discretionary Uses</i></b></p> <p>(1) <i>Modular home</i>            (2) <i>Mobile home</i>            (3) <i>Ancillary building or use</i>            (4) <i>Bed and breakfast</i>            (5) <i>Home based business</i>            (6) <i>Public use</i>            (7) <i>Garden suite</i></p>	<p><b><i>Discretionary Uses</i></b></p> <p>(1) <i>Bed and breakfast</i>            (2) <i>Garden suite</i>            (3) <i>Home based business</i>            (4) <i>Intensive recreation use</i>            (5) <i>Modular Homes</i>            (6) <i>Public use</i>            (7) <i>Single Family Dwelling</i></p>

Two bylaws were passed after Bylaw 291/01 which impacted the subject lands and they are as follows:

- Bylaw 413/04 for the addition of Rural Country Residential District 4 and deletion of the RC zoning district, and
- Bylaw 462/04 (current Land Use Bylaw) which included the replacement of the RC zoning district with Rural Country Residential District 2 (RC2).

Bylaw 413/04 did not include any specifications as to which zoning district would replace the RC district. The Bylaw 462/04 included the replacement of the RC zoning district with RC2 however the newspaper advertisement did not outline this amendment. The newspaper amendment only provided vague information to the public and did not portray any importance or urgency for community members to view the proposed changes. No records were found to indicate that individual notices had been sent to the affected and adjacent landowners as required in section 692 of the Municipal Government Act (MGA).

Notification was not completed in accordance with the MGA requirements and therefore it stands to reason that the affected landowners were not aware of the change.

Both the MPC and the Planning Department believe that rezoning the subject lands to Rural Country Residential District 1 (RC1) would serve to correct this matter since this zoning district allows houses and is similar to the original RC zoning. The uses included in the RC1 zoning district are as follows:

**Author:** Marion Krahn,  
 Development Officer

**Reviewed by:** \_\_\_\_\_

**CAO** \_\_\_\_\_

## **PERMITTED USES**

- (1) Ancillary building or use
- (2) Dwelling - Single detached

## **DISCRETIONARY USES**

- (1) Bed and breakfast
- (2) Garden suite
- (3) Home based business
- (4) Intensive recreation use
- (5) Modular home
- (6) Public use

Correctly completing a rezoning of the subject lands would serve to correct and resolve this matter.

### **COSTS & SOURCE OF FUNDING:**

All costs will be borne by Mackenzie County.

### **RECOMMENDED ACTION:**

That the Planning and Development Department be directed to contact all the landowners within NE 17-106-15-W5M, including Plan 012 1021, Block 1, Lot 1 and Plan 042 0507, Block 1, Lots 2 through 9, to review the current Rural Country Residential District 2 "RC2" zoning and the proposed new Rural Country Residential District 1 "RC1" zoning and thereafter, that the proposed bylaw be presented to the Municipal Planning Commission for review prior to presentation to Council.

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:** \_\_\_\_\_

**CAO**

10





NE 1/4 06-15-5

002 2619

042 0507

012 1034

042 0507

06-15-5

N 2619 HWY

052 0508

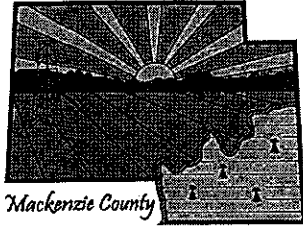












# MACKENZIE COUNTY

## REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>January 28, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Bylaw 390/03 La Crete Community Plan Boundary Expansion Part of SW 15-106-15-W5M (C. of T. 062 018 224) (La Crete)</b>

### BACKGROUND / PROPOSAL:

Bylaw 390/03, a Community Development Plan (CDP) Boundary Expansion, was adopted by Council on January 27, 2004. This bylaw included an expansion of the La Crete boundaries and rezoning of the additional hamlet lands. The rezoning of the subject parcel was brought forward as a concern by Helena Martens, owner of the lands, who indicated that she had not been aware of the change and now the rezoning has made her lands unmarketable. As a result of this concern, the Planning Department completed a review of the bylaw and presented their findings to the Municipal Planning Commission (MPC) at the January 14, 2009 meeting where the following motion was made:

*That the Municipal Planning Commission recommendation to Council be to rezone part of SW 15-106-15-W5M (C. of T. 062 018 224) from Hamlet Commercial District 2 "HC2" to Hamlet Residential – Commercial Transitional District "HRCT".*

### OPTIONS & BENEFITS:

As part of the La Crete boundary expansion, the subject lands were rezoned from an Agricultural District to Hamlet Commercial District 2 (HC2) to accommodate future commercial and industrial growth in the area. Ms. Martens was not notified prior to the public hearing and second reading of the bylaw as required in the Municipal Government Act (MGA).

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:**  CAO

In accordance with Section 692 of the MGA, notice must be sent to the affected landowners and the adjacent landowners before public hearing and second reading of a rezoning bylaw.

The bylaw was advertised in the Northern Pioneer and notices were sent to the adjacent landowners and various developers within the community. No individual notices were sent to the affected landowners in advance of the bylaw adoption. Individual notices were only sent after the third reading. Ms. Martens was not sent any notice that we could locate.

The newspaper advertisement stated the purpose of the bylaw as the La Crete Community Development Plan expansion to include the South half of 16-106-15-W5M and SE 15-106-15-W5M. SE 15-106-15-W5M is incorrect and should have read SW 15-106-15-W5M. The rezoning of these lands was only shown in small font within the map portion of the advertisement which was barely legible.

Ms. Martens informed the Planning staff that due to her personal circumstances and the size of the parcel, she would like to sell the property however the current zoning has made the land unmarketable. Ms. Martens also indicated that she feels that the County is responsible for her predicament and that County action is needed to resolve this matter.

In accordance with the Subdivision and Development Regulations (SDR), the subdivision authority can not approve a subdivision for a school, hospital, food establishment or residence near the working area of a wastewater treatment plant unless the site provides a building site 300 meters or more from the working area of the wastewater treatment plant. The subject lands are located 268 meters from the south westerly most portion of the sewage lagoon. The house situated on the easterly portion of the property is located 321 meters from the south westerly most portion of the sewage lagoon.

The MPC considered the intended future development of this area, the location and potential expansion of the lagoon and the distance requirements of the SDR and determined that rezoning the lands to Hamlet Residential-Transitional District (HRCT) would provide a more gradual progression to the commercial zoning and uses. The general purpose of the HRCT district is to permit commercial developments in the areas of hamlets that are changing over time from residential areas to commercial areas. The uses contained within the HRCT zoning district are as follows:

#### **DISCRETIONARY USES**

- (1) Agricultural machinery sales and service
- (2) Ancillary building or use
- (3) Automotive equipment sales and/or service
- (4) Bus depot

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:**

**CAO**

- (5) Car wash
- (6) Dwelling unit in conjunction with the primary use provided it is incorporated in the same building and the total floor area of the dwelling unit shall be less than the floor area for the other use.
- (7) General service
- (8) Hotel
- (9) Intensive recreational use
- (10) Laundromat
- (11) Lumber yard
- (12) Mobile/Manufactured Home Sales and Service
- (13) Motel
- (14) Professional office
- (15) Public use
- (16) Recreation vehicle sales and service
- (17) Restaurant
- (18) Retail store
- (19) Service station

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by Mackenzie County.

**RECOMMENDED ACTION:**

That the Planning Department be directed to prepare a Land Use Bylaw amendment to rezone part of SW 15-106-15-W5M (C. of T. 062 018 224) from Hamlet Commercial District "HC2" to Hamlet Residential-Commercial Transitional District "HRCT".

Author: Marion Krahn,  
Development Officer

Reviewed by: \_\_\_\_\_

CAO \_\_\_\_\_





321 m

062 4526

2

ROAD

2005 PX

2005 PX





268 m

062 4526

ROAD

2805 PX

2905 PX





Sewage Lagoon PARCEL 832 1518

La C  
Communit

H11

HC2

Subject  
property →



LC Access North

100 Street

HC2

HC2

H11

H11

H11

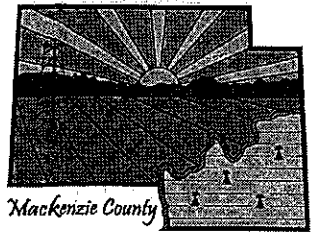
H13

HC2

H11

HCR1





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>January 28, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning &amp; Emergency Services</b>
<b>Title:</b>	<b>Hutch Lake Lot Re-Assessment. (Hutch Lake Recreational Subdivision)</b>

### BACKGROUND / PROPOSAL:

On June 25, 2008 an offer for a lot at Hutch Lake was brought forth to Council. This offer was 25% lower than the asking price. Council's decision was to not accept the offer. Since then, the applicants have re-submitted their offer at the asking price. The land transfer is now in progress.

Council requested administration to look at re-assessing the current prices on all the remaining Hutch Lake Lots.

### **Hutch Lake Phase Two - Cost History**

In 2001, twenty five new lots (Phase 2) were created at the Hutch Lake Recreational Subdivision. Council of the day decided that the lots would not sell below appraised value to ensure that the value of the existing lots would be maintained and that the County would recover back some of the development costs. The land was purchased from Alberta Sustainable Resources for \$1.50 m<sup>2</sup> x 57,406 m<sup>2</sup> total = \$86,109.00. Additional costs included planning, surveying, engineering, subdividing, construction, utilities, recreation use, and existing reserve. The access roads were left for the developer to construct and the value of \$1,500.00 was not included in the final price.

To date, eleven lots have been sold at the 2000 appraised value, equaling a total of \$79,493.00.

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** Ryan Becker

*[Signature]*  
CAO  
*[Signature]*

**OPTIONS & BENEFITS:**

An appraisal was received on January 6, 2008 from Pinday Appraisals. In their report, they made several recommendations:

- The County should advertise the lots through the local real estate companies.
- Market the available lots through a desired realtor who is listed as a member of the Multiple Listing Board. Doing this would give the County a broader exposure to the entire Northern and Central Alberta area.
- Reconsider doing the lottery based sale as was done for Phase one.
- Give an incentive for consumers to buy.
- Offer the lots at a discounted price due to the present world economic situation.
- Be flexible, and allow Ready to Move (RTM) or manufactured homes.

**Option 1**

Leave current lot prices as they are.

**Option 2**

Offer incentives, and or allow different styles of homes to be moved in.

**Option 3**

Reduce the price of the lots by 25%. The County will still recover above and beyond the initial development cost. (See Schedule B)

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

For discussion

*advertising  
can the image  
zoning*

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** Ryan Becker

**CAO**

APPRAISAL

OF

VACANT, UNSOLD HUTCH LAKE LOTS  
IN MUNICIPAL DISTRICT OF  
MACKENZIE, AB

OWNER – Municipal District of Mackenzie No. 23  
Fort Vermilion, AB

Prepared for: Municipal District of Mackenzie No. 23  
PO Box 640  
Fort Vermilion, AB

By: **JACALYN SHIGEMATSU**, Candidate Member

Supervisor: **PINDAY SYAN, FRI (A). CMR**

Pinday's Appraisals Ltd.  
8619-96a Street  
Grande Prairie, Alberta  
T8V-3B4

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December 29, 2008

REFERENCE # 30700/08

Municipal District of Mackenzie No .23  
PO Box 640  
Fort Vermilion, AB  
Attn: Liane Lambert

Vacant, Unsold Lots in Hutch Lake – MD Mackenzie  
14 Unsold lots in Hutch Lake in MD of Mackenzie

Pursuant to your request, I have carried out an inspection and appraised the above noted property in order to estimate its market value.  
Market Value is defined in the Canadian Standards of Professional Appraisal Practice (2008)

Supplement as:

The most probable price which a property will bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller both acting prudently and knowledgeably, and assuming the price is not affected by any undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title seller to buyer under conditions whereby: Buyer and seller are typically motivated; Both parties are well informed or well advised, and acting in what they consider their best interests; A reasonable time is allowed for exposure in the open market; Payment is made in terms of cash in Canadian dollars or in terms of financial arrangements comparable thereto; The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

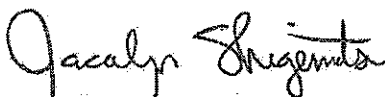
The property rights appraised are those of the owner's interest in the Estate of Fee Simple and the appraisal takes into consideration the affect (if any) of those encumbrances registered against the Certificate of Title.

After giving due and careful consideration to the analysis investigated, it is my opinion that the market value of the subject lots as at December 29,2008 "as is" as follows:


ASKING PRICES OF LOTS VARIES FROM \$6,108.00 TO \$10,046.00

I am attaching hereto my appraisal report which describes my method of approach and supporting data obtained in my investigations, which to the best of my knowledge are correct. I hereby certify that I have not now nor any contemplated future interest in the property, except as an appraiser.

Yours Truly,  
Pinday's Appraisals Ltd.



Jacalyn Shigematsu  
Candidate Member



Pinday Syan FRI (A) CMR  
Appraisal

## ASSUMPTIONS AND LIMITING CONDITIONS

1. This report estimating the market value is prepared at the request of The Municipal District of Mackenzie No. 23, Fort Vermilion Alberta for the purpose of an appraisal of market value. It is not reasonable for any person or corporation other than The Municipal District of Mackenzie No. 23, Fort Vermilion Alberta to rely upon this appraisal without first obtaining written authorization from this appraiser. (There may be Qualifications, Assumptions, or Limiting Conditions in addition to those set out below, relevant to that person's identity or his/her intended use). The report is prepared on the assumption that no other person will rely on it for any purpose, and that the liability to all such persons is denied.
2. This report has been prepared at the request of The Municipal District of Mackenzie No. 23, Fort Vermilion Alberta and for the exclusive and confidential use of, the recipient is named herein and for the specific purpose and function as stated herein. All copyright is reserved to the author(s) and the client. Possession of this report, or a copy thereof, does not carry with it the right to reproduction or publication in any manner, in whole or part, nor may it be disclosed, quoted from or referred to in any manner, in whole or in part without prior and written consent and approval of the author(s) as to the purpose, form and content of any such disclosure, quotation or reference. Without limiting the generality of the foregoing, neither all nor any part of the contents of this report shall be disseminated or otherwise conveyed to the public in any manner whatsoever or through media whatsoever or disclosed, quoted from or referred to in any report, financial statement, prospectus, or offering memorandum of the client, or in any documents files with a government agency without the prior written consent and approval of the author(s) as to the purpose, form and content of such dissemination, disclosure, quotation or reference.
3. While expert in appraisal matters, the author is not qualified and does not purport to give legal advice. It is assumed that:
  - (a) a legal description as set out herein is correct;
  - (b) title to the property is good and marketable
  - (c) there are not encroachments, encumbrances, restrictions, leases or covenants that would in any way affect the valuation except as expressly noted herein;
  - (d) the existing use is legally conforming use which may be continued by any purchase from the existing owner;



- (e) Right-of-way, easements or encroachments over other real property and leases or other covenants noted herein are legally enforceable.
4. The author is not a qualified surveyor (a legal survey has been provided concerning the subject property). Sketches, drawings, diagrams, photographs, etc, are presented in this report for the limited purpose of illustration and are not to be relied upon by themselves.
  5. The author is not qualified to give engineering advice, and therefore, this appraisal does not purport to guarantee the condition of the mechanical components of the structural worthiness of the improvements. The author further advised that should the reader have any concern regarding the condition of the building (not an issue for this report), a professional engineer should be retained to report on the physical condition of the improvements.
  6. No investigation has been undertaken with the local zoning office, the fire department, buildings inspector, the health department or any other government regulatory agency unless such investigations are expressly represented to have been made in this report. The subject property must comply with such government regulations and, if it does not comply, its non-compliance may affect market value. To be certain of compliance, further investigations may be necessary.
  7. Market data has been obtained, from the land registry office, or as reported by the real estate board. As well as using such documented and generally reliable use of market transactions, it was also necessary to rely on hearsay evidence. Except as noted herein, a reasonable attempt has been made to verify all such information.
  8. Because market conditions, including economic, social and political factors, change rapidly and on occasion, without warning, the market value expressed as of the date of this appraisal cannot be relied upon to estimate the market value as of any other date except with the further advice of the appraiser.
  9. The compensation for services rendered in this report does not include a fee for court preparation or court appearance, which must be negotiated separately. However, neither this nor any other of these limiting conditions is an attempt to limit the use that might be made of this report should it properly become evidence in a judicial proceeding. In such a case, it is acknowledged that it is the judicial body which will decide the use of the report which best serves the administration of justice.

### MARKETING CONDITION

The current market for vacant recreational lots slows down during the winter months with a expected marketing period of minimum six months,

### ENVIRONMENTAL STATEMENT

We are not aware of the content of any environmental reports, studies, or other investigations or soil surveys which may have been carried-out on the property and which may have indicated the existence or possibility of contamination. In undertaking this assignment, we have assumed that no actual or potential contaminate uses have ever been carried-out on the property. Further, we have not carried-out any investigation into the past or present uses of either the subject properties or of any adjacent properties to establish whether there is any potential for contamination from any uses on any sites adjacent to the subject and therefore assume that none exists. Should it be subsequently established that contamination on any adjacent, this might alter or reduce this estimate or opinion of value.

We have not contacted any employee of the Development Office in the MD Mackenzie office pertaining to possible contamination of the vacant land as the lots have not been disturbed from their original state as no services have been installed onto the lots. Our limited visual inspection did not show us any signs of contamination.

## VACANT, UNSOLD LOTS REPORT

### PROPERTIES APPRAISED

All subject lots are unsold lots still remaining under the ownership of the MD Mackenzie

1. Lot 41, Plan 012 2639. 0.25 hectares total.
2. Lot 42, Plan 012 2639. 0.228 hectares total.
3. Lot 44, Plan 012 2639. 0.261 hectares total.
4. Lot 45, Plan 012 2639. 0.269 hectares total.
5. Lot 46, Plan 012 2639. 0.278 hectares total.
6. Lot 47, Plan 012 2639. 0.287 hectares total.
7. Lot 48, Plan 012 2639. 0.295 hectares total.
8. Lot 49, Plan 012 2639. 0.301 hectares total.
9. Lot 50, Plan 012 2639. 0.288 hectares total.
10. Lot 54, Plan 012 2639. 0.183 hectares total.
11. Lot 55, Plan 012 2639. 0.183 hectares total.
12. Lot 56, Plan 012 2639. 0.183 hectares total.
13. Lot 57, Plan 012 2639. 0.183 hectares total.
14. Lot 58, Plan 012 2639. 0.183 hectares total.

Vacant lots are situated in the Municipal District of Mackenzie approximately 40 km north of High Level just off main Highway 35. Excluded throughout land are all mines and minerals and the right to work the same.

The lots are owned by the county with information pertaining to the subdivision given through the Development offices or local real estate offices in High Level.

The lots are overall very level throughout with natural trees and shrubbery on location. Natural landscaping and scenery make it appealing to potential purchasers.

## PURPOSE OF THE APPRAISAL

To determine the Market Value as at December 29, 2008.

To assist and advise the new selling prices of unsold lots.

Advise in ways to advertise the lots for sale within a reasonable marketing time.

## SCOPE OF THE APPRAISAL

### Area/Neighbourhood Analysis

Situated in the High Lake area in the MD of Mackenzie. Subject is located directly off of Paved Highway 58, approximately 25 miles north of High Level.

All amenities and services are located in High Level including elementary and secondary schooling.

Hutch Lake is a recreational cottage subdivision with the vision of being used for seasonal use, but some lots are used for year-round habitation with the appeal of the natural surroundings and seclusion from urban living but remaining close enough to an urban centre such as High Level for convenience. Naturally treed and shrubbery on the lots appealing to the natural beauty of the location.

Access to the lake is located on the west side with a walking trail provided and view of the lake. Location is considered good and amenities are considered close. Roads are well kept throughout the year by the county.

There are no negative influences noted.

I made visual inspections of the lots on October 14, 2008 to ensure seasonal weather and snow fall did not hinder the observations made of the vacant lots. The observations were taken from the main roads leading through the subdivision as the lots are not disturbed by services or construction to date since they are not sold and only power is available to the front property lines.

The High Level area features numerous economic bases in the region appealing to potential residents. Forestry, oil and gas, and agriculture are among the many industries featured in the northern Alberta region.

Within the past two years, the lumber industry has changed the employment configuration with the Footner lumber mill closing in the last year. This has caused many residents to seek employment and therefore relocate. The Tolko dimensional lumber mill has also cut its shifts from the normal three to two shifts in order to salvage their business. With the current economic situation, it appears

that both real estate and employment opportunities specifically in the lumber industry could decrease.

Due to its central location in Northern Alberta, High Level has found success in the oil and gas industry with towns such as Zama and Rainbow Lake using High Level as a central service area (obtained from the Town of High Level website).

Agriculture is also a major industry in the region. With approximately 350,000 acres of cultivated land in the area, some farmers with travel up to 120 km to use the grain terminals in High Level (obtained from the Town of High Level website).

**SALE HISTORY:**

The unsold subject lots have remained in the possession of the original owners, the Municipal District of Mackenzie, since their creation in 2001.

## DESCRIPTION OF SUBJECT PROPERTIES

### HISTORY (as acquired by the MD Mackenzie)

1991- Request to the county for seasonal lake shore property. A large portion of land was purchased from crown land at its current location, between Highway 35 and Hutch Lake, and developed into 35 lots with one main road throughout. Lots were sold through a lottery based sale.

2001- Phase 2 of the Hutch Lake Subdivision was made available for purchasing. Prices based on an in depth analysis determining the sale prices in order to recover the costs put forth to develop.

Subjects are comprised of 14 vacant, unsold lots in the Hutch Lake Recreational Subdivision in the MD of Mackenzie. The sizes of the vacant lots range from 0.183 hectares to 0.301 hectares. All lots are naturally treed and are mainly level with some high to low points. There are no approaches onto the lots and are considered the responsibility of the purchaser.

Power is the only service provided into the subdivision with the lines running at the front of all the property lines. This also is the responsibility of the purchaser to bring the power lines to the building(s).

All lots are considered very good building sites with natural landscaping and access to the main road. The walking path to Hutch Lake is also not considered to be far from any of the unsold lots.

### LOCATION

Subject lots are situated in the Hutch Lake area in the Municipal District of Mackenzie and are located approximately 40 km north of the Town of High Level boundary. The lots are located in the subdivision of Hutch Lake east of Highway #35 and are situated on all weather roads.

The lots are bordered by undisturbed crown land in all directions as the area was previously also crown land. Hutch Lake is featured to the east with a walking trail located in a central area for convenience.

South of the subject between Hutch Lake and the Town of High Level boundary are agricultural farming land, local airport and the High Level Golf and Country Club.

Roads are well kept by the MD of Mackenzie throughout the year.

High Level is a large northern town with the population of approximately 4,199 people and has all the amenities of an urban town including all shopping,

banking, schools, hospital, an air strip, police and fire protection services and shopping for farming needs including railway hauling facilities.

With approximately 74% of the town of High Level's population being over the age of 15 and with an average age of 27 in the town, the area is growing steadily and could appeal to potential purchasers as a desirable summer retreat (numbers obtained from Statistics Canada).

Location is considered excellent and there are no negative influences that are noted.

### **LAND USE DESIGNATION**

The subject lots are classified as **HLR-Hutch Lake Residential District**. The general purpose of this district is to provide a seasonal lake shore property subdivision with close access to an urban centre.

The lots were originally developed with the intention of being for seasonal use; however most of the lots that are developed are used all year round (information obtained from the MD Mackenzie Development office).

### **HIGHEST AND BEST USE**

**"HIGHEST AND BEST USE"** is defined as "that use which, at the time of the appraisal, is most likely to produce the greatest net return in money or amenities over a given period of time".

Criteria for determining the highest and best use includes:

1. The use must be legal and in compliance with zoning and building regulations.
2. The use must be within the realm of probability and not speculative or conjectural.
3. Demand for such use must exist.
4. The use must be profitable.
5. The use must provide the highest net return to the land.
6. The use must produce the maximum return for the longest possible time.

The subject lots have been developed with the intention of being used for seasonal lake shore subdivision. The permitted uses of the district allow only "cottage and discretionary buildings" to be erected on the lots as well as other permitted uses outlined on the "by-law" (please refer to the addendum). Its use does conform to its land use designation as it is not specified to be only seasonal but merely residential. The highest and best use of the subject lots is therefore considered to be to its continued use as residential lots under the HLR zoning.

It appears that many of the Phase One lots have cottage dwellings on site and are inhabited year round. Once the services are installed onto the site, it is up to the purchaser to obtain permission from the Development Officers to build their desired dwelling. With all the necessary services installed onto the site, there is reason as to why the lots cannot be used as a year round residence.

### **LAND DESCRIPTION**

Hutch Lake Subdivision has various lot sizes throughout the area ranging from 0.183 acres to 0.301 acres for the remaining unsold lots. Services are not provided onto the lots themselves, but instead are the responsibility of the purchaser. Only power is running at the front of every lot. It is the purchaser's responsibility to install the water, sewer, and fuel system to heat the property.

It is also the responsibility of the owners to create the approach onto the lot. The main focus when developing the lots is to maintain the natural appeal and integrity of the subdivision and therefore all removal of natural trees and shrubs must be approved by the development department of the MD.

The main road into Hutch Lake is well maintained throughout the year by the MD.

Other than the Hutch Lake Recreation District, there are no similar developments existing in the area that we are aware of.

### **SERVICES**

There are no services onto the vacant lots, but the main power line is located at the front of each lot with the responsibility of the purchaser to bring the power onto the site and building.

It is also the owner's responsibility to bring in a water and sewer system, as well as a fuel source for heating the building. No phone lines are located in the subdivision.

### **IMPROVEMENTS**



There are no improvements to the subject lots. A main road into the subdivision and located at the front of each site is maintained by the MD of Mackenzie with the owner's responsibility to create an approach onto the site. There is a ditch located between the lots and main road, hence the need for a proper approach. This ditch ensures proper drainage on the lots.

The lots are uninterrupted natural landscaping with trees and shrubbery. Mainly level land with some high and low points.

## REAL PROPERTY VALUATION PROCEDURES

In any determination of value, local market data is sought on such factors as sales and offerings of similar properties and tracts of vacant land, current prices for construction materials and labour, rentals of similar properties and their operating rates of return on investments and properties. From this data, values may be developed for the land and the property as a whole.

Three generally accepted approaches may be used in the valuation of the fee simple interest on an improved property: the Cost Approach, the Sales Comparison Approach, and the Income Capitalization Approach.

In the **COST APPROACH**, an estimate is made of the current cost of reproduction new of the improvements less depreciation and then added to the estimated value of land.

In the **SALES COMPARISON APPROACH**, similar properties recently sold or offered for sale in the current market are analyzed and compared with the property being appraised. Adjustments are made for various factors, such as time of sale; location; type, age and condition of the improvements; and prospective use.

In the **INCOME CAPITALIZATION APPROACH**, estimates are made of the gross income that might be expected from the rental property and of expenses that might be incurred by the owner or lessor. The resulting net income is then capitalized at an appropriate rate to indicate the value of the property.

While all three approaches are considered in most real estate valuation, all are not applicable to every property. In this particular case only one approach is applied (Sales Comparison or Direct Comparison Approach) but will be modified and is laid out in the following pages.

The Income Approach was excluded as vacant lot properties are not generally valued via the Income Approach.

The Cost Approach is not applicable as the lots have all been subdivided and are ready for sale.

### ABSORPTION RATE

**Absorption rate** is defined as the rate at which the subdivision lots will be sold in the market place and is estimated by a study of rate of sales in comparable subdivisions in the area, and an analysis of demographic and economic changes. (obtained from Encyclopedia of Real Estate Appraising).

We have not been able to determine the absorption rate for this particular subject Subdivision due to the lack of similar recreational subdivisions created or sold in the area.

We have considered other similar recreational subdivisions closer to Grande Prairie influence area in the Municipal District of Greenview # 16 around Sturgeon Lake such as:

- the Cosy Cove
- the Narrows or
- Sandy Bay subdivision.

and find that they are older existing recreational subdivisions with no newer lots available for sale and we have no data on those subdivisions since they were created to arrive at the absorption rate of lots.

### ANALYSIS BY DIRECT COMPARISON APPROACH

Lot Lot Size (Sq.M.) Original Sale Date Sale Price Sale Date Sale Price Price/Sq. M.

#### Phase 1

1	2,300 Sq. M.	11/05/1995	\$2,281	-		\$0.99
2	2,260 Sq. M.	3/23/1995	\$2,242	11/14/2003	\$14,000	\$6.19
3	2,180 Sq. M.	6/01/1995	\$2,202	8/26/2006	\$	\$1.01
5	2,590 Sq. M.	6/01/1995	\$2,248	7/10/2005	\$10,000	\$3.86
6	3,100 Sq. M.	4/11/1995	\$2,974	-	-	\$0.96
7	2,710 Sq. M.	9/18/1995	\$2,801	-	-	\$1.03
8	2,100 Sq. M.	10/7/1995	\$2,091	7/30/2003	\$84,000	\$40.00
9	1,780 Sq. M.	10/7/1995	\$1,792	5/28/1996	\$11,000	\$6.18
10	1,780 Sq. M.	-	\$1,792	5/04/2005	\$35,000	\$19.66
11	1,780 Sq. M.	7/09/1995	\$1,792	2/22/2000	\$10,000	\$5.62
12	1,780 Sq. M.	8/16/1995	\$1,795	-	-	\$1.01
13	1,780 Sq. M.	10/07/1995	\$1,792	10/18/2007	\$25,000	\$14.04
14	1,780 Sq. M.	2/17/1995	\$1,792	-	-	\$1.01
15	1,940 Sq. M.	6/13/1996	\$1,942	-	-	\$1.00
16	2,590 Sq. M.	7/28/1995	\$2,505	12/08/2008	\$110,000	\$42.47
17	3,430 Sq. M.	1/06/1995	\$4,181	7/13/2007	\$15,000	\$4.37
18	3,150 Sq. M.	4/10/1995	\$3,844	8/13/2002	\$80,000	\$25.40
19	2,670 Sq. M.	7/14/1995	\$2,647	-	-	\$0.99
20	1,780 Sq. M.	8/16/1995	\$2,123	-	-	\$1.19
21	1,940 Sq. M.	7/18/1995	\$2,007	10/08/2001	\$19,000	\$9.79
24	n/a	n/a	-	-	-	
25	1,860 Sq. M.	3/23/1995	n/a	-	-	
26	1,900 Sq. M.	1/01/1995	\$2,204	7/02/2005	\$38,500	\$20.26
27	1,900 Sq. M.	10/05/1995	\$2,249	9/19/1995	\$3,249	\$1.71
28	1,900 Sq. M.	10/08/1995	\$2,294	5/13/1997	\$8,000	\$4.21
30	2,900 Sq. M.	3/17/1995	\$3,420	7/28/2008	\$15,000	\$5.17
31	2,900 Sq. M.	11/15/1994	\$4,570	6/30/2004	\$33,000	\$11.38
32	2,500 Sq. M.	11/25/1994	\$2,361	-	-	\$0.94

Lot Lot Size (Sq.M.) Original Sale Date Sale Price Sale Date Sale Price Price/Sq. M.

#### Phase 2

36	2,310 Sq. M.	10/02/2003	\$10,279.50	3/02/2006	\$14,000	\$6.06
37	2,310 Sq. M.	10/22/2001	\$10,279	-	-	\$4.45
38	2,310 Sq. M.	11/07/2001	\$10,279	-	-	\$4.45
39	2,290 Sq. M.	10/01/2001	\$10,190.50	11/03/2005	\$15,000	\$6.55
40	2,490 Sq. M.	8/29/2006	\$11,080	-	-	\$4.45
41	2,500 Sq. M.					

Lot	Lot Size (Sq.M.)	Original Sale Date	Sale Price	Sale Date	Sale Price	Price/Sq. M.
42	<b>2,280 Sq. M.</b>					
43	2,810 Sq. M.	10/18/2006	\$12,504.50	-	-	\$4.45
44	<b>2,610 Sq. M.</b>					
45	<b>2,690 Sq. M.</b>					
46	<b>2,780 Sq. M.</b>					
47	<b>2,870 Sq. M.</b>					
48	<b>2,950 Sq. M.</b>					
49	<b>3,010 Sq. M.</b>					
50	<b>2,880 Sq. M.</b>					
52	1,830 Sq. M.	n/a	\$8,143.50	5/24/2006	\$19,500	<b>\$10.66</b>
53	1,830 Sq. M.	n/a	\$8,143.50	5/24/2006	\$8,713	\$4.76
54	<b>1,830 Sq. M.</b>					
55	<b>1,830 Sq. M.</b>					
56	<b>1,830 Sq. M.</b>					
57	<b>1,830 Sq. M.</b>					
58	<b>1,830 Sq. M.</b>					
59	1,830 Sq. M.	11/14/2001	\$8,143	-	-	\$4.45
60	1,830 Sq. M.	10/16/2003	\$8,143	8/12/2005	\$27,958.50	\$15.28
61	1,830 Sq. M.	10/16/2003	\$8,143	8/12/2005	\$27,958.50	<b>\$15.28</b>

\*\* Bolded lot sizes indicate lots still available for sale.

\*\* Bolded Price/Sq. M. show those lots with buildings on site.

## RECONCILIATION

Based on the Direct Comparison Chart:

There were altogether 53 lots that were developed in Hutch Lake Subdivision Phase 1 and Phase 2. Phase 1 included 28 lots and Phase 2 is comprised of 25 lots.

Just over half of the lots for the entire subdivision (51% or 27 lots, excluding five lots in Municipal Reserve that are unavailable for sale) remain vacant (meaning undeveloped), with 26% remaining unsold (or 14 lots) in Phase 2.

40% (or 21 lots) have a building or have been improved by some sort of structure on the lot. The type of building varies between recreational, cottage, and/or shed variations.

- 4 lots or just under 1% for both Phase 1 and 2 feature some sort of service(s) on site but have been developed with any other improvements.

### PHASE ONE

Phase 1 consists of 28 lots and were all sold by Lottery and the prices ranging from \$1,792 to \$4,750 per lot or \$0.94/Sq. M. to \$1.19/Sq. M.

Some of the lots that were sold by lottery in Phase 1 have been resold by the original owners and varied in price from \$3.86/Sq. M. to \$14.04/Sq. M. These sales occurred within a few months after being purchased to as recent as July 2008.

Resale prices of lots with improvements in Phase 1 range from \$4.21/Sq. M. to \$42.47/Sq. M.

### PHASE TWO

The asking price for Phase 2 vacant lots in 2001 was \$4.45/Sq. M. This pricing was the outcome of an analysis to determine the entire cost of the development along with an assessment by the MD of Mackenzie. Council then determined sale price based on recovery costs.

Since then vacant lot resale prices in Phase 2 varied from \$4.76/Sq. M. to \$15.28 Sq. M. depending upon the location of the lot.

Some lots in Phase 2 with improvements have been sold over the years and varied in price from \$6.55/Sq. M. to \$15.28/Sq. M. The variance with the sales

per square meter in this category is for the improvements made to the lots however we do not exactly know what sort of improvements have taken place.

The last vacant lot to sell in Phase 2 was in March 2006 (lot 36) and sold for \$14,000 or \$6.06 per Sq. M.

The above indicates a slowdown in sales from late 2006 to 2008. This is due to the economic slowdown in the High Level region with the Footner Mill closing down and the slowdown in the lumber industry.

The present world economic recession and slow down is further going to affect the sales of the unsold Phase 2 Hutch Lake lots.

## RECOMMENDATIONS

Our recommendations for the remaining unsold Phase 2 Hutch Lake cover a variety of aspects.

1. **Advertising**. The two major real estate companies in the Town of High Level consist of M&M Real Estate and Century 21. Both of these companies have information brochures for the Hutch Lake Subdivision earning a commission if a sale results from their clients. But they are not members of any MLS (Multiple Listing Board) board. This decreases the exposure the subdivision gets due to a lack of viewing by other possible board members. Our recommendation is that the MD of Mackenzie should list with a realtor who is a member of the Multiple Listing Board (the Grande Prairie, Manning, Peace River realtors are members of the Grande Prairie listing board which covers an area from Fox Creek in the south to Manning in the north). This listing partnership gives maximum exposure to other Northern and Central Alberta residents, therefore broadening the possibility of potential purchasers that might have otherwise been unaware of the Hutch Lake Subdivision.

2. **Marketing**.

(a) **Marketing Through a Designated Realtor**.

In the past the MD of Mackenzie together with the local real estate companies have been instrumental in making sales within their jurisdiction.

The marketing through the desired realtor should have the desired avenues through website links and brochures to help make aware a recreational subdivision have been developed in Northern Alberta.

(b) **Lottery Base**

The success of Phase 1 in the Hutch Lake Subdivision with the lottery sale is another possibility to consider. Although it was determined by the MD of Mackenzie that the sale of Phase 2 would not occur on a lottery base, the success of this system is evident with the sales history. The return of the lottery base selling system could revive the sales for the remaining unsold lots in Phase 2. The discounted price however will have to be determined by the MD.

(c) **Incentive**

From our past experience in sales of lots during depressed times in the Village of Rycroft in the County of Grande Prairie the village offered



incentive to any purchaser who bought the lots. The lots were sold at an agreeable price with the understanding that the purchaser would take out a building permit to start and complete construction within one year. This was beneficial to both the purchaser, the village and the county. We recommend that the MD of Mackenzie consider some sort of incentive to encourage potential purchasers.

(d) **Discounting Lot Values**

With the present world economic situation, it appears 2009 will be a very slow year for housing starts and for sale of existing homes. It is our suggestion that the council recommend a discount if purchased during the next twelve months. The amount of discount should be discussed and determined by the council. A possible suggestion of 25-30% discounted rate if purchased within the next twelve months.

(e) **Flexible Structure Type**

There are some recreational subdivisions that have allowed the flexibility of incorporating RTM (ready to move or manufactured homes) to be placed on the unsold lots. Some control would be placed by the MD of Mackenzie to ensure that the integrity of the Hutch Lake subdivision is kept. An example of this is to keep control with only certain sizes and years of the RTM units to be permissible on site. This allows the control on quality of the unit to be moved into the subdivision, but allowing the flexibility for potential purchasers to afford the possibility of owning a Hutch Lake lot.

We are aware of a local RTM builder that will build to suit in the High Level area.

**FINAL ANALYSIS OF VALUE**

Based on our recommendations and analysis, the following suggested asking prices were determined (based on a 25% price reduction):

<b>Plan</b>	<b>Lot</b>	<b>Lot size (Hectares)</b>	<b>Current Asking Price</b>	<b>Suggested New Price</b>
0122639	41	0.25	11,125.00	8,343.75
0122639	42	0.228	10,146.00	7,609.50
0122639	44	0.261	11,614.50	8,711.00
0122639	45	0.269	11,970.50	8,978.00
0122639	46	0.278	12,371.00	9,278.25
0122639	47	0.287	12,771.50	9,579.00
0122639	48	0.295	13,127.50	9,846.00
0122639	49	0.301	13,394.50	10,046.00
0122639	50	0.288	12,816.00	9,612.00
0122639	54	0.183	8,143.50	6,108.00
0122639	55	0.183	8,143.50	6,108.00
0122639	56	0.183	8,143.50	6,108.00
0122639	57	0.183	8,143.50	6,108.00
0122639	58	0.183	8,143.50	6,108.00

APPRAISER'S CERTIFICATE

I Jacalyn Shigematsu certify that to the best of my knowledge and belief:

The statement of facts contained in this report are true and correct.

The reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, unbiased professional analyses, opinions and conclusions.

I have no present or prospective interest in the property that is the subject of this report, and I have no personal interest or bias with respect to the parties involved.

My compensation is not contingent upon the reporting of a predetermined value or direction of value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result, or the occurrence of a subsequent event.

My analyses, opinions, and conclusions were developed, and this report has been prepared, in the conformity with the uniform standards of the Professional Appraisal Practice.

I made a personal inspection of the property that is the subject of this report on **October 14, 2008**.

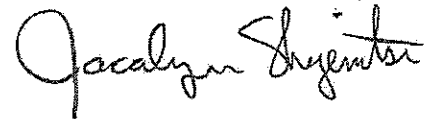
No one provided significant professional assistance to the person signing this report.

The Appraisal Institute of Canada has a Mandatory Recertification Program for designated members. As of current date I am still undesignated and remain a Candidate Member. Therefore my report is to be signed by my supervisor who is a designated member and has fulfilled the requirements of the program.

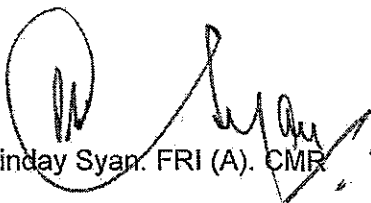
The Final Estimate of Value is estimated:

**Lot asking prices vary from \$6,108.00 to \$10,046.00**

Dated: December 29, 2008



Jacalyn Shigematsu  
Candidate Member



Pinday Syan, FRI (A), CMR

## BIOGRAPHY OF APPRAISER

### JACALYN SHIGEMATSU, CANDIDATE MEMBER

1. February 2009- Will have completed all education requirements for CRA (Canadian Residential Appraiser) designation
2. May 2007- Began working full time for Pinday's Appraisals Ltd.
3. September 2005- Became a member of Real Estate Council of Alberta, Appraisal Institute of Canada.
4. 2004- Graduated from Augustana University College in Camrose, Alberta with a degree in Bachelor of Arts in a specialized field.
5. Member of Good Standing of  
The Appraisal Institute of Canada and Alberta Appraisal Institute  
Real Estate Council of Alberta
6. Clients in which appraisal assignments are carried out for include, but are not limited to All Chartered Banks, Most Relocation Companies. Finance Companies, Credit Unions, Alberta Treasury Branch, CMHC, Public Works.

## BIOGRAPHY OF APPRAISER

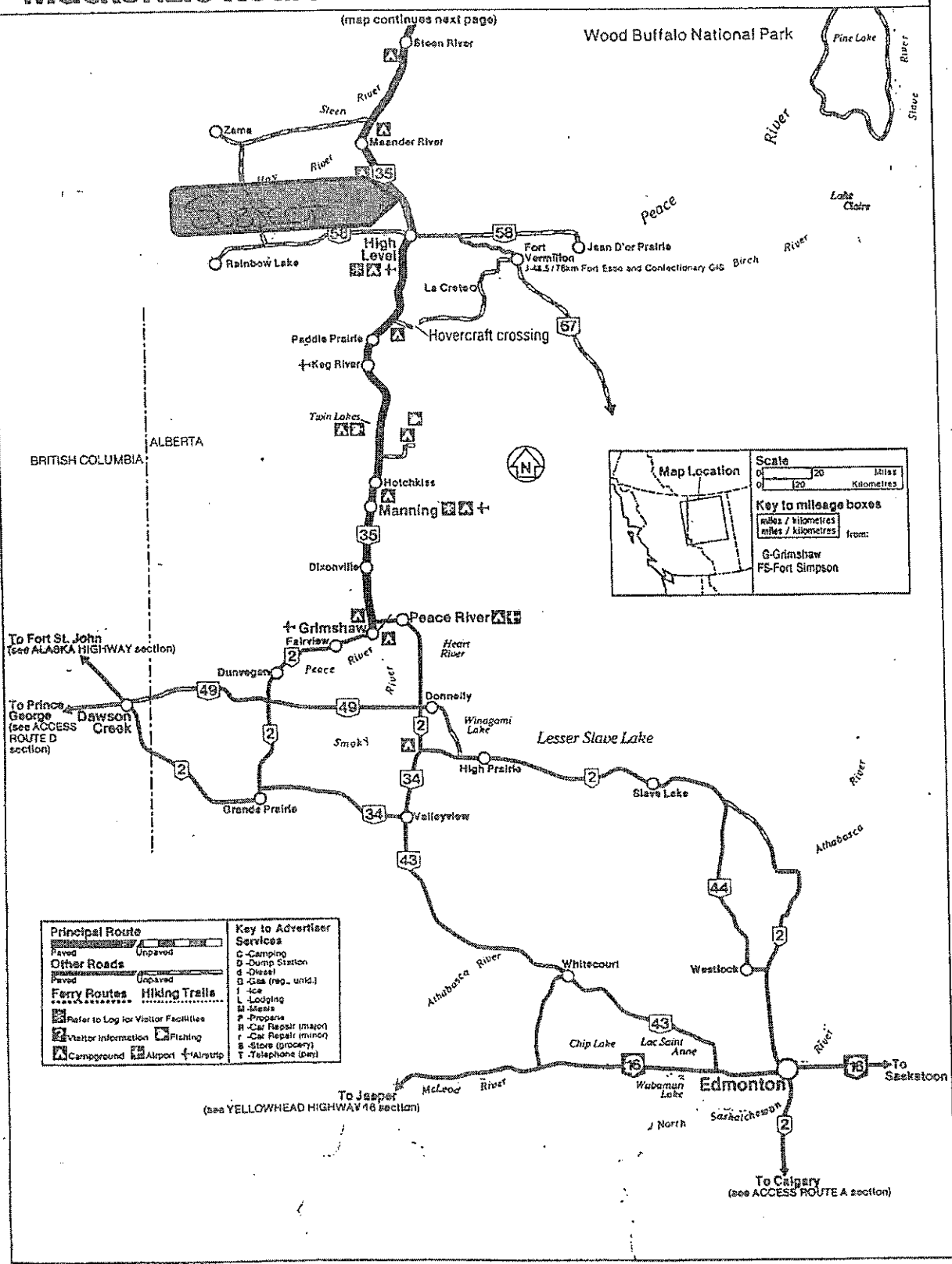
### PINDAY SYAN. FRI(A),CMR,CRA.

1. Canadian Residential Appraiser of the Appraisal Institute of Canada having received the designation **CRA** in 1986
2. Graduated from the International Institute of Public Appraisers and received the Designation **RPA** in 1986
3. Graduated from the Canadian Institute of Realtors Course and received the Designation **FRI** in 1983
4. Graduated from the University of British Columbia and received diploma in **Urban Land Economics** in 1984
5. Graduated from the Canadian Institute of Realtors Course and received Designation **CMR** in 1984
6. Awarded **FRI(A)** designation by the Real Estate Institute of Canada in September 1995 for meeting the required Appraisal requirements & experience
7. Manager Pinday's Appraisals Ltd
8. Experience includes 27 years real estate brokerage and 18 years completing fee Appraisal assignments involving urban residential, rural residential, agriculture and commercial properties
9. Articling for AACI designation
  - under James(Jim)Wall & Associates  
Edmonton. AB since July 1988
  - under Lawrence P Burbidge, AACI CFR  
since April 10, 1995
10. Past President and Director of Grande Prairie Multiple Listing Board.
11. Member in Good Standing of
  - The Appraisal Institute of Canada and Alberta Appraisal Institute
  - The Grande Prairie Real Estate Association
  - Canadian Real Estate & Alberta Real Estate Association
  - The Real Estate Institute of Canada and British Columbia
12. Clients in which appraisal assignments are carried out for include, but are not Limited to All Chartered Banks, Most Relocation Companies, Finance Companies, Credit Unions, Alberta Treasury Branch, CMHC, Public Works

# Mackenzie Route Grimshaw, AB, to Steen River, AB

(map continues next page)

Wood Buffalo National Park



<b>Principal Route</b> Paved Unpaved	<b>Key to Advertiser Services</b> C - Camping D - Dump Station d - Diesel G - Gas (reg. unit.) I - Ice L - Lodging M - Meals P - Propane R - Car Repair (major) r - Car Repair (minor) S - Store (grocery) T - Telephone (ext)
<b>Other Roads</b> Paved Unpaved	
<b>Ferry Routes</b> Paved Unpaved	
<b>Hiking Trails</b>	
☒ Prefer to Log for Visitor Facilities	
☒ Visitor Information	☒ Fishing
☒ Campground	☒ Airport
	☒ Airstrip

**Map Location**

**Scale**  
0 20 Miles  
0 20 Kilometres

**Key to mileage boxes**  
miles / kilometres  
miles / kilometres from:  
G-Grimshaw  
FS-Fort Simpson

To Jasper (see YELLOWHEAD HIGHWAY 16 section)

To Calgary (see ACCESS ROUTE A section)

**7.24 HUTCH LAKE RECREATION DISTRICT "HLR"**

The general purpose of this district is to permit the development of a recreation area at Hutch Lake. All developments shall conform to the Hutch Lake Area Structure Plan.

**A. PERMITTED USES**

- (1) Ancillary building or use compatible to the principle building or use.
- (2) Cottage.
- (3) Recreation vehicle.
- (4) Small deck, (including a deck screen enclosure, a deck awning/canopy)
- (5) for the recreation vehicle or cottage.
- (6) Storage/utility shed.
- (7) Water and/or sewage storage tank.
- (8) Yardsite development.

**B. DISCRETIONARY USES**

- (1) Boat wharf, one central boat wharf to provide access to the lake area.
- (2) Public playground.

**C. RECREATION AREA DEVELOPMENT STANDARDS****(1) Dwelling Density**

A maximum of (1) recreation-vehicle or cottage shall be allowed per lot.

**(2) Minimum Lot Area**

A recreation area lot shall have a minimum lot area or 0.2 hectares (0.5 acres).

**(3) Minimum Lot Dimensions**

A recreation area lot shall have a minimum frontage of 30.5 metres (100 feet) and a minimum depth of 45.7 metres (150 feet), or as required by the Development Officer.

**(4) Minimum Development Setbacks**

Frontage setbacks shall be a minimum of 15.2 metres (50 feet), unless otherwise required by the Development Officer.

Side and rear yard setbacks shall be a minimum of 7.6 metres (25 feet), unless otherwise required by the Development Officer.

**(5) Development Density**

The density of development (number of lots per hectare/acre) shall be in accordance to the provisions of the Hutch Lake Recreation District Area Structure Plan.

**(6) Development Area**

The developed area of a recreation area lot shall not exceed 25% of the total lot area.

**(7) Access**

The provision of access to each recreation area lot shall be as required by the Development Officer and developed in accordance to the standards of the road authority.

**D. PARKING**

Each lot which is developed for recreation-vehicle purposes shall accommodate the parking of the recreation-vehicle and a minimum of two (2) parking stalls.

Each lot which is developed for cottage purposes shall include a minimum of two (2) parking stalls.

There shall be no allowance for on-street parking in the recreation area.

**E. LANDSCAPING AND VEGETATION REMOVAL**

Each recreation area lot shall be developed in a manner to ensure proper vegetation and tree coverage for appearance and drainage purposes.

Each recreation area lot shall be landscaped as required by the Development Officer. The removal of trees and/or vegetation from a recreation area lot shall require the approval of the Development Officer.

**F. DRAINAGE**



The owner of a recreation area lot may be required to develop proper drainage from the recreation area lot in a manner that will not adversely affect neighbouring lots, the natural drainage of the recreation area lot, or the recreation area in general, subject to the approval of the Development Officer.

**G. ADMINISTRATION AND OPERATION**

The Development Officer shall be responsible for the administration and operation of the recreation area, in accordance to the provisions of the Hutch Lake Recreation District Area Structure Plan.

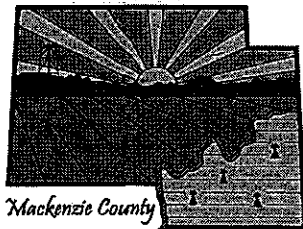
**H. CHARACTER AND APPEARANCE**

All developments on a recreation area shall be of a style and appearance which is compatible with the natural qualities of the recreation area. The character and appearance of all developments on each recreation lot shall be maintained to minimize any adverse impacts which may occur on adjacent recreation lots or the recreation area in general.

**I. WATER AND SEWAGE DISPOSAL**

All water and sewage disposal must conform to the requirements of the Hutch Lake Area Structure Plan.





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>January 28, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning &amp; Emergency Services</b>
<b>Title:</b>	<b>Zama Fire - Pumper Truck</b>

**BACKGROUND / PROPOSAL:**

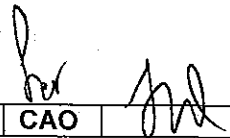
After a detailed review of both the response types and area serviced by the Zama fire department it had been determined that the Zama area would greatly benefit from fire suppression equipment capable of responding to all types of incidents. The proposed 4x4 fire pumper is designed with the capability to respond during poor weather and road conditions to most incidents that would be common to the area. The truck has 2 remote monitors that can be operated from the cab of the truck to be used in industrial fires such as the fire at the Apache plant this fall. The truck is designed to be able to roll by itself to an incident and be capable of suppressing the fire.

**OPTIONS & BENEFITS:**

Please review the attached spreadsheet.

Proceeding with purchasing the truck from Fort Garry will allow the County to trade in their current truck for a \$50,000.00 credit. No other companies that were asked for bids were interested in trading in the current fire truck.

Administration contacted one other company, Hub fire engines who are located in B.C. They were not interested in providing a quote. There are some other Canadian companies that build Fire trucks however they are located in Eastern Canada and we would have to ship the trucks for an additional cost and warranty would be more problematic. Utilizing companies from the USA would be cost prohibitive at this time.

<b>Author:</b>	J. Gabriel	<b>Review by:</b>	R.N.Becker	<b>CAO</b>	
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**COSTS & SOURCE OF FUNDING:**

2009 Capital Budget	\$210,000.00 (includes MSP \$104,016.00)
Emergency Services Capital Reserve	\$ 74,906.00
Total costs to the County would be	\$180,890.00

**RECOMMENDED ACTION:**

**Motion 1 – requires 2/3**

That the 2009 capital budget be amended to include an additional \$74,906.00 for the purchase of a new pumper unit for Zama from the Emergency Services Capital Reserve.

**Motion 2**

That administration purchase the fire truck for Zama from the lowest qualified supplier.

**Motion 3**

That administration trade the current 1994 Zama GMC pumper truck unit # 9109 for the sum of \$50,000.00 towards the purchase of a new pumper truck for Zama from the lowest qualified supplier.

Author:	J. Gabriel	Review Date:	R.N.Becker	CAO	
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Comparison		Fort Garry Fire		Rosenbauer
<b>Chassis:</b>				
Model		2009 Freightliner		2009 International
Engine	✓	330 HP Cummins		310 HP International
Transmission		Allison 3000EVS	✓	Allison 3500 EVS
Front Axle	✓	16,000lbs		14,000lbs
Rear Axle	✓	27,000lbs		23,000lbs
Wheel Base		201"		191"
Vehicle Length		349.75"		333"
<b>Deletions</b>				
<b>Warranties:</b>				
Chassis	✓	2 year Unlimited kilometers		Basic-1year unlimited km Power train 2year Unlimited km
Fire Pump		5 year		5 year
Fire Body	✓	10 year		5 year
Body Corrosion	✓	20 years		5 year
Body Paint	✓	10 year		5 year
<b>Accreditation:</b>				
Accrediting Body	✓	ISO 9001		In House
CMVSS – National Safety Mark	✓	Certified		Presently in the Application Stage
<b>Body Design:</b>				
Origin	✓	Canada – Man		USA – SD
Structural Materials	✓	Aluminum 5083		Aluminum 6061
<b>Equipment :</b>				
Enclosure Heater	✓	35,000 BTU		30,000 BTU
SCBA Seats		4 Seats		3 Seats
Scene Lighting	✓	4 - 12v Halogen		3 - 120v 500w telescopic flood lights
Fire Pump rating	✓	1050 Imp/1250US		1000 Imp Gallons
Front High Pressure monitor		Fire Fox quick disconnect		Fire Fox quick disconnect
Water Capacity	✓	1000 Imp Gallons		750 Imp Gallons
Foam Capacity	✓	25 Imp Gallons		20 Imp Gallons
Ground sweep nozzles	✓	2 – front mounted		At least 2
Pump and Roll		Yes		Yes

Comparison Continued		Fort Garry Fire		Rosenbauer
Rear Monitor Plumbed	✓	Yes – Has optional monitor		No
Generator w/ cord reel		Additional \$6074.00	✓	Yes
Compliance With Specifications:		Compliant		Compliant
Availability	✓	September 2009		February 2010
Bid Price:	✓	\$334,906.00		\$354,380.00
Less Trade-in		(\$50,000.00)		Will not offer to trade
Total		\$284,906.00		\$354,380.00
Less Budget		\$210,000.00		\$210,000.00
	✓	<\$69,474.00>		<\$144,380.00>

# FORT GARRY FIRE TRUCKS

Fort Garry Fire Trucks  
2521 Inkster Boulevard  
Winnipeg, MB  
R3C 2E6

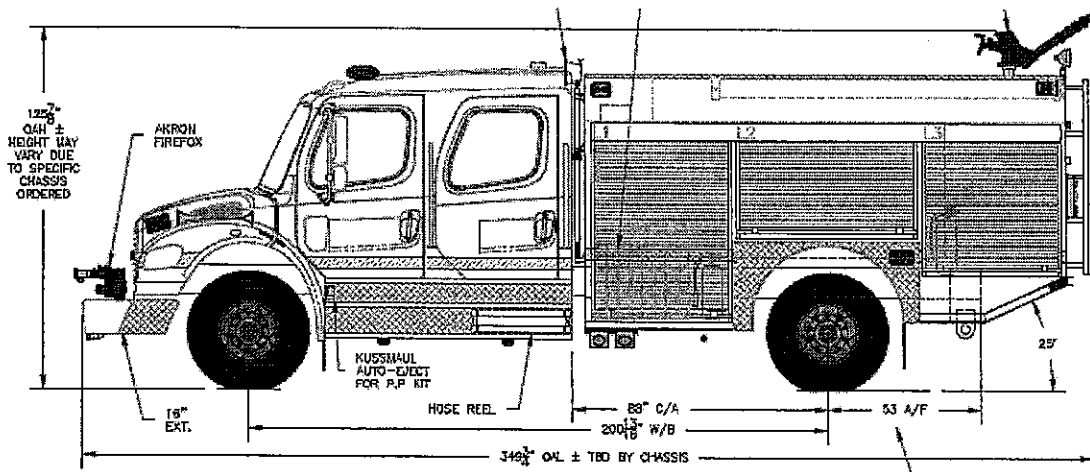
Jan 13, 2009

10107-94<sup>th</sup> Avenue  
Box 1690  
La Crete, Alberta  
T0H 2H0

Attn: Jason Gabriel, Supervisor of Emergency Operations      Quote #: 09BP01

Dear Sir:

Please accept our quote on a Fort Garry Pumper Body built on a 2009 Freightliner 4x4 chassis as per the attached specifications.



**\*\* Example Picture Only - See Quote for Details \*\***

SELLING PRICE:	+ \$334,906.00
TRADE ALLOWANCE:	- \$50,000.00
SUB-TOTAL:	\$284,906.00
GOODS & SERVICES TAX:	+ \$14,245.30
TOTAL SELLING PRICE:	\$299,151.30

F.O.B.: MacKenzie County







January 14, 2009

**Mackenzie County Emergency Services**  
**P.O. Box 1690**  
**10107 – 94<sup>th</sup> Avenue**  
**La Crete, Alberta**  
**T0H 2H0**

**Attention: Jason Gabriel – Supervisor Emergency Operations**  
**Ryan Becker – Director of Planning and Emergency Services**  
**Re: Zama Lake Rear Mount Pumper**

Dear Jason & Ryan:

Rocky Mountain Phoenix and Rosenbauer would like to thank you for the opportunity to propose your new Fire Apparatus for Zama Lake, and are pleased to offer as follows:

One (1) “**Rosenbauer**” Wildland Rear Mount pumper assembled on a new International 7400 4Dr 4x4 chassis with a 310HP MaxxFer 9 engine and an Allison EVS-3500 automatic transmission, a Rosenbauer Normal/High Pressure pump, a Rosenbauer FixMix Class “B” foam system, 750 Imperial Gallon water tank, in an all Aluminum, Modular, Extrusion Built Body. All body dimensions and basic equipment as per attached specifications. Built, tested on site, and labeled to CAN/ULC S515-2004 Edition standards.

BASIC PRICE	\$ 354,380.00
G.S.T. EXTRA 5%	\$ 17,719.00
	=====
<b>F.O.B. Zama Lake, AB</b>	<b>\$ 372,099.00</b>

- Pricing good for 15 days: January 29, 2009
- Due to the volatile nature of the Canadian Dollar in recent times, we are only able to secure this pricing for 2 weeks, after which we reserve the right to reprice the apparatus for you. The chassis, which is a pass-through cost, is also subject to change without notice. Any changes in the chassis would also have to be factored in until such time as a contract is in place.

**OPTIONS FOR YOUR CONSIDERATION:**

- Two (2) Year Bumper-to-Bumper Warranty \$ 4,099
- Ten (10) Year Body Structural Warranty \$ 2,915
- Ten (10) Year Paint Warranty \$ 2,915
- Wabasto Diesel Heater for pump compartment (pg 50) \$ 3,082
- 12,000 # Front Bumper Winch (pg 85) \$ 2,579



EMERGENCY VEHICLES, EQUIPMENT & SERVICE

**TERMS:**

- 10% down payment upon placing order
- One (1) progress payment equal to the laid in value of the chassis upon arrival at the plant
- Full balance due at time of apparatus delivery.

**WARRANTY:**

Warranty & service work are available to you from both our Red Deer and Abbotsford locations, as well as 4 mobile service trucks, and 1 SCBA Certification and Repair Unit. Warranties on your apparatus will be as follows:

Chassis	One (1) Year
Engine & Transmission	Five (5) Years / Unlimited
Body Basic Warranty	One (1) Year
Rosenbauer Pump	Five (5) Years
Body Structural	Five (5) Years
Stainless Steel Plumbing	Ten (10) Years
Tank	Lifetime
Paint	Five (5) Years

**SERVICE MANUALS:**

- International offers a free online service, called Fleet ISIS, or International Service Information Solutions. This service provides you with access to service information specific to a particular serial number. Services provided include: service manuals, service bulletins, campaigns, warranty information, TIPS, operator manuals, and the Body Builder Book. The service has to be registered through the local dealership once title has been transferred.

**DELIVERY:**

- Delivery date is dependant on your Purchase Order. Our current production schedule dictates final delivery at approximately 370 days from date of preconstruction meeting, providing there are no delays in receiving the chassis.



EMERGENCY VEHICLES, EQUIPMENT & SERVICE

Rosenbauer Pumpers & Rescues are manufactured in its Lyons, South Dakota plant. Rosenbauer employs 6 Certified Engineers and 11 Engineering & Drafting Technicians in the Engineering & Design Departments.

Your apparatus would be delivered to your community by a qualified technician, who will also train your personnel on the vehicle.

*YOUR AREA REPRESENTATIVE IS:*

**ROCKY MOUNTAIN PHOENIX**

**Mr. Robert Bouffard**  
**Regional Sales Representative**  
**Edmonton, AB**  
**780-995-1780**

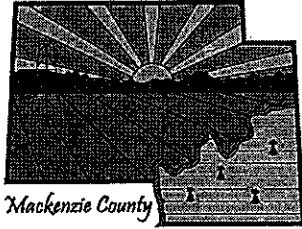
We look forward to serving you and your community. Should you have any questions, please call me at 1-800-494-4210.

Yours truly,

Carey Feduniw

New Apparatus Sales Manager  
ROCKY MOUNTAIN PHOENIX





# MACKENZIE COUNTY

## REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>January 28, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Interpretation of Safety Codes Act</b>

### BACKGROUND / PROPOSAL:

On December 9<sup>th</sup>, 2008 Douwe Aardema and Alex Morrison from Municipal Affairs attended the regular Council meeting to discuss the Municipal accreditation. They offered to assist Mackenzie County with hosting a course to attract and train local people as safety codes officers. Council was in favor of this plan and offered to assist where they could. The introductory course is a requirement for Safety Codes Officers in all disciplines and the entry requirements differ for each.

Administration has set up the course for February 23<sup>rd</sup> to 27<sup>th</sup>, 2009 in La Crete at the Heritage Centre. The cost for the course is usually approximately \$425.00 per student. This gives each student the course material, a course advisor to assist them as they work through the material and prepare for the test (open book, multiple choice, 50 questions) and the four day classroom session.

In order to take the course, local trades' people will have to take the week off of work and pay \$425.00 for the course. Due to the current state of the economy the loss of income may be a deterrent for some people. In an effort to attract as many qualified people as possible the County could pay the tuition costs or a portion of them as determined by Council. Administration has asked if Municipal Affairs could cover a portion of the costs and they indicated that they could not. I have also spoken with the Safety Codes Council and they have offered to reduce the costs for the course where they can. Emergency Services would like to have a maximum of 2 people attend the course to obtain the Fire inspector accreditation to perform inspections on behalf of the County. We anticipate, or hope to have 6 to 8 other local people attend the course. Should 10 people take the course the tuition would be \$4,250.00. The balance would more than cover the hall and coffee / juice.

**Author:** Ryan Becker,  
Director

**Reviewed by:** Ryan Becker,  
Director

*[Signature]*  
CAO

**OPTIONS & BENEFITS:**

**Option # 1**

Mackenzie County pay up to \$5000.00 to cover the costs of hosting the introductory course for Safety Codes Officers.

**Option # 2**

Receive for information

**COSTS & SOURCE OF FUNDING:**

2009 General Operating

**RECOMMENDED ACTION:**


For discussion.

**Author:** Ryan Becker,  
Director

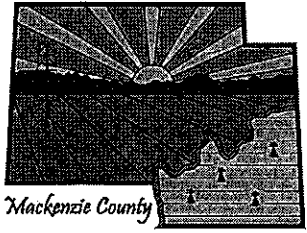
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**Reviewed by:** Ryan Becker,  
Director

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CAO 

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# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>January 28, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

### BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
• Letter from Agriculture and Rural Development – Extension Personnel	135
• Northern Alberta Mayor's and Reeves' Meeting	137
• Letter from AB Transportation – Ferry Issues	139
• Women in the North Conference	141
• APEGGA Reception & Dinner – Feb. 12, 2009	145
• AUMA 2009 Annual Membership	147
• AAMD&C 2009 Spring Convention	149
•	
•	
•	

### RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by:   
CAO







ALBERTA  
AGRICULTURE AND RURAL DEVELOPMENT

*Honourable George Groeneveld  
MLA, Highwood*

January 9, 2009

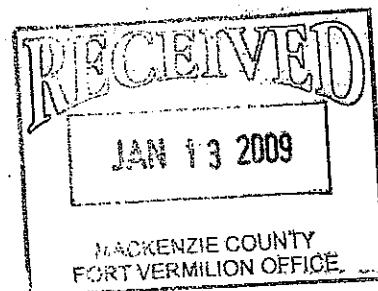
Mr. Greg Newman  
Reeve  
Mackenzie County  
P.O. Box 640  
Fort Vermilion, AB T0H 1N0

Dear Mr. Newman:

Thank you for your December 16, 2008 letter regarding extension personnel for Mackenzie County.

Agriculture and Rural Development (ARD) recognizes the importance of the agriculture industry to our rural communities, and we are currently enhancing our rural program and service delivery to support a sustainable, competitive industry. ARD has been strategically restructured to better focus on key priorities that serve Albertans and agriculture, and facilitate industry's access to the depth of specialist knowledge and business development expertise residing within the department. Supporting our agriculture partners across all sectors of the agriculture industry will help sustain the natural resource base of the industry and encourage the development of rural communities.

On September 8, 2008, I announced that 13 regional agricultural (hub) offices across Alberta will be open for business effective October 1, 2008. Each hub office is staffed with a highly-trained administrative professional who can provide face-to-face navigation services to our clients, and help them access the many programs and services available through ARD to enhance their business. At this time, the hub offices closest to Mackenzie County are located in Fairview and Grande Prairie. As resources allow, consideration will be given to opening additional hub offices to ensure equitable access points across the province.



Mr. Newman  
January 9, 2009  
Page Two

Agriculture and Rural Development is also consulting with the Provincial Agriculture Service Boards (ASBs) to determine how we can strengthen our relationship with their respective municipalities, and meet each municipality's unique needs. I recently met with the Provincial ASB Executive and was briefed on the findings from consultations held during the regional ASB Conferences this fall. The preliminary results of the consultations have been shared with ASBs across the province, and will be used by ARD to further enhance our rural extension initiatives. I will consider your request for a crop specialist position in Mackenzie County as we continue to develop an improved model for rural extension in Alberta.

In the interim, I am pleased to give you the names two crop specialists within ARD that producers in your county may contact with questions or concerns. Doon Pauly and Neil Whatley are both crop specialists with the Ag-Info Centre, and can be contacted toll-free at 310-FARM (310-3276).

I trust the above information is useful to you. I appreciate you taking the time to share your thoughts with me.

Sincerely,

A handwritten signature in black ink, appearing to read "George Groeneveld". The signature is written in a cursive, flowing style.

George Groeneveld  
Minister



**MAYOR STEPHEN MANDEL**  
CITY OF EDMONTON

2<sup>nd</sup> FLOOR, CITY HALL  
1 SIR WINSTON CHURCHILL SQUARE  
EDMONTON, ALBERTA, CANADA T5J 2R7  
PHONE: (780) 496-8100  
FAX: (780) 496-8292  
E-MAIL: stephen.mandel@edmonton.ca

January 12, 2009

**PLEASE RETURN BY JANUARY 30<sup>TH</sup>**  
**FAX TO: (780) 496-8292**

Dear Northern Alberta Mayors' and Reeves':

I am writing to confirm the upcoming Northern Alberta Mayors' and Reeves' Caucus Meeting:

**Friday, February 20, 2009, 10:00 a.m. - 2:00 p.m.**  
**Shaw Conference Centre - Salon 2 [9797 Jasper Avenue]**

\*A continental breakfast will be available at 9:30 a.m.

The meeting topic will be seniors' issues. The morning discussion will entail seniors' lodges and housing issues, needs and initiatives and the afternoon discussion will be around seniors' programming. A complete agenda package will be forwarded closer to the event.

Please confirm your attendance **no later than Friday, January 30<sup>th</sup>**, by faxing this completed form to (780) 496-8292 or by email to [cheryl.vesseur@edmonton.ca](mailto:cheryl.vesseur@edmonton.ca).

A block of rooms is being held for Thursday, February 19<sup>th</sup> under "Northern Alberta Mayors' and Reeves' Caucus" at the **Marriott Courtyard Edmonton** located at One Thornton Court [99 Street & Jasper Avenue]. Its location is convenient to both City Hall and the Shaw Conference Centre.

In order to receive the preferred rate of \$115/night, you must reserve your room directly with the hotel no later than **January 28**. Rooms can be booked by phoning (780) 423-9999.

Should you have any questions or require further information, please contact Blaire McCalla in my office at (780) 496-8105.

Yours truly,

Stephen Mandel, Chair  
Northern Alberta Mayors' and Reeves' Caucus

---

**PLEASE CONFIRM BEFORE Friday, January 30<sup>th</sup>:**

- I **WILL** be attending the NAMRC Meeting on **Friday, February 20<sup>th</sup> at the Shaw**
- I **WILL NOT** be attending the NAMRC Meeting

---

**Name of Mayor/Reeve**

---

**Municipality**



*Info/ced*

January 14, 2009

Our File: 2140-MACK

Mr. William Kostiw  
Chief Administrative Officer  
Mackenzie County  
Box 640  
Fort Vermilion, Alberta  
T0H 1N0

Dear Mr. Kostiw:

**Re: AAMD&C Fall 2008 Ferry Issues**

This letter is in response to the ferry concerns that the Mackenzie County brought up during the AAMD&C Fall 2008:

- A letter in response to the Mackenzie County's letter of November 6, 2008 (with regards to the ferry repairs and communication issues) has already been sent in by Alberta Transportation on November 17, 2008. A copy of the letter is attached.
- Alberta Transportation retained the services of Robert Allan Ltd. back in October 2006 to conduct the feasibility study of increasing the loading capacity of the ferry. A copy of the report was sent to the County on February 8, 2007, and is available upon request.
- Alberta Transportation will look at the feasibility of relocating some of the facilities within the west side of Tompkins Landing to allow for trucks to turn around in case of unforeseen circumstances.

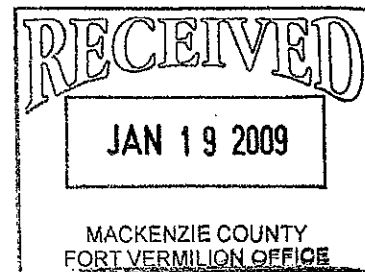
If there are any further questions about the ferry, please don't hesitate to call me in Peace River at (780) 624-6280.

Yours truly,



Bill Gish, P.Eng.  
Operations Manager

RD/WG/fj



cc: Wayne Franklin, Regional Director, Alberta Transportation, Peace River  
Rommel Directo, Maintenance Contract Inspector, Alberta Transportation, High Level

Attachment



Transportation & Civil Engineering

Room 301, Provincial Building  
Bag 900-29, 9621-96 Avenue  
Peace River, Alberta, Canada T8S 1T4  
Telephone (780) 624 6280 Fax (780) 624 2440

November 17, 2008

Our File: 2140-MACK

Mr. William Kostiw  
Chief Administrative Officer  
Mackenzie County  
Box 640  
Fort Vermilion, Alberta  
T0H 1N0

**COPY**

Dear Mr. Kostiw:

**Re: Concerns Regarding the Tompkins Landing Ferry**

Thank you for your letter dated November 6, 2008, which was in reference to the meeting held between Alberta Transportation and the Mackenzie County on April 14, 2008, in regards to general operations of the Tompkins Landing Ferry.

Alberta Transportation had discussed the issue of maintenance and repairs on the ferry during the winter months with our Highway Maintenance Contractor and to have the ferry ready in time for launching. Alberta Transportation will continue to work with our Highway Maintenance Contractor to ensure that the ferry is repaired and launched in a timely manner.

In regards to your request for a phone number to call to inquire whether the ferry is operating, the 24 hour number for LaPrairie Group Contractors (Alberta) Ltd. is 1-800-828-3908. If there are further questions about the ferry, please call me in Peace River at (780) 624-6280, or toll free by first dialing 310-0000.

Yours truly,

Bill Gish  
Operations Manager

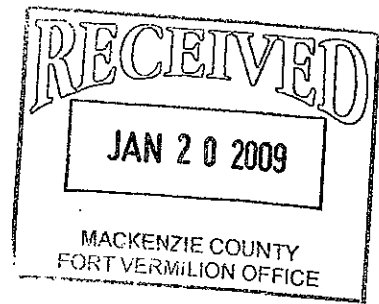
*not 24 hr*

RD/WG/fj

cc: Rommel Directo, Maintenance Contract Inspector, Alberta Transportation, High Level

January 15, 2009

**Carol Gabriel  
Mackenzie County  
Box 640  
Ft Vermilion, AB T0H 1N0**



*Re: Funding Opportunity: Women in the North - See It. Believe it. Do It.*

Dear Carol :

On behalf of the Women in the North Planning Committee, I would like to tell you about an exciting event Community Futures Peace Country, CF Northwest Alberta, CF Grande Prairie & Region along with Alberta Women Entrepreneurs and Alberta Agriculture are presenting in April 2009. Plans for the second annual Women in the North Conference are well underway. This year, the theme centers on building the capacity of our local women entrepreneurs by providing delegates with inspiration, motivation and education on a number of levels. It is our hope that women from all over Northwest Alberta will take part in this jam-packed day of learning, sharing and networking.

We are writing in hopes of securing funding for our upcoming 2<sup>nd</sup> Annual Women in the North Conference to be held on April 30, 2009 at the Misery Mountain Ski Hill in Peace River, Alberta. The Conference is the second of its kind for the region and promises to be bigger and better than our first very successful event.

The Conference will speak to a variety of topics, including:

- Marketing strategies
- Effective networking
- Selling
- And, of utmost importance, panel presentations of local, regional and provincial successful women entrepreneurs.

I welcome the opportunity to discuss this event with you further and have attached a draft budget for your consideration and perusal, as well as sponsorship information sheet for further details about available sponsorship opportunities. I would also like to extend an invitation to all the ladies of your organization to come out and help make this day a success. For registration details, please call or email either Arlene or Joanne.

Thank you for your time and consideration. Please feel free to contact Joanne at (780) 624-1161 or via email at [j.trudeau@peacecountry-cfdc.com](mailto:j.trudeau@peacecountry-cfdc.com) or Arlene at (780) 926-7303 or via email at [apowers@cfnwa.ab.ca](mailto:apowers@cfnwa.ab.ca) for further information or discussion.

Best regards,

A handwritten signature in cursive script that reads "Arlene Powers".

Joanne Trudeau-Shannon, WIN Committee Chair  
Community Futures Peace Country

Arlene Powers, WIN Committee Contact  
Community Futures Northwest Alberta

## **WIN 2009: Fundraising Opportunities**

---

### **Platinum Keynote Speaker Sponsorship (1 available): \$5,000.00 plus**

As Platinum - Keynote Speaker Sponsor your company will have the option of making a brief speech to delegates about your service and opportunity for partnership during the introduction of the keynote. In addition your company will be provided with display space. With a tabletop exhibit, your company has the opportunity to display your services in a prominent place and discuss it with attendees.

---

### **Gold: \$2,500.00 - \$4,999.00**

Our Gold Sponsorship package is our premier package, granting special sponsorship rights, prominent positions in marketing material and at the conference itself, display space in the conference coffee room and 2 complimentary delegate registrations. With a tabletop exhibit, your company gets the opportunity to display your product in a prominent place and discuss it with attendees.

---

### **Silver: \$1,500.00 - \$2,499.00**

The Silver Sponsorship package is our premier Member package, granting special sponsorship rights, prominent positions in marketing material and at the conference itself, display space in the conference coffee room and 2 complimentary delegate registrations.

---

### **Bronze: to \$1,499.00**

The Bronze Sponsorship package provides prominent positions in marketing material at the conference itself, display space in the conference coffee room.

---

### **Lunch Sponsor (1 available): \$1,000.00**

Lunch will be an optimal time for discussion and fellowship. As a lunch sponsor, your company will be prominently displayed and acknowledged. Your company will also be acknowledged as a Bronze Sponsor as outlined above.

---

### **Break Sponsor (2 available): \$250.00**

Breaks, in the intense pace of conferences, are valuable as networking time. By sponsoring a break, your company will be prominently displayed.



# Women in the North

See it. Believe it. Do it.

Total # of Registrants

100

Revenue	Budget	Actual	Variance
Registrations @ 35.00 ea	\$ 3,500.00		
<b>Partner Funding</b>			
CFPC	\$ 2,000.00		
CFGP	\$ 1,000.00		
CFNW AB	\$ 1,000.00		
AB Ag	\$ 2,000.00		
Alberta Women Entrepreneurs	\$ 1,000.00		
<b>Total Partner Funding</b>	<b>\$ 7,000.00</b>		
<b>Requested Sponsorship Funding</b>	<b>\$ 15,000.00</b>		
<b>Total Requested Sponsorship Funding</b>	<b>\$ 15,000.00</b>		
<b>Total Revenue</b>	<b>\$ 25,500.00</b>		
<b>Expenses</b>			
Miscellaneous	Budget	Actual	Variance
Lunch	\$ 4,200.00		
Nutrition Break	\$ 1,200.00		
Door Prizes	\$ 1,000.00		
Location Rental & Associated Costs	\$ 900.00		
Material/tool kits	\$ 2,600.00		
Promotion/Advertising	\$ 4,000.00		
Sound System Rental	\$ 300.00		
<b>Total Miscellaneous</b>	<b>\$ 14,200.00</b>		
Speaker Fees	Budget	Actual	Variance
Cidnee Stephens	\$ 2,000.00		
Carrie Warren	\$ 1,800.00		
Stephy Brennan	\$ 700.00		
Heather Porrill	\$ 600.00		
Rachel Kemp	\$ 425.00		
Debbie Reid	\$ 425.00		
Panelist	\$ 425.00		
<b>Total Speaker Fees</b>	<b>\$ 6,375.00</b>		
Speaker Travel/Accomodation	Budget	Actual	Variance
Cidnee Stephens	\$ 1,500.00		
Carrie Warren	\$ 700.00		
Stephy Brennan	\$ 500.00		
Heather Porrill	\$ 800.00		
Rachel Kemp	\$ 500.00		
Debbie Reid	\$ 500.00		
Panelist	\$ 500.00		
<b>Total Speaker Travel/Accomodation</b>	<b>\$ 5,000.00</b>		
<b>Total Expenses</b>	<b>\$ 25,575.00</b>		

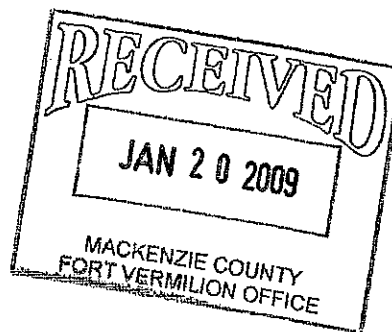




The Association of Professional Engineers,  
Geologists and Geophysicists of Alberta

January 16, 2009

Reeve Greg Newman  
Mackenzie County  
PO Box 640  
Fort Vermilion AB T0H 1N0



Dear Newman:

When APEGGA's President last visited the Peace River Branch in 2008, membership in our Association was just over 51,000. Our membership has now grown to more than 54,000, confirming that Alberta continues to attract professional engineers and geoscientists, notwithstanding the economic uncertainty that currently surrounds us.

In an organization of our size, it is important for the President to meet regularly with our members in the Branches and the leaders in their communities. These meetings ensure that we have the information we need to serve our professions and protect the public of Alberta. That is why I plan on visiting the Peace River Branch of APEGGA on Thursday, February 12, 2009.

In addition to various scheduled meetings, a very important part of the visit activities is an evening reception and dinner which allows our members and community leaders to share information and ideas that impact the community. The evening will also include an opportunity to welcome newly inducted professionals who have worked tirelessly over the last eight or more years to achieve professional status. This is a celebration which we would like you to be part of.

I hope that you and a guest will be able to join us at the reception and dinner, as our guests. Details are:

Location: Stonebridge Hotel, 12102 – 100 Street, Grande Prairie  
Date: Thursday, February 12, 2009  
Time: 6:00 p.m. – Reception  
6:30 p.m. – Dinner  
7:30 p.m. – Greetings/Program

The evening's activities will conclude by 8:45 p.m. Please confirm your attendance with Sandy Roth at [sroth@apegga.org](mailto:sroth@apegga.org) or by calling 1-800-661-7020 by February 2, 2009.

I look forward to seeing you on February 12<sup>th</sup>.

Sincerely yours,

Gordon Williams, Ph.D., P.Geol.  
President

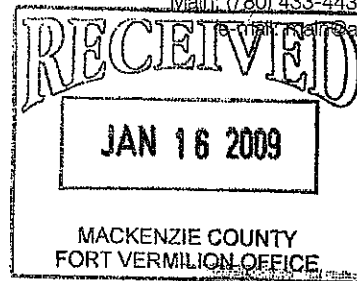
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## ALBERTA URBAN MUNICIPALITIES ASSOCIATION

10507 Saskatchewan Drive NW, Edmonton, AB T6E 4S1  
Toll Free: 310-AUMA (2862) • Toll Free: 1-800-661-2862  
Main: (780) 433-4431 • Fax: (780) 433-4454  
E-mail: [mail@auma.ca](mailto:mail@auma.ca) • [www.auma.ca](http://www.auma.ca)

January 2009



Dear Member:

### **SUBJECT: 2009 Annual Membership**

The Alberta Urban Municipalities Association (AUMA) has been providing leadership in advocating local government interests to other orders of government and key stakeholders for more than 100 years. The AUMA meets regularly with the Premier and Cabinet Ministers and will continue to advocate for funding that will ensure that our municipalities are economically viable, socially inclusive, culturally vibrant, environmentally responsible and driven by good governance practices. The AUMA is also committed to engaging members and ensuring that we are being driven by the needs of the membership. To that end, we are pleased to be holding our first ever Mayors' Caucus meetings throughout 2009. These meetings will address the unique priorities among municipalities of differing population bases as identified at the 2008 AUMA Convention.

There are many benefits that accompany your membership with the AUMA. Perhaps the most important is your voting right that ensures your municipality's voice is heard. All regular members may submit resolutions to the AUMA on an annual basis. All elected officials of the regular membership are entitled to vote on these resolutions during the annual convention. Those resolutions that are passed by the membership vote become the basis for our advocacy efforts and policy going forward.

Members also receive the latest updates electronically through the Digest - on AUMA activities as well as the activities of our wholly-owned subsidiary, the Alberta Municipal Services Corporation (AMSC). As a member you may also be asked to provide feedback and to complete surveys to ensure that the AUMA is meeting your needs. Providing training through a variety of workshops has also become a priority for the AUMA. The AUMA/AMSC will offer a number of workshops and seminars to facilitate ongoing networking and to assist members in becoming better leaders. **Only members** may participate in these activities. And as a member, you will stay apprised of AUMA's activities and the opportunities to participate, network and train alongside other elected officials and senior administrative staff.

**Only members** receive special membership rates on a number of activities and services such as electronic notifications, annual conference registration fees, workshop registrations, E-Classifieds and E-Job Postings.

And there is more! As a member of the AUMA, you may participate in a number of important shared service programs offered through AMSC including:

- Municipal Benefits Program – AMSC is the second largest provider of municipal employee benefits in Alberta with nearly 11,000 participants. AMSC is able to secure very competitive rates for a comprehensive and flexible program, and members have enjoyed an excellent renewal year.

- Risk Management Program – We offer a comprehensive Risk Management Program comprised of several modules in enhanced (larger municipalities) and basic (municipalities under 1,000 population) versions. Successful completion of the program and audit can help your general insurance premiums. In 2009, AMSC plans to make available some of these modules through a new e-learning program so stay tuned for details.
- Energy Services – AMSC offers an aggregated electricity and natural gas program which enables members to benefit from competitive prices and long-term price stability. The 2009 program was modified based on the feedback from members. Our rates are very competitive; we offer flexibility and complete transparency in the procurement process.
- Insurance Services- AMSC offers a highly competitively rated general insurance program. As part of the program, AMSC Insurance Services runs MUNIX, our own self-funded insurance reciprocal. This provides many benefits that traditional insurance programs cannot. In 2009, AMSC expects to launch NavRisk, the new automated General Insurance and Risk Management software that will reduce cycle time and errors, improve efficiency and deliver outstanding reporting unique to each member.
- Other Services - Employee Assistance Program, Human Resources Helpline, Casual Legal Services and more. Please visit our website [www.amsc.ca](http://www.amsc.ca) to find out more.
- Our programs are member owned and our members can influence the direction of the programs to ensure needs are being met.

New for this year, AUMA is pleased to announce that members no longer pay separately for Casual Legal Services. It is now a value-added service as part of your membership. Also, new in 2009 will be the implementation of a new shared investment service which will enable municipalities to pool funds to obtain a better return on investment.

Members participating in these programs, make an investment in their association as opposed to increasing the shareholder wealth of other organizations. AMSC programs assist participating members in planning, budgeting and containing costs in an era of escalating prices and cost uncertainty.

Over the last few months, AUMA reviewed the 2009 rates, which have now been ratified in accordance with the AUMA Board of Directors' approved three year business plan (2009-11). Enclosed is your 2009 annual membership invoice. The population figures as used to calculate the membership fees are sourced from the 2008 Official Population List as posted by Municipal Affairs, as of September 1, 2008.

You are a valued and integral part of the AUMA and we are committed to meeting your needs.

Should you have any questions or comments, please let us know. Your comments are essential for us in improving our service to you.

Yours truly,



John McGowan  
CEO

Encl.



# MEMBER BULLETIN

January 21, 2009

## Spring 2009 Convention Registration Now Open

Registration for the Spring 2009 Convention is now available through the AAMDC website at [www.aamdc.com](http://www.aamdc.com) under **Events and Programs > AAMDC Conventions > Spring 2009** or by clicking [here](#). The convention call and program agenda are also available, along with information on accommodations.

Cancellations received before March 6, 2009 will receive a full refund. Please note that after this date there will be no refund for registration fees.

Accommodation bookings can now be done directly through the hotels. For hotel contact information or rate information, click [here](#). Rooms have been blocked at the following hotels:

- Fairmont Hotel Macdonald
- The Courtyard by Marriott
- The Westin
- Sutton Place Hotel

The AAMDC has negotiated lower rates for these rooms. To ensure that you receive the special rate, please identify that you are part of the Alberta Association of Municipal Districts and Counties room block.

As an additional reminder, **the deadline for all individual or district-endorsed resolutions is February 20, 2009**. Resolutions received after February 20, 2009 and not falling under the definition of emergent will not be dealt with.

Enquiries may be directed to:

Candice Van Beers  
Administrative and Convention Coordinator  
(780) 955.4095

Gerald Rhodes  
Executive Director  
(780) 955.4077



# spring 2009 convention

march 23 - 25, 2009 | shaw convention centre

## meet ...

provincial ministers. as one of most influential associations in alberta, the aamdc draws politicians from across the board. listen as policy makers provide important updates and highlight new initiatives affecting rural Alberta.

## learn ...

At the workshops and plenary sessions, this spring's convention program includes hot topics such as municipal sustainability, understanding trade agreements and how they affect rural municipalities and an overview on the rural health care strategy.

## network ...

with peers at the Elected Officials Educations Program's (EOEP) course on Municipal Finance. This course, offered on the opening day, provides elected officials with a solid understanding of the core concepts involved in municipal financial management, accountability and reporting. Visit [www.eoep.ca](http://www.eoep.ca) for more information or to register.

## listen...

to keynote speaker Adwoa K. Buahene co-author of *Loyalty Unplugged: How to Get, Keep and Grow All Four Generations* which definitively answers the question "Is loyalty dead?" Adwoa tackles the why, what, and how to, within recruitment, orientation, total rewards programs, employee brand promises, career-pathing, learning and development, mentoring, performance management, succession planning and people management practices.

## have your say...

at the ministerial forum. the forum is a unique chance to have provincial cabinet ministers answer your questions and personally explain provincial policy.

## influence change...

at the resolutions session. aamdc members set the associations' direction through resolutions passed at the two conventions. this session is your chance to make a difference and have your say in alberta's future.

\$285 aamdc members & government  
\$335 non-members

**early bird deadline is february 25**  
to register or for more information visit [www.aamdc.com](http://www.aamdc.com)





## Carol Gabriel

---

**From:** Jan Mazurik [Jan.Mazurik@gov.ab.ca]  
**Sent:** Tuesday, January 27, 2009 1:42 PM  
**To:** Jan Mazurik; allan.winarski@md124.ca; ben@mdfairview.ab.ca; betty@slavelake.ca; Bill Kostiw; ramiles@northernsunrise.net; cagaunt@sexsmith.ca; admin@hythe.ca; darren.ottaway@grandecache.ca; dkrause@highlevel.ca; cao@mdbiglakes.ca; irenec@birchhillscounty.com; jim.squire@mdgreenview.ab.ca; jbrodrick@manning.ca; hinescrk@telus.net; office@wembley.ca; luc.mercier@woodlands.ab.ca; cao@clearhillscounty.ab.ca; twnmcl@serbernet.com; tpeach@saddlehills.ab.ca; tbroome@rainbowlake.ca; cao@mdnorth22.ab.ca; cao@mdnorth22.ab.ca; wjohnson@grimshaw.ca; hprice@townofswanhills.com; dgourlay@cityofgp.com; brogan1@countypg.ab.ca; lisa.brown@grandecache.ca; rmmc@peacriver.net; manager@townofspiritrive.ca; harvey@mdopportunity.ab.ca; cagaunt@telusplanet.net; cao@nampa.ca; allenbk@telusplanet.net; cweu@serbernet.com; vilofdon@serbernet.com; cagaunt@sexsmith.ca; kinuso@gmail.com; twnmcl@serbernet.com; dlogan@cityofgp.com; dkrause@highlevel.ca; dkrause@highlevel.ca; mayor@hinton.ca; rcalio@telusplanet.net; glendon@mcsnet.ca; mary@slavelake.ca; Leona Hanson; farrell@town.fox-creek.ab.ca; louise.krewusik@grandecache.ca; vmtardif@telusplanet.net; rycroft@abnorth.com; valvadm@telusplanet.net; office@wembley.ca; PamMarriott@townofswanhills.com; mayor@hythe.ca; cao@highprairie.ca; townfair@telusplanet.net; vberwyn@wispernet.ca; sonnij@telus.net; shansen@hinescreek.com; tofsr@telusplanet.net; trevorthain@whitecourt.ca; kinuso@gmail.com; cao@nampa.ca; girouxvl@telusplanet.net; gnicolet@town.falher.ab.ca; vberwyn@wispernet.ca; iturcotte@mdsmokyriver.com; mdpeace@wispernet.ca; mjeffrey@mdspiritrive.ab.ca; mjeffrey@mdspiritrive.ab.ca; vilofdon@serbernet.com; rycroft@abnorth.com; jwallace@grimshaw.ca; ramiles@northernsunrise.net; biglakes@mdbiglakes.ca; denny1@telusplanet.net; cao@mdnorth22.ab.ca; brogan1@countypg.ab.ca; cao@clearhillscounty.ab.ca; jim.rennie@woodlands.ab.ca; harvey@mdopportunity.ab.ca; rushirl@telus.net; council@saddlehills.ab.ca; lori.jean@mdgreenview.ab.ca; donron@telusplanet.net; ben@mdfairview.ab.ca; rmmc@peacriver.net; lwennerstrom@townofspiritrive.ca; bkreiner@hinton.ca; farrell@town.fox-creek.ab.ca; valvadm@telusplanet.net; ivan@beaverlodge.ca; cao@highprairie.ca; johnslk@telusplanet.net; petersmyl@whitecourt.ca

**Subject:** NAEL Meeting January 30

**Importance:** High

**Attachments:** Jan 30 09 agenda-1.doc



Jan 30 09  
nda-1.doc (68 K)

The NAEL meeting scheduled for Friday, January 30 will be held in the NADC Office in Peace River, 206 Provincial Building, 9621-96 Avenue. Registration at 9:30, meeting to begin at 10:00 pm. A draft agenda is attached. Please let me know if you will be attending. Thank you.

Jan

Subject: NAEL Meeting

Good afternoon everyone! We're all set to go for the Northern Alberta Elected Leaders meeting on Friday, January 30th, 2009. We will be meeting at the Belle Petroleum Centre in Peace River (9403 - 94 Street) with registration beginning at 9:30 and the meeting starting up around 10:00 a.m. If you have any agenda items, please forward them to me as soon as possible. A draft agenda will then be e-mailed to everyone prior to the 30th! Thanks!!



Jan Mazurik

Executive & Council Assistant

Northern Alberta Development Council

206 Provincial Building, 9621 - 96 Avenue

Peace River, Alberta T8S 1T4

Phone: (780) 624-6338 Fax: (780) 624-6184

email: jan.mazurik@gov.ab.ca <mailto:jan.mazurik@gov.ab.ca>

www.nadc.gov.ab.ca <http://www.nadc.gov.ab.ca/> <http://www.gov.ab.ca/nadc/>

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Northern Alberta Elected Leaders  
Friday, January 30, 2009  
Peace River

- 9:30 Registration and Coffee
- 9:55 Welcome from Iris Callioux, Mayor, Town of Peace River
- 10:00 Call meeting to order
- Adoption of Agenda
  - Additions and deletions
  - Adoption of Minutes – Grande Prairie meeting
  - Correspondence
- 10:05 Introductions
- 10:15 Resignation of Rick Nicholson  
Elections
- Chair
  - Vice Chair Rural
  - Vice Chair Urban
- 11:00 Roundtable
- Northern Mayors and Reeves group
  - NADC as Secretariate
  - NAEL Terms of Reference
- 12:00 Lunch
- 1:00 NADC Update – Dan Dibbelt, Executive Director
- Research update, Transportation
- 1:15
- 1:40
- 2:00 Adjournment

*John W.*

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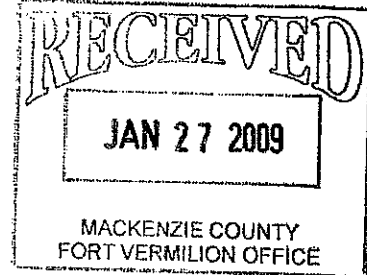


## ALBERTA URBAN MUNICIPALITIES ASSOCIATION

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e-mail: main@auma.ca • www.auma.ca

January 22, 2009

Mayor Gregory Alan Newman  
Mackenzie County  
PO Box 640  
Fort Vermilion, Alberta  
T0H 1N0



Dear Mayor Newman;

Re: Mayors' Caucus for Large Municipalities (more than 10,000)  
Thursday February 5, 2009.  
Ramada Hotel & Conference Centre on Kingsway,  
11834 Kingsway Avenue, Wildrose 1

The first AUMA Mayors' Caucuses are almost here.

Thank you to everyone who contributed suggestions; the final agendas will be posted to the AUMA website in a secure location Friday January 23, 2009.

Access to these agendas is limited to invited members. To access your agenda, which includes all supporting documents, please follow these instructions:

1. Go to: <http://moat.munilink.net/taskforces/default.asp?committeeID=53>
2. Log on using the following username and password  
Your username is **Mayor**  
Your password is **Caucus2009**
3. Download the full PDF version

This information will be sent to you by e-mail again when the agenda is posted Friday. We would be pleased if you could bring a hard copy along with you.

We look forward to seeing you on February 5th. Registration, along with a continental breakfast will begin at 8:00 a.m. with the Session beginning at 9:00 a.m.

For any questions please contact Danielle Ferguson by email, [dferguson@auma.ca](mailto:dferguson@auma.ca) or by phone, 780-431-4536.

Yours truly,

  
John McGowan  
CEO







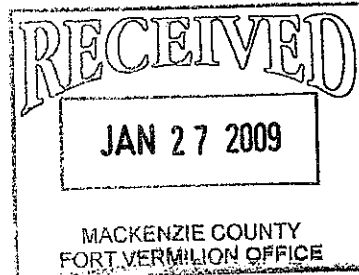
ALBERTA  
TRANSPORTATION

Office of the Minister

AR38536

January 22, 2009

Mr. Greg Newman  
Reeve  
Mackenzie County  
PO Box 640  
Fort Vermilion, AB T0H 1N0



Dear Reeve Newman:

I am pleased to advise that on December 19, 2008, the federal government agreed with the Province of Alberta to extend the Gas Tax Fund (formerly the New Deal for Cities and Communities) for an additional four years to 2013/14. This extension, part of the Building Canada Plan, will see almost \$200 million per year transferred to Alberta municipalities.

Funding from the federal Gas Tax Fund will provide your municipality with stable and predictable funding to support modern infrastructure that will help to create a competitive advantage that attracts businesses and creates jobs for today and the future.

While the details of the project eligibility under this program extension are subject to the results of the ongoing review of the current program, it is anticipated that any changes will be minor. It should be stressed that fulfillment of all commitments under the existing program must be complete before any of the new funds can be forwarded to the municipality. These commitments include the development and implementation of an Integrated Community Sustainability Plan and the reporting of expenditures on currently accepted projects.

The annual allocation to the municipality will be based on the 2009 Official Population as published by Alberta Municipal Affairs, and will be held constant for the duration of the extension. Following the determination of the allocations, an amending agreement will be prepared for your review and acceptance. In the meantime, your municipality may wish to conduct a municipal census to ensure that your 2009 population of record is up-to-date.

Sincerely,

Luke Ouellette  
Minister of Transportation  
M.L.A., Innisfail-Sylvan Lake

cc: Honourable Ray Danyluk, Minister of Municipal Affairs  
Ms. Pearl Calahasen, M.L.A., Lesser Slave Lake  
Mr. Frank Oberle, M.L.A., Peace River



## Carol Gabriel

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**From:** Dean Krause [dkrause@highlevel.ca]  
**Sent:** Friday, January 23, 2009 11:23 AM  
**To:** Monica Kohlhammer, MK Strategy Group, Inc.  
**Cc:** Gwendolyn Stewart-Palmer; Bill Kostiw; Barry Gladders; Carrie Demkiw; cmcateer@highlevel.ca; eforest@highlevel.ca; George Schmidt; jchomiak@highlevel.ca; Ron Pelensky  
**Subject:** RE: Follow-up Phone Call at 11:00 am Friday

Monica:

Thank you for your phone call today. To confirm our conversation, the study is almost complete and by next Friday (January 30<sup>th</sup>) it will be complete and you will email me the draft study on that day. Upon receipt of the draft study we will coordinate the presentation to the Council's as they so desire.

Thank you and I look forward to receiving the document next Friday.

Dean

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**From:** Monica Kohlhammer, MK Strategy Group, Inc. [mailto:mkohlhammer@mk-strategy.com]  
**Sent:** January 23, 2009 9:27 AM  
**To:** Dean Krause  
**Subject:** Follow-up Phone Call at 11:00 am Friday

Hi Dean,  
want to ensure enough time for us by phone and I will call at 11:00. Thank-you. Monica

---

**From:** Monica Kohlhammer, MK Strategy Group, Inc. [mailto:mkohlhammer@mk-strategy.com]  
**Sent:** Friday, January 23, 2009 7:04 AM  
**To:** 'Dean Krause'  
**Subject:** Follow-up Phone Call at 10:00 am

Hi Dean,

My apologies in the delay to return your phone call. I look forward to the opportunity to speak to you at 10:00 am today Friday regarding the project and the grant opportunity!  
I will place a call at this time to your office. Thank-you. Monica

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**Monica E. Kohlhammer** | President  
MK Strategy Group, Inc.  
Suite 306, 1167 Kensington Crescent N.W.  
Calgary, Alberta T2N 1X7 Canada  
p: 403.283.2020  
f: 403.283.8817  
[mkohlhammer@mk-strategy.com](mailto:mkohlhammer@mk-strategy.com)  
[www.mk-strategy.com](http://www.mk-strategy.com) <<http://www.mk-strategy.com>>

This e-mail and any attachments are confidential and are intended only for the person(s) to whom it is addressed. If you have received this e-mail in error, please delete it and any attachments and notify myself immediately by return mail or by calling (403) 283-2020. Thank you.



Attn: Bill Kostiw

Forest Trotter Contracting Ltd has brought to the Mackenzie County's attention the need for a town water pipeline extended to our shop located on La Crete's south access road. There are large quantities of water being used in our every day work and it would greatly benefit our place of business having that privilege. We have to get about 2000 gallons of water delivered in each week. Our last year's property tax amount came to \$10,000.00 and feel with that amount paid to the County, some County benefits should not be an issue. Forest Trotter Contracting Ltd benefits the community by providing employment to over 60 of its members. We feel we are a community aware business and strive to help and benefit the County and the people who live within its boundaries.

Forest Trotter Contracting Ltd would like to recommend a few proposals as follows:

Option # 1: tie into existing hydrant at the corner of 94 – 94 street. Continue east with a 6" line to corner of 94ave and range road 15-2. There, plug the line and tie into it with a 2" line going south 1 mile along range road 15-2 to our shop located on the south access road. Mackenzie County would pay for the 6" line and installation continuing east and Forest Trotter Contracting Ltd would supply and at no charge install the 2" line going south.

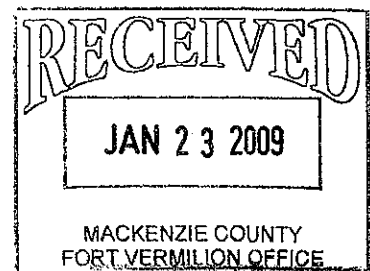
Option # 2: Forest Trotter Contracting Ltd would supply and install at no charge a 2" water line from existing hydrant located at 94 – 94 street to our shop. That line would then be the property of Forest Trotter Contracting and would not be available to any other location except our shop.

Option # 3: tie into existing hydrant located at 94 – 94 street with a 4" line and hook up town water supply to all residents along chosen route. Work described would be performed by Forest Trotter Contracting Ltd and would be cost sharing between Mackenzie County and Forest Trotter Contracting Ltd.

If you have any questions, concerns or a better solution to our needs, please feel free to call. We sincerely hope you will consider, evaluate and approve our request as soon as possible. We look forward to working with you to develop and improve our community.

Thank you, Ernest Driedger  
Forest Trotter Contracting Ltd.

928-4900 -Shop  
926-9400 -cell





## Carol Gabriel

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**From:** Tom Friesen [tom.f@telus.net]  
**Sent:** Wednesday, January 21, 2009 10:52 PM  
**To:** Bill Kostiw  
**Subject:** Community Program

Any developments on the project you FFP and us are trying to get going?

Have you talked to Frank Oberle after the 15th ?

Tom Friesen  
P.O. Box 1420  
LaCrete, Alberta  
T0H 2H0  
780-928-2988 Main  
780-926-0048 Cell  
780-928-2920 Fax

